

Date:

**To whom it may concern,**

Dear Sir,

This is to certify that the following individual has been relocated to Spain with his personal belongings.

Name of Employee:

Job title:

Passport No.:

Employment term in Egypt:

Company name:

Company address:

Departure date from Egypt:

Country of new assignment: Spain

Company name:

Company address:

Starting date of new assignment:

Very Truly yours,

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Human Resources.