



ANNEX No. 1

The guide of organizing the stages.

EGBL management defines 12 points that are obligated for stage organization.

Obligations of the organizers:

1. No later than 30 days before the stage to send information for teams (hotel, gym - address, transfer - coast, contacts) and communicate with teams coming to the organized stage to clarify/specify the following:
 - The date, time and place where the team arrives and where you should welcome the team.
 - The number of people on the delegation.
 - Special occasion diets and/or allergies.
2. Provide transport:
 - Transportation from the airport/bus station/train station to the hotel in the same city where the tournament is held is free of charge.
 - Transportation from the airport/bus station/train station to the hotel in another city where the tournament is held is for a fee.
3. Provide transport to the games and after the games if the gym is located more than 1500 m away from the hotel.
4. Hosting 14 people starts with the teams arriving (it is the day before the competition starts, a total of 3 nights and 9 meals), in the hotel at 15:00 o'clock. Meals for the teams start with the arriving day's (first day) dinner until the last day's (fourth day) lunch. In the last day of competition teams leave hotel rooms until 12:00, to ensure with hotel administration luggage hold possibility, if necessary.
5. Make sure that the meals will be of good quality, nutritional and appropriate to physical.
6. To host the teams in the hotels or hostels:
 - Athletes need to sleep on a bed.
 - Provide hot/cold water, showers, toilets, and the temperature in the rooms is +18 +20 degrees.
7. Provided the gym:
 - What is under conditions of FIBA:
 - It is safe for players.
 - There is a place for spectators.
 - Scoreboards and 24sec. is working.
 - Flags of the EGBL tournament and team countries represented must be displayed in the gym.
8. Provided:
 - Table officials.
 - Referees.
 - Online statistics use FIBA *LiveStats* program.
 - Live video of all games on the EGBL YouTube channel.
 - Water for the players.
 - Medical staff.
 - Photographer.

9. Game protocols, if there was a technical problem or error, should be sent to the email address – alvis@egbl.eu

10. Awarding:

- Medals, cups – for teams taking places from 1 to 3:
- Cup for teams taking places from 4 to 8.
- Cup/gift for MVP of the tournament.
- Cup/gift for 5 stars of the tournament ("All STARS").
- Cup/gift for the best players of the teams (8 prizes); („TEAM BEST PLAYER”).
- Recommended - individual tournament personalized prizes for all tournament participants with EGBL logo and tournament personalization (EGBL logo, date, place, etc.).
- Tournament organizers have the right to increase the number of prizes.

Additional prizes in the Super Final:

- Prizes for winners of 1-3 places, all players and head coaches.
- Award for the most productive players of the season ("BEST SCORER").

11. Tournament organizers to send the photos no later than 1 day after the tournament to: alvis@egbl.eu

12. The stage organizer provides EGBL management of accommodation and meals for up to 4 people.

President of EGBL

Igo Zanders

