

| FINAL QUALITY ASSURANCE INSPECTION   |                                     |                                 |                                      |                       |
|--|-------------------------------------|---------------------------------|--------------------------------------|-----------------------|
| <b>COMMUNITY:</b>  | <b>LOT:</b>                         | <b>QA PASS:</b>                 | <b>Y</b>                             | <b>N</b>              |
| <b>ADDRESS:</b>  |                                     |                                 |                                      |                       |
| <b>PM:</b>   | <b>Date:</b>                        | <b>STO Date:</b>                |                                      |                       |
| <b>CS:</b>   | <b>Date:</b>                        | <b>STO Signed off by:</b>       |                                      |                       |
| <b>CS:</b>   | <b>&lt;25 pcs blue tape:</b> Y or N | <b>No Missing Items:</b> Y or N | <b>NHO Ready/Final Clean:</b> Y or N | <b>C of O:</b> Y or N |
| <b>NOTE:</b> If any of the above items are circled N, then circle N on QA PASS             |                                     |                                 |                                      |                       |
| <b>PM:</b> Verify all Quality inspections are Uploaded to Sapphire                         |                                     | <b>Verified Correct:</b>        | <b>Y</b>                             | <b>N</b>              |
| <b>PM:</b> Review purchase orders for vendor accuracy and approval                         |                                     | <b>Verified Correct:</b>        | <b>Y</b>                             | <b>N</b>              |
| <b>PM:</b> Review start sheet - all colors, selections and options correct                 |                                     | <b>Verified Correct:</b>        | <b>Y</b>                             | <b>N</b>              |
| <b>Kitchen</b>   |                                     |                                 | <b>PM</b>                            | <b>CS</b>             |
| Overall first impression / cleanliness / curb appeal upon arrival                          |                                     |                                 |                                      |                       |
| Turn on all water sources first, let run duration of QA - make sure everything is draining |                                     |                                 |                                      |                       |
| Three gallons of TU paint provided and labeled   |                                     |                                 |                                      |                       |
| Cabinet doors defect free; adjusted/flush with frame and closing properly                  |                                     |                                 |                                      |                       |
| Cabinet drawers defect free; functioning properly  |                                     |                                 |                                      |                       |
| Cabinets clean inside and out  |                                     |                                 |                                      |                       |
| Cabinet shelves installed; all bumpers on doors/drawers in place                           |                                     |                                 |                                      |                       |
| Cabinet toe kick and scribe complete   |                                     |                                 |                                      |                       |
| Cabinet knobs/handles installed and level (if applicable)                                  |                                     |                                 |                                      |                       |
| Lazy susan shelves and door checked  |                                     |                                 |                                      |                       |
| Microwave outlet cut to proper size; fir-out is complete                                   |                                     |                                 |                                      |                       |
| Microwave venting complete, light and filter checked; time is set                          |                                     |                                 |                                      |                       |
| Dishwasher: cycled, checked for leaks; secured and square in opening                       |                                     |                                 |                                      |                       |
| Range is level, burners checked and anti-tip installed; time is set                        |                                     |                                 |                                      |                       |
| Refrigerator installed and assembled (if applicable)                                       |                                     |                                 |                                      |                       |
| All appliances clean, checked for scratches/dings/damage                                   |                                     |                                 |                                      |                       |
| Manuals and warranty info placed in a drawer, excess items removed                         |                                     |                                 |                                      |                       |
| Countertops checked for scratches, chips; seams are tight; clean and defect free           |                                     |                                 |                                      |                       |
| Selfedge: puttied and painted  |                                     |                                 |                                      |                       |
| Backsplash free of defects - caulk/grout Schlüter metal installed correctly                |                                     |                                 |                                      |                       |
| Sink and faucet: no scratches, dings or other defects                                      |                                     |                                 |                                      |                       |
| Sink: caulking is complete with no voids   |                                     |                                 |                                      |                       |
| Sink: pipe fittings are tight; no leaks  |                                     |                                 |                                      |                       |
| Faucet: hot and cold are correct; functions properly                                       |                                     |                                 |                                      |                       |
| Disposal: has been ran, free of debris; wrench/key either taped to drain or in a drawer    |                                     |                                 |                                      |                       |
| Flooring: clean; checked for tears, defects and squeaks/deflections                        |                                     |                                 |                                      |                       |
| Outlets/GFI: have been checked and are level/straight                                      |                                     |                                 |                                      |                       |
| Pantry doors and shelves checked/TU complete; door reveal is square, no gaps               |                                     |                                 |                                      |                       |
| Walls and baseboard: inspected for defects and TU complete                                 |                                     |                                 |                                      |                       |
| Windows: proper install, operation, screens and locks                                      |                                     |                                 |                                      |                       |
| Window sills: caulking and paint TU complete   |                                     |                                 |                                      |                       |
| Windows: clean, includes excessive paint and caulking on frames                            |                                     |                                 |                                      |                       |
| Light fixtures/pendants: checked for defects; all bulbs in working order                   |                                     |                                 |                                      |                       |
| Under cab lighting: checked for defects and wires not exposed (if applicable)              |                                     |                                 |                                      |                       |
| Doors: TU complete including jamb and trim, stops installed and knobs complete             |                                     |                                 |                                      |                       |

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| <b>Dining Room / Formal Area</b>  | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| Walls: inspected for defects and TU complete  |                                     |                                     |
| Windows: proper install, operation, screens and locks                                     |                                     |                                     |
| Window sills: caulking and paint TU complete  |                                     |                                     |
| Windows: clean, includes excessive paint and caulking on frames                           |                                     |                                     |
| Baseboards: all caulking and paint TU is complete   |                                     |                                     |
| Doors: TU complete for jamb and trim, stops installed and knobs complete                  |                                     |                                     |
| Flooring: clean; checked for tears, defects and squeaks/deflections                       |                                     |                                     |
| Outlets/GFIs: have been checked and are level/straight                                    |                                     |                                     |
| Light fixture: checked for defects; all bulbs checked                                     |                                     |                                     |
| Slider door: adjusted and locks properly; handle is scratch/defect free                   |                                     |                                     |
| Slider door: screen installed and functions properly; lock installed                      |                                     |                                     |
| Slider door: track is clean and debris free   |                                     |                                     |
| Slider door frame and glass: clean and free of excessive caulking/paint                   |                                     |                                     |
| <b>Living Room</b>  | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| Walls: inspected for defects and TU complete  |                                     |                                     |
| Windows: proper install, operation, screens and locks                                     |                                     |                                     |
| Window sills: caulking and paint TU complete  |                                     |                                     |
| Windows: clean, includes excessive paint and caulking on frames                           |                                     |                                     |
| Baseboards: caulking and paint TU complete  |                                     |                                     |
| Doors: TU complete for jamb and trim, stops installed and knobs complete                  |                                     |                                     |
| Flooring: clean; checked for tears, defects and squeaks/deflections                       |                                     |                                     |
| Carpet tacks have been pounded down and transitions are secure                            |                                     |                                     |
| Outlets/GFIs and half-hot outlets: checked and are level/straight                         |                                     |                                     |
| Light fixtures/ceiling fan: checked for defects; all bulbs checked                        |                                     |                                     |
| Furnace/AC/Heat Pump: has been run through a cycle  |                                     |                                     |
| Furnace: new filter has been installed  |                                     |                                     |
| Thermostat has been mounted properly and has power, date and time set                     |                                     |                                     |
| Fire place: flame and fan working; dante valve key present (if applicable)                |                                     |                                     |
| Fire place: all tile and grout are defect free; frame is clean of excess grout            |                                     |                                     |
| Fire place: trim and mantel inspected for defects and TU complete                         |                                     |                                     |
| Fire place: has been cleaned, including underneath  |                                     |                                     |
| Fire place: all penetrations underneath are properly insulated including gas line entry   |                                     |                                     |
| <b>Den</b>  | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| Flooring: clean; checked for tears, defects and squeaks/deflections                       |                                     |                                     |
| Walls: inspected for defects and TU complete  |                                     |                                     |
| Windows: proper install, operation, screens and locks                                     |                                     |                                     |
| Windows: clean, includes excessive paint and caulking on frames                           |                                     |                                     |
| Window sills: caulking and paint TU is complete   |                                     |                                     |
| Baseboards: caulking and paint TU is complete   |                                     |                                     |
| Doors: TU complete for door, jamb and trim; glass is clean, checked for scratches/defects |                                     |                                     |
| Doors: close properly, top strike plate installed; stops installed and knobs complete     |                                     |                                     |
| Closets: shelving checked; baseboard, doors and wall TU complete                          |                                     |                                     |
| Closet doors glide smooth; floor guide installed; door reveal is square, no gaps          |                                     |                                     |
| Outlets/GFIs: have been checked and are level/straight                                    |                                     |                                     |
| Light fixture: checked for defects; all bulbs checked                                     |                                     |                                     |
| <b>Powder Bathroom</b>  | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

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| Sink and faucet: checked for scratches or other defects                        |                                     |                                     |
| Sink: caulking in place and properly installed                                 |                                     |                                     |
| Sink: pipe fittings are tight; no leaks  |                                     |                                     |
| Faucet: hot and cold are correct   |                                     |                                     |
| Exhaust fan/timer checked and working properly                                 |                                     |                                     |
| Towel bars /rings / cabinet hardware installed and secure                      |                                     |                                     |
| Backsplash free of defects - caulk/grout Schlüter metal installed correctly    |                                     |                                     |
| Cabinets: doors/drawers checked for defects; adjustments made                  |                                     |                                     |
| Cabinets: are clean inside and out   |                                     |                                     |
| Countertop is clean; checked for defects                                       |                                     |                                     |
| Self edge has been puttied and painted   |                                     |                                     |
| Flooring: clean; checked for tears, defects and squeaks/deflections            |                                     |                                     |
| Outlets/GFIs: have been checked and are level/straight                         |                                     |                                     |
| Walls: checked for defects and TU complete                                     |                                     |                                     |
| Windows: proper install, operation screens and locks                           |                                     |                                     |
| Windows: clean, includes excessive paint and caulking on frames                |                                     |                                     |
| Window sill: caulking and paint TU complete                                    |                                     |                                     |
| Baseboards: caulking and paint TU complete                                     |                                     |                                     |
| Doors: TU complete for door, jamb and trim; stops installed and knobs complete |                                     |                                     |
| Toilet: inspected for defects and leaks; adjusted properly; caulking complete  |                                     |                                     |
| Light fixture installed level; checked for defects; all bulbs checked          |                                     |                                     |
| Mirror: properly installed and defect free                                     |                                     |                                     |
| <b>Hallways / Stairwell</b>  | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| Walls: inspected for defects and TU complete                                   |                                     |                                     |
| Entry door: weather stripping installed  |                                     |                                     |
| Entry door: knob/deadbolt installed and functions properly                     |                                     |                                     |
| Entry door: TU complete and is defect free                                     |                                     |                                     |
| Entry door: threshold adjusted, no air coming in below or on sides             |                                     |                                     |
| Entryway: tile/grout inspected, no excessive gaps at baseboard                 |                                     |                                     |
| Entry door: keys tested and turned into sales team                             |                                     |                                     |
| Entryway: casing/base, caulking and TU complete                                |                                     |                                     |
| Entryway light fixture: bulbs checked, clean and no defects                    |                                     |                                     |
| Flooring: clean; checked for tears, defects and squeaks/deflections            |                                     |                                     |
| Doors: TU complete for door, jamb and trim; stops installed and knobs complete |                                     |                                     |
| Linen/Coat Closets: shelving complete has been inspected, TU complete          |                                     |                                     |
| Outlets/GFIs: have been checked and are level/straight                         |                                     |                                     |
| Stairs: carpet checked, edges secure; tacks are pounded down                   |                                     |                                     |
| Stairs: skirt and hand railing checked for defects and TU complete             |                                     |                                     |
| Half wall caps and open rail checked and TU complete                           |                                     |                                     |
| <b>Bathroom #1</b>   | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| Sink and faucet: checked for scratches or other defects                        |                                     |                                     |
| Sink: caulking in place and properly installed                                 |                                     |                                     |
| Sink: pipe fittings are tight; no leaks  |                                     |                                     |
| Faucet: hot and cold are correct   |                                     |                                     |
| Exhaust fan/timer checked and working properly                                 |                                     |                                     |
| Towel bars /rings / cabinet hardware installed and secure                      |                                     |                                     |
| Backsplash free of defects - caulk/grout Schlüter metal installed correctly    |                                     |                                     |
| Backsplash: clean of excessive caulking and grout                              |                                     |                                     |

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| Cabinets: doors/drawers checked for defects; adjustments made                             |                                     |                                     |
| Cabinets: are clean inside and out  |                                     |                                     |
| Countertop is clean; checked for defects  |                                     |                                     |
| Self edge has been puttied and painted  |                                     |                                     |
| Flooring: clean; checked for tears, defects and squeaks/deflections                       |                                     |                                     |
| Outlets/GFIs: have been checked and are level/straight                                    |                                     |                                     |
| Walls and baseboard: inspected for defects and TU complete                                |                                     |                                     |
| Windows: proper install, operation, screens and locks                                     |                                     |                                     |
| Windows: clean, includes excessive paint and caulking on frames                           |                                     |                                     |
| Window sills: caulking and paint TU complete  |                                     |                                     |
| Doors: TU complete for door, jamb and trim; stops installed and knobs complete            |                                     |                                     |
| Toilet: inspected for defects and leaks; adjusted properly; caulking complete             |                                     |                                     |
| Light fixture installed level; checked for defects; all bulbs checked                     |                                     |                                     |
| Bathtub: inspected for chips, scratches or other defects                                  |                                     |                                     |
| Bathtub: enclosure and floor caulking complete  |                                     |                                     |
| Tub faucet: hot and cold are correct  |                                     |                                     |
| Mirrors: properly installed and defect free   |                                     |                                     |
| <b>Bathroom #2 or Junior Suite Bathroom</b>   | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| Sink and faucet: checked for scratches or other defects                                   |                                     |                                     |
| Sink: caulking in place and properly installed  |                                     |                                     |
| Sink: pipe fittings are tight; no leaks   |                                     |                                     |
| Faucet: hot and cold are correct  |                                     |                                     |
| Exhaust fan/timer checked and working properly  |                                     |                                     |
| Towel bars /rings / cabinet hardware installed and secure                                 |                                     |                                     |
| Backsplash free of defects - caulk/grout Schlüter metal installed correctly               |                                     |                                     |
| Backsplash: clean of excessive caulking and grout   |                                     |                                     |
| Cabinets: doors/drawers checked for defects; adjustments made                             |                                     |                                     |
| Cabinets: are clean inside and out  |                                     |                                     |
| Countertop is clean; checked for defects  |                                     |                                     |
| Self edge has been puttied and painted  |                                     |                                     |
| Flooring: clean; checked for tears, defects and squeaks/deflections                       |                                     |                                     |
| Outlets/GFIs: have been checked and are level/straight                                    |                                     |                                     |
| Walls and baseboard: inspected for defects and TU complete                                |                                     |                                     |
| Windows: proper install, operation, screens and locks                                     |                                     |                                     |
| Windows: clean, includes excessive paint and caulking on frames                           |                                     |                                     |
| Window sills: caulking and paint TU complete  |                                     |                                     |
| Doors: TU complete for door, jamb and trim; stops installed and knobs complete            |                                     |                                     |
| Toilet: inspected for defects and leaks; adjusted properly; caulking complete             |                                     |                                     |
| Light fixture installed level; checked for defects; all bulbs checked                     |                                     |                                     |
| Bathtub: inspected for chips, scratches or other defects                                  |                                     |                                     |
| Bathtub: enclosure and floor caulking complete  |                                     |                                     |
| Tub faucet: hot and cold are correct  |                                     |                                     |
| Mirrors: properly installed and defect free   |                                     |                                     |
| <b>Bedroom # 1</b>  | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| Flooring: clean; checked for tears, defects and squeaks/deflections                       |                                     |                                     |
| Walls and baseboard: inspected for defects and TU complete                                |                                     |                                     |
| Verify Ventilation pass-through installed or Door has 1/2" clearance from Completed floor |                                     |                                     |
| Windows: proper install, operation, screens and locks                                     |                                     |                                     |

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| Windows: clean, includes excessive paint and caulking on frames                           |                                     |                                     |
| Window sill: caulking and paint TU complete   |                                     |                                     |
| Doors: TU complete for door, jamb and trim; stops installed and knobs complete            |                                     |                                     |
| Closets: shelving checked; baseboard, doors and wall TU complete                          |                                     |                                     |
| Closet doors glide smooth; floor guide installed; door reveal is square, no gaps          |                                     |                                     |
| Outlets: have been checked and are level/straight   |                                     |                                     |
| Light fixture: checked for defects; all bulbs checked                                     |                                     |                                     |
| <b>Bedroom # 2</b>  | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| Flooring: clean; checked for tears, defects and squeaks/deflections                       |                                     |                                     |
| Walls and baseboard: checked for defects and TU complete                                  |                                     |                                     |
| Verify Ventilation pass-through installed or Door has 1/2" clearance from Completed floor |                                     |                                     |
| Windows: proper install, operation, screens and locks                                     |                                     |                                     |
| Windows: clean, includes excessive paint and caulking on frames                           |                                     |                                     |
| Window sills: caulking and paint TU complete  |                                     |                                     |
| Doors: TU complete for door, jamb and trim; stops installed and knobs complete            |                                     |                                     |
| Closets: shelving checked; baseboard, doors and wall TU complete                          |                                     |                                     |
| Closet doors glide smooth; floor guide installed; door reveal is square, no gaps          |                                     |                                     |
| Outlets: have been checked and are level/straight   |                                     |                                     |
| Light fixture: checked for defects; all bulbs checked                                     |                                     |                                     |
| <b>Bedroom # 3</b>  | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| Flooring: clean; checked for tears, defects and squeaks/deflections                       |                                     |                                     |
| Walls and baseboard: inspected for defects and TU complete                                |                                     |                                     |
| Verify Ventilation pass-through installed or Door has 1/2" clearance from Completed floor |                                     |                                     |
| Windows: proper install, operation, screens and locks                                     |                                     |                                     |
| Windows: clean, includes excessive paint and caulking on frames                           |                                     |                                     |
| Window sill: caulking and paint TU complete   |                                     |                                     |
| Doors: TU complete for door, jamb and trim; stops installed and knobs complete            |                                     |                                     |
| Closets: shelving checked; baseboard, doors and wall TU complete                          |                                     |                                     |
| Closet doors glide smooth; floor guide installed; door reveal is square, no gaps          |                                     |                                     |
| Outlets: have been checked and are level/straight   |                                     |                                     |
| Light fixture: checked for defects; all bulbs checked                                     |                                     |                                     |
| <b>Bonus Room / Loft Area</b>   | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| Flooring: clean; checked for tears, defects and squeaks/deflections                       |                                     |                                     |
| Walls and baseboard: inspected for defects and TU complete                                |                                     |                                     |
| Windows: proper install, operation, screens and locks                                     |                                     |                                     |
| Windows: clean, includes excessive paint and caulking on frames                           |                                     |                                     |
| Window sill: caulking and paint TU complete   |                                     |                                     |
| Doors: TU complete for door, jamb and trim; stops installed and knobs complete            |                                     |                                     |
| Closets: shelving, baseboard, and paint TU complete                                       |                                     |                                     |
| Outlets: have been checked and are level/straight   |                                     |                                     |
| Light fixture: checked for defects; all bulbs checked                                     |                                     |                                     |
| <b>Master Bedroom</b>   | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| Flooring: clean; checked for tears, defects and squeaks/deflections                       |                                     |                                     |
| Walls: inspected for defects and TU complete  |                                     |                                     |
| Verify Ventilation pass-through installed or Door has 1/2" clearance from Completed floor |                                     |                                     |
| Windows: proper install, operation, screen and locks                                      |                                     |                                     |
| Windows: clean, includes excessive paint and caulking on frames                           |                                     |                                     |
| Window sills: caulking and paint TU complete  |                                     |                                     |

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| Baseboards: caulking and paint TU is complete                                    |                                     |                                     |
| Doors: TU complete for door, jamb and trim; stops installed and knobs complete   |                                     |                                     |
| Closets: shelving checked; baseboard, doors and wall TU complete                 |                                     |                                     |
| Closet doors glide smooth; floor guide installed; door reveal is square, no gaps |                                     |                                     |
| Outlets: have been checked and are level/straight                                |                                     |                                     |
| Light fixture: checked for defects; all bulbs checked                            |                                     |                                     |
| <b>Master Bathroom</b>   | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| Sink and faucet: checked for scratches or other defects                          |                                     |                                     |
| Sink: caulking in place and properly installed                                   |                                     |                                     |
| Sink: pipe fittings are tight; no leaks  |                                     |                                     |
| Faucet: hot and cold are correct   |                                     |                                     |
| Exhaust fan/timer checked and working properly                                   |                                     |                                     |
| Towel bars / rings / cabinet hardware installed and secure                       |                                     |                                     |
| Backsplash free of defects - caulk/grout Schlüter metal installed correctly      |                                     |                                     |
| Backsplash: clean of excessive caulking and grout                                |                                     |                                     |
| Cabinets: doors/drawers checked for defects; adjustments made                    |                                     |                                     |
| Cabinets: are clean inside and out   |                                     |                                     |
| Countertop is clean; checked for defects   |                                     |                                     |
| Self edge has been puttied and stained   |                                     |                                     |
| Flooring: clean; checked for tears, nicks and squeaks/deflections                |                                     |                                     |
| Outlets/GFIs: have been checked and are level/straight                           |                                     |                                     |
| Walls and baseboard: checked for defects and TU complete                         |                                     |                                     |
| Windows: proper install, operation screens and locks                             |                                     |                                     |
| Windows: clean, includes excessive paint and caulking on frames                  |                                     |                                     |
| Window sill: caulking and paint TU is complete                                   |                                     |                                     |
| Doors: TU complete for door, jamb and trim; stops installed and knobs complete   |                                     |                                     |
| Bathtub: inspected for scratches, chips or other defects                         |                                     |                                     |
| Bathtub: enclosure and floor, caulking is complete                               |                                     |                                     |
| Tub and/or shower faucet: hot and cold are correct                               |                                     |                                     |
| Shower: inspected for scratches, chips or other defects                          |                                     |                                     |
| Shower: enclosure and floor, caulking complete                                   |                                     |                                     |
| Shower door installed correctly, clean and checked for defects                   |                                     |                                     |
| Toilet: inspected for defects and leaks; adjusted properly; caulking complete    |                                     |                                     |
| Light fixture installed level; checked for defects; all bulbs checked            |                                     |                                     |
| Mirrors: properly installed and defect free                                      |                                     |                                     |
| <b>Utility Room</b>  | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| Flooring: clean; checked for tears, nicks and squeaks/deflections                |                                     |                                     |
| Walls: inspected for defects and TU complete                                     |                                     |                                     |
| Laundry shelf complete; rod is installed and stained                             |                                     |                                     |
| Cabinet doors scratch free and functioning properly; scribe complete             |                                     |                                     |
| Cabinets clean inside and out and shelves installed                              |                                     |                                     |
| Exhaust fan/timer checked and working properly (if applicable)                   |                                     |                                     |
| Sink: checked for scratches or other defects; caulking complete                  |                                     |                                     |
| Sink: pipe fittings are tight and there are no leaks                             |                                     |                                     |
| Backsplash free of defects - caulk/grout Schlüter metal installed correctly      |                                     |                                     |
| Windows: proper install, operation, screen and locks                             |                                     |                                     |
| Windows: clean, includes excessive paint and caulking on frames                  |                                     |                                     |
| Baseboards: caulking and paint TU is complete                                    |                                     |                                     |

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| Doors: TU complete for door, jamb and trim; stops installed and knobs complete                    |                                     |                                     |
| Outlets/GFIs: have been checked and are level/straight  |                                     |                                     |
| Light fixture is clean, checked for defects; all bulbs checked                                    |                                     |                                     |
| Washer hook-up and trim is complete, clean of paint and drywall mud                               |                                     |                                     |
| Dryer vent complete, sticking out min. of 2"  |                                     |                                     |
| <b>Attic</b>  | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| Insulation in place   |                                     |                                     |
| Heat tape is installed and working properly (if applicable)                                       |                                     |                                     |
| Float switch is installed and working (if applicable)   |                                     |                                     |
| Attic light in place and working  |                                     |                                     |
| Verify primary and secondary condensate lines are properly installed                              |                                     |                                     |
| Verify condensate pan is clean  |                                     |                                     |
| Verify BOLT is installed in Roof Anchor (s) 2-3 might be required per SQ Ft of home               |                                     |                                     |
| <b>Crawlspace</b>   | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| Crawl lid and floor insulation complete   |                                     |                                     |
| Carpet tacks have been pounded down and edges are secure  |                                     |                                     |
| Verify main sewer connection; backfill complete   |                                     |                                     |
| Verify main water line is insulated; backfill complete  |                                     |                                     |
| Vapor barrier complete and installed correctly  |                                     |                                     |
| Underfloor drain installed and grade adequate for drain (if applicable)                           |                                     |                                     |
| Crawlspace is clean and any wood/debris has been removed  |                                     |                                     |
| <b>Garage</b>   | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| Garage has been hosed out; clean of excess paint/stains/drywall mud                               |                                     |                                     |
| Garage slab sloped properly; correct amount of cut/tooled joints                                  |                                     |                                     |
| Garage slab has slope or a lip where garage door contacts slab to prevent water intrusion         |                                     |                                     |
| Garage door opener works properly; light bulb checked   |                                     |                                     |
| Garage door remotes (attached to opener or in kitchen drawer)                                     |                                     |                                     |
| Garage door latches correctly and pre-wiring complete (if no GDO installed)                       |                                     |                                     |
| Water heater set properly; no gas or water leaks  |                                     |                                     |
| Water shut off valve verified installed and working   |                                     |                                     |
| Sprinkler system timer has been checked and set up  |                                     |                                     |
| Outlets/GFIs: have been checked and all work  |                                     |                                     |
| Electrical panel is clearly labeled; Sherwin paint codes sticker in place                         |                                     |                                     |
| Light fixtures: checked for defects; all bulbs checked  |                                     |                                     |
| Attic access checked (if separate from interior access)   |                                     |                                     |
| Mandoor: installed correctly and no gaps under threshold  |                                     |                                     |
| Mandoor: inspected for any defects and TU complete  |                                     |                                     |
| Mandoor: weather stripping installed and threshold adjusted, no gaps below or on sides            |                                     |                                     |
| Mandoor light fixture inspected for defects, bulb checked   |                                     |                                     |
| Door knob and deadbolt installed - functions properly   |                                     |                                     |
| All sheetrock voids / nails / screws covered and filled properly                                  |                                     |                                     |
| <b>Exterior</b>   | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| Property pins located, verified and marked with stakes (ALL FOUR)                                 |                                     |                                     |
| Sewer clean out located and not burried. Verify water flowing and test ball removed               |                                     |                                     |
| Concrete flatwork throughout is free of defects, flaking, chips, damage and has consistent finish |                                     |                                     |
| Dryer vent screen has been removed (roof or crawlspace vent)                                      |                                     |                                     |
| Mandoor pad clear of debris, hosed off and proper slope   |                                     |                                     |

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| Mandoor threshold block in place and painted                                       |  |  |
| Utility/cable/phone conduits complete with pull ropes in place                     |  |  |
| Utility ground line verified   |  |  |
| AC/Heat pump is level; lineset complete with power disconnect box                  |  |  |
| Verify secondary condensate line to exterior                                       |  |  |
| All siding/exterior penetrations caulking and TU complete                          |  |  |
| Driveway: clear of debris and has been hosed off                                   |  |  |
| Driveway: proper amount of cut or tool joints                                      |  |  |
| Garage door checked for dings or other defects                                     |  |  |
| Garage door TU complete, check top and sides                                       |  |  |
| Garage lights are straight and defect free   |  |  |
| Garage door windows clean  |  |  |
| Address numbers are installed and level  |  |  |
| Front patio: clear of debris and has been hosed off                                |  |  |
| Front patio: correct amount of cuts or tool joints; proper slope                   |  |  |
| Entry door and trim: all TU complete no defects                                    |  |  |
| Threshold is clean and free of defects   |  |  |
| Entry door: knob/handle set inspected for defects                                  |  |  |
| Columns: straight, plumb and capped  |  |  |
| Columns: caulk and paint TU complete   |  |  |
| Landscaping: sod, plants, trees and bark mulch/rocks complete                      |  |  |
| Sprinklers adjusted properly, not hitting the home                                 |  |  |
| Siding: nailing checked for over/under driven; caulk and TU complete               |  |  |
| Siding: checked for damage and is defect free                                      |  |  |
| Soffit: nailed correctly; no excessive gaps; caulking and paint TU complete        |  |  |
| Trim, shutters and plant shelves: checked for damage; caulking and TU complete     |  |  |
| Exterior: all caulking and paint TU is complete                                    |  |  |
| Windows: checked for Low-E; clean, includes excessive paint and caulking on frames |  |  |
| Screens are in place and in good condition   |  |  |
| Rear patio: clear of debris and hosed off; proper slope                            |  |  |
| Fencing/gates complete with no defects, stain complete (if applicable)             |  |  |
| Decking: complete and stairs/railing finished properly (if applicable)             |  |  |
| Grading: rough grade in back complete; debris, trash and large rocks removed       |  |  |
| Grading: checked for proper drainage and compaction                                |  |  |
| Gutters / downspouts drain away from home (if applicable)                          |  |  |
| Drip edge is complete (if applicable)  |  |  |
| Fascia: nail and joints have been caulked  |  |  |
| Roof: visually inspected and no defects found                                      |  |  |
| Roof: flashing checked, vents, test caps all checked                               |  |  |
| Foundation: all vent screens are in tact; vent wells installed where needed        |  |  |

**PAINT QUALITY: (circle one)**

**GREAT**

**POOR**



**ADDITIONAL QI NOTES: Construction**

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**ADDITIONAL QA NOTES: Warranty**

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