

Helping Habit™ PBC
Privacy Policy
Last UPDATED: JUNE 15, 2017

Welcome to Helping Habit™. Your privacy is important to us, and we are committed to its protection. As such, Helping Habit PBC ("Helping Habit" "we" or "us") has set forth privacy and security standards intended to safeguard your personal information. This privacy policy (the "Privacy Policy") explains how we collect, use, and disclose your information. It applies to all visitors, the nonprofits or other organizations seeking volunteers (each, an "Agency"), and our users.

Overview

By using Helping Habit, you agree to abide by the terms and conditions of the privacy policy set forth herein. You may have accessed Helping Habit by visiting our website www.helpinghabit.com, using our mobile application, or through the site of one of our third-party partners with whom we have teamed to provide volunteering and donation services (collectively, the "Services"), such as a Helping Habit donation partner, a corporate partner, a cobranding partner (collectively, "Partners"), or one of the many nonprofits using our API.

This policy covers the privacy practices that apply to the Services of Helping Habit worldwide. This policy does not cover the practices of companies that Helping Habit does not control, own or work with, or to persons that Helping Habit does not employ, contract to or manage.

User Consent

You expressly consent to the processing of your Information according to this Privacy Policy by submitting information through our services. Your information may be processed by us in the country where it was collected as well as other countries (including the United States) where laws regarding processing of information may be less stringent than laws in your country.

By using our Services, you understand and agree that we are providing a platform for you to post content, including photos, comments and other materials ("User Content"), to the Service and to share User Content publicly. This means that other Users may search for, see, use, or share any of your User Content that you make publicly available through the Services, consistent with the terms and conditions of this Privacy Policy and our Terms of Use (which can be found at HelpingHabit.com/legal/terms). Some of the Services may be co-branded and offered in conjunction with selected third parties.

The Information We Collect

The types of information ("Information") we may collect from users through the Services are:

- Account credentials your username, password, security questions and answers to user account, access and services
- Personally identifiable information such as your name, birth date, gender, occupation, industry, personal interests, miscellaneous information about you and contact information such as your home and work address, ZIP code/postal code, email address, and phone

- number
- Browser information such as your IP address, cookies and recorded information such as your browser type, language, location, transactions, connection history, contributed content, and the date and time of your activities
- And other categories of information required or requested by an Agency to register for a particular volunteer opportunity.

For Agencies who use the Services to host volunteer opportunities we may collect:

- Administrator Information - first and last name, email, phone number, ZIP code/postal code, username and password, address and city, state; country
- Agency Information - Agency Name, contact information (Contact Title, First and Last Name, Telephone Number, Address, City, State, Country, Postal Code, Email), description of services, mission statement, Tax ID/EIN, NCES school ID, and/or proof of nonprofit status, affiliations, web site address, fax
- Volunteer Opportunity Information: event name, organization name, start and end date, start and end time, volunteer limit, age limit, labor type, event category type, contact name, contact email, contact phone number, event address, event description, and acknowledgement form.

You may login to Helping Habit's service at anytime to change your information and update your email and notification preferences.

Please note that we cannot be responsible for the information you submit directly to third parties, including our Partners, who may have their own posted policies regarding the collection, use, and disclosure of your information. We urge you to review the policies of our Partners through whom you may access our Services.

How We Use Information

For users, we may use information for purposes relating to:

- Customizing the content and information that you see
- Processing and deliver contest entries and rewards
- Conducting analyses and research on your connection and volunteer history
- Providing you with statistics regarding your connection and volunteer history
- Providing/improving products and services that you've requested or that you are most active with
- Responding to comments and questions and providing customer service
- Communicate about promotions, upcoming events, and other news about products and services offered by us and our selected partners
- Providing anonymous statistical information to internal and external parties
- Complying with legal processes, subpoenas, court orders, prevent fraud, imminent harm, or illegal activity, and ensuring the security of our network and services.
- If you've accessed Helping Habit through one of our partners we may share your Information and connection history with the applicable Partner.
- Enforce the terms of the Privacy rules and the terms and conditions of the Services.

- Respond to claims that contents of the information violate the rights of third parties
- Protect the interests of Helping Habit or others

Each of our Partners and Agencies has its own policies regarding collection and use of personal information and we are not responsible for their use of your information. For more about a Partner or Agency's policy, please contact them directly. We will use our best effort to encourage our Partners and the Agencies to adopt similar privacy policies to protect your information.

Please note that any feedback or comments provided by you on Helping Habit's platforms may be generally accessible by any visitor to Helping Habit. Therefore, please take care when posting feedback or comments to the site, as you will forfeit the privacy of that information.

We may also use information to communicate with you information about Helping Habit, newsletters, promotions, and products and services. You may opt-out of receiving non-essential communications, however, certain essential emails, which are necessary for the administration and maintenance of your account, may still be communicated with you. You cannot opt out of essential emails without deleting your account.

In addition to the uses listed above for volunteer/users, agency information (excluding your EIN number) will be accessible by anyone who accesses Helping Habit except for events designated as private. Also, we may share your Information, including your EIN number, with selected Partners in order to verify your Agency's identity and tax status.

Information sharing and Third-party Access and Use

We do not rent, sell or share your personal information with other people or non-affiliated companies except to provide you with or improve on products and services and only when we receive your permission. This may include sharing your information with volunteer users, Agencies, our third-party service providers, or our Partners, as applicable.

We may combine personal information collected from you with information from third parties or other companies for providing better user experience and customized services for you. In limited circumstances when work with third parties requiring sharing of your personal information, we will in best efforts require that they meet our Privacy Policy and any other appropriate confidentiality and security measures. We may also share aggregated and/or anonymized data with others for their own uses. In the case that Helping Habit is acquired by or merged with another company, Helping Habit will transfer your information to the acquired or merged company and they may use it subject to the terms of this privacy policy.

Information Access

You have the right to view or edit your personal information yourself when you are signed into your account. For personal information that may not be accessible via the Web Site, you may still access that information by writing to us by email to support@helpinghabit.com and we will contact you within 30 days regarding your request. You also have the right to limit certain personal information from being displayed on your user profile for the public to view. You may limit the information yourself when you are signed into your account. We limit access to your

personal information to persons under the employment of, contracted by, or managed under Helping Habit who we believe reasonably need to come into contact with your information in order to do their jobs.

Children's Privacy

Helping Habit is open to volunteers over the age of thirteen. We are required to comply with the Children's Online Privacy Protection Act (COPPA).

Cookies and Analytics

We may log information using "cookies." Cookies are small data files stored on your hard drive by a website. We may use both session Cookies (which expire once you close your web browser) and persistent Cookies (which stay on your computer until you delete them) to provide you with a more personal and interactive experience on our Site. We may use information collected using third party cookies (for example, Google AdSense and DoubleClick) and Web beacons on our Services to deliver Helping Habit advertising displayed to you on third party sites. We also use cookie information to know when you return to Helping Habit after visiting these third party sites. We also use analytics services (Such as Google Analytics or Amazon Web Services) to help analyze how users use the Services. These analytics services use cookies to collect and store information such as how often users visit the Services, what pages they visit, and what other sites they used prior to coming to the Services. We also use the information from these analytics services to improve our Services and to provide reporting to our Partners regarding site activity and utilization. This type of information is collected to make the Site more useful to you and to tailor the experience with us to meet your special interests and needs. You can typically remove and reject cookies from our Site with your browser settings. Many browsers are set to accept cookies until you change your settings. If you remove or reject our cookies, it could affect how our Site works for you.

Third party advertising

Ads may be delivered to you by Helping Habit or one of our advertising partners. Our advertising partners may set cookies, which would allow the ad server to recognize your computer each time they send you an online advertisement. In this way, ad servers may compile information about where you, or others who are using your computer, saw their advertisements and determine which ads are clicked on. This information allows an ad network to deliver targeted advertisements that they believe will be of most interest to you. This privacy policy covers the use of cookies by Helping Habit and does not cover the use of cookies by any advertisers.

Links

Helping Habit may provide, or third parties may provide, links to other websites. Because Helping Habit has no control over these sites, Helping Habit cannot acknowledge or endorse the availability, existence or practice of any privacy policies on these external domains. We strongly encourage you to review the privacy policy of these external websites before providing your personal information. At no time will we share your personal information through these linked

websites.

Changes to Policy

We may occasionally update our privacy policy and respective statement to reflect changes in our Web Site and the Services. When we post changes, we will update the effective date at the top of this statement. If changes to our privacy policy are material, we will notify you either by prominently posting a notice of such changes prior to implementing the change or by directly sending you a notification. We encourage you to periodically review our privacy policy and to be informed of how Helping Habit is protecting your personal information.

Contact Us

If you have any questions or suggestions relating to our privacy policy and information practice, please contact us at legal@helpinghabit.com.