

Expanded Transcript with Course Detail Examples

Instead of completing a comprehensive list of course descriptions as I did, you may want to do an expanded transcript listing just critical details. Some parents find freedom in filling boxes, where they have difficulty filling a whole page of information. If that describes you, then this technique may be a perfect fit for you.

Begin with your regular transcript that you have already filled in. On the following pages you will see a transcript, and then how an expanded transcript might look, as you add varying degrees of details from each class.

1. Regular Transcript

A transcript is the one page overview that colleges need. The example shows how a transcript might look when it is given to a college

2. Expanded transcript with completion date, grades, credits, and list of materials

This is what the transcript might look like if everything was exactly the same, but you added more details by the class title. This could be done in one hour.

3. Expanded Transcript with list of materials

The third example removes details unique to the transcript, like grades and credits and completion dates, and focuses just on listing the materials used in each class.

4. Expanded transcript with descriptive paragraph and a summary of policies

This example shows how professional course descriptions look when you change the list of materials into complete sentences, forming descriptive paragraphs.

I find that the best scholarships are awarded to students who can prove their academic preparation. For that reason, course descriptions are a key to getting big scholarships. If you are not able to provide detailed comprehensive records, you can still provide the important additional details using that expanded transcript method.

Below or beside each class title, type in the key details about the course. You can list the textbook used or the location an outside class. In some situations, particularly for homeschoolers who have most of their classes outside the home, with grades provided by a community college or other classroom teacher, this can be the easiest way to provide homeschool records. This will make the expanded transcript much longer than one page.

This method will work even if you fill the boxes with a larger amount of information. The amount of information you choose to include may vary, and some families will choose to include more than others. I have tried to provide a few different examples for you on the following pages, so you can decide for yourself what you think it best.

You can include a paragraph about the course, as I did in the sample of Economics 1, or you can simply list all books used or projects completed, as I did with the sample of Economics 2. With classes taken outside the home, you may want to cut and paste information from the school website.

Blessings,
Lee

Regular Transcript

OFFICIAL TRANSCRIPT

~HOMESCHOOL SENIOR HIGH~

Homeschool Senior High***Home Address * City, WA 98000*****HIGH SCHOOL DIPLOMA AWARDED JUNE 11, 2006**Student: **Binz, Son**Gender: **Male**Birth Date: **01/00/00****Parents:** M/M Matthew Binz**Address:** Home Address, City, WA 98000**Academic Record by Subject**

Subject	Class Title	Completion Date	Credits	Grade	
English	English 1: American Literature & Composition	06/03	1.0	4.0	
	Novel Writing	06/04	1.0	4.0	
	English 2: Literature & Composition	06/04	1.0	4.0	
	English 3: Literature & Composition	06/05	1.0	4.0	
	HCC SPCH 100: Basic Oral Communication HONORS	12/05	1.0	4.0	
Math	Algebra 1	06/03	1.0	4.0	
	Geometry	06/04	1.0	4.0	
	Algebra 2	01/05	1.0	4.0	
	Pre-Calculus	08/05	1.0	4.0	
	HCC MATH 124: Calculus	12/05	1.0	4.0	
	HCC MATH 125: Calculus	03/06	1.0	3.9	
	HCC MATH 126: Calculus	06/06	1.0	4.0	
	HCC MATH 220: Linear Algebra	06/06	1.0	4.0	
	Science	Biology with Lab	06/03	1.0	4.0
		Chemistry with Lab	06/04	1.0	4.0
Physics with Lab		06/05	1.0	4.0	
HCC PHYS 201: Mechanics		03/06	1.0	4.0	
Social Studies	American History	06/03	1.0	4.0	
	Ancient World History	06/04	1.0	4.0	
	Washington State History	06/04	0.5	4.0	
	Modern World History	06/05	1.0	4.0	
	Civics	06/05	0.5	4.0	
	HCC POL S 180: Critical Issues/World Politics HONORS	12/05	1.0	4.0	
Foreign Language	Latin 1	06/01	1.0	4.0	
	Latin 2	06/02	1.0	4.0	
	Latin 3	06/03	1.0	4.0	
	French 1	11/02	1.0	4.0	
	French 2	05/03	1.0	4.0	
	French 3	06/04	1.0	4.0	
	Fine Arts	Music: Piano 3 with Performance	06/03	1.0	4.0
Music: Piano 4 with Performance		06/04	1.0	4.0	
Music: Piano 5 with Performance		06/05	1.0	4.0	
Fine Arts 1: American Art		06/03	0.5	4.0	
Fine Arts 2: Art History		06/04	0.5	4.0	
Fine Arts 3: Art and Music Appreciation		06/05	1.0	4.0	
Bible		Bible: Christian Manhood	06/03	0.5	4.0
	Bible: Apologetics	06/04	0.5	4.0	
	Bible: World View	06/05	0.5	4.0	
Electives	American Government 1	06/03	1.0	4.0	
	Economics 1	06/03	1.0	4.0	
	Economics 2	06/04	1.0	4.0	
	Economics 3	06/05	1.0	4.0	
	HCC GEOG 207: Economic Geography HONORS	03/06	1.0	4.0	
	Formal Logic	06/04	0.5	4.0	
	Occupational Education	06/05	0.5	4.0	
	Driver Education	09/05	0.5	4.0	
	Physical Education	PE 1	06/03	1.0	4.0
PE 2		06/04	1.0	4.0	
PE 3		06/05	1.0	4.0	
Activities:	Research Intern at Discovery Institute Public Policy Think Tank, YMCA Youth And Government, Soccer Team, Swim Team, Competitive Chess, Piano Performance, Choir				
PSAT October 2005: Reading 72, Math 69, Writing 76, Percentile 99 SAT March 2005: Reading 800, Math 740, Writing 750, Total 2290 SAT June 2005: Reading 750, Math 790, Writing 790, Total 2330		Grade Point Equivalents		<u>Summary</u> Credits GPA	
		A =90-100% =4.0			
		B=80-89% = 3.0			
HCC denotes course taken at Highline Community College		C=70-79% = 2.0			
		D = 60-69% = 1.0			

Expanded transcript with completion date, grades, credits, and list of materials

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Birth Date: **01/00/00**

Parents: M/M Matthew Binz

Address: Home Address, City, WA 98000

Academic Record with Detail

Subject	Class Title	Completion Date	Credits	Grade
English	English 1: American Literature & Composition Sonlight Core 100 American Literature	06/03	1.0	4.0
	HCC SPCH 100: Basic Oral Communication HONORS Dual Enrollment Highline Community College	12/05	1.0	4.0
Math	Algebra 2 Saxon Algebra 2 DIVE Into Math Supplemental DVD	06/03	1.0	4.0
	HCC MATH 124: Calculus Dual Enrollment Highline Community College (insert course description from online catalog)	12/05	1.0	4.0
Science	Biology with Lab Apologia Exploring Creation with Biology by Jay Wile Lab experiments from Home Science Tools Apologia Biology Supplemental DVD CLEP Exam score 62	06/03	1.0	4.0
Social Studies	Civics Basic American Government by Carson YMCA Youth and Government Program	06/03	1.0	4.0
Fine Arts	Music: Piano 3 with Performance Private lessons 30 minutes each week Piano practice 45 minutes each day Monthly performances at church	06/03	1.0	4.0
Electives	Economics 1 This is a self-directed course. Studying a variety of books, the student will independently investigate Economics. The student will discuss his findings, write one or more research papers on the topic of his choosing, within that subject. Credit will be awarded based on 150 hours of study and research, and successful completion of a written report. Written work available on request.	06/03	1.0	4.0
	Economics 2 <u>Selected Essays of political Economy</u> by Frederic Bastiat <u>Economic Sophisms</u> by Frederic Bastiat <u>Whatever Happened to Penny Candy?</u> by Richard Maybury <u>Economics in one Lesson</u> by Henry Hazlitt <u>Capitalism for Kids</u> : by Karl Hess <u>Young Entrepreneur's Guide to Starting and Running a Business</u> by Steve Mariotti <u>Economics on Trial</u> by Mark Skousen <u>Myth of the Robber Barons</u> by Burton W. Folsom <u>Everything I know About Business I Learned from Monopoly</u> by Alan Axelrod <u>Venture Adventure</u> by Daryl Bernstein <u>Basic Economics</u> by Clarence B. Carson <u>The Making of Modern Economics</u> by Mark Skousen <u>International Encyclopedia of the Social Sciences</u> edited by David L. Sills, The Free Press <u>Legacies of Great Economists</u> by Professor Timothy Taylor of Macalester College, 10 lectures by The Teaching Company, College Level Lecture Series of audiotapes.	06/04	1.0	4.0
SAT March 2005: Reading 800, Math 740, Writing 750, Total 2290 SAT June 2005: Reading 750, Math 790, Writing 790, Total 2330		Grade Point Equivalents A =90-100% =4.0 B=80-89% = 3.0 C=70-79% = 2.0 D = 60-69% = 1.0		Summary Credits GPA
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Expanded Transcript with list of materials

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Expanded transcript with descriptive paragraph

Transcript with Course Detail by Subject	
Course Title	Course Description
English	
Literature and Composition	Student will learn to be a discerning reader by focusing on the fundamentals of literature-- conflict, character, theme, structure, point of view, and moral tone. The student will study contemporary and classic American, British, and world authors in four genres: fiction, nonfiction, poetry, and drama. Critical thinking skills will also be encouraged throughout the text through discussion questions. Concepts and literary works will be analyzed using scriptural applications. Writing projects will include a comparison/contrast paragraph, a personal narrative, a research essay, and a personal response to literature.
Literature Analysis and Composition	Student will be introduced to some of history's best writing. The student will analyze literature from a biblical perspective and will be encouraged to think critically through a collection of classic works in many genres and from many cultures and countries. The student will identify the literary elements that define lasting artistic literature. The student will exercise biblically-based moral discernment while examining the worldviews presented in an author's writing. Writing assignments will include a persuasive speech, an editorial, an eyewitness report, a research essay, a cause-and-effect essay, and short story and poetry.
American Literature and Composition	English 1: American Literature & Composition Sonlight Core 100 American Literature
Math	
Algebra I	In this Algebra I course the student will develop the thinking skills necessary and required for further education and future careers. The student will be encouraged to think critically about the applications of algebra and will use real-life applications to understand the importance of algebra in our world. Topics include the real number system, solving equations and inequalities, polynomials and exponents, factoring and applications, rational expressions, graphing linear equations, solving linear systems, roots and radicals, and quadratic equations. This course in Algebra will focus on an understanding of Algebraic principles and concept mastery.
Geometry	This course stresses logic, deductive reasoning, and formal proofs. The value of geometry is the development of logical thinking skills. The will be given a foundation in logic, and will immediately begin work with proofs. Work with circles follows introductory lessons on trigonometry. The student's problem-solving abilities and thinking processes will be enhanced through this study of geometry which is essential for future math courses and for everyday life. This geometry course is traditional in nature, requiring students to prove theorems and calculate with formulas. Each lesson will reinforce geometry concepts and will help develop critical thinking skills.
Algebra II	Algebra 2 Saxon Algebra 2 DIVE Into Math Supplemental DVD Grade based on tests, quizzes and daily work. Final grade 92% = 4.0
Science	
Physical Science with Lab	Biology with Lab Apologia Exploring Creation with Biology by Jay Wile Lab experiments from Home Science Tools Apologia Biology Supplemental DVD CLEP Exam score 62
Biology with Lab	Student will survey and cover topics such as cytology, genetics, biotechnology, bacteria, viruses, botany, and zoology. The student will perform several biology labs including: autopsy style dissections of a sheep's heart, as well as a sheep pregnant uterus, quantifying and studying diffusion and osmosis, cat full body dissection, frog dissection, acid / base assessments, metric applications to Biology and medicine, the extraction and isolation of student's DNA, blood type and Rh Factor determinations of student, the inflation of preserved healthy and smoker's lungs to investigate anatomical and physiological differences, glucose load challenge lab to help student understand the pancreas, glucose absorption, diabetes, normal and abnormal glucose response curves, and the production and function of insulin. Using stereoscopes and microscopes, the student will look at the microscopic aspects of the human body. The student will use phenylthiocarbamide to study genetics. The student will do reflex experiments to help understand the nervous system. To help understand the respiratory system, the student will do pulmonary function tests. The student will learn how to prepare and critique college-quality lab reports and will record their experiment, data and graphs.

Social Studies	
Civics	Civics Basic American Government by Carson YMCA Youth and Government Program
World History	This course will recount the story of mankind from early civilizations to the present. As the student studies different historical ages, the student will be challenged to discover the forces, issues, people, and movements that have shaped our modern world. Topics will include: early civilizations, Greek, Roman, Byzantine, Islamic, Asian, African, and Medieval civilizations, the Renaissance, the Reformation, the Enlightenment, the European World, the Great Wars, through the present.
U.S. History	This U.S. History course is designed to study the forces, events, issues, and people that have shaped our nation from pre-Columbus days to the elections of 2010. The student will think critically about the material, not just memorize a collection of facts. Topics will include: Pre-Colonial period, Colonial life, Our Nation's Independence, The Jeffersonian Age, Manifest Destiny, The Civil War Era and the Reconstruction period, The Expansion of America, The Twenties, The Thirties, The World Wars, The Post War Era, through contemporary issues and challenges facing our nation. Field trips will offer substantive engagement and will assist the student in her understanding of the development of US History. Field study will include in-depth tour guided historical tours in Washington DC of all National Mall monuments and memorials, The Smithsonian Museum of American History, The Smithsonian Museum of Aeronautics, The Capitol Building and The Library of Congress. It will also include in-depth tours of The Arlington National Cemetery, and the former home of Robert E. Lee.
Economics 1	This is a self-directed course. Studying a variety of books, the student will independently investigate Economics. The student will discuss his findings, write one or more research papers on the topic of his choosing, within that subject. Credit will be awarded based on 150 hours of study and research, and successful completion of a written report. Written work available on request.
Foreign Language	
Spanish I	This course presents the basics of the Spanish Language as spoken in Latin America. Students learn greetings, verb conjugations, basic vocabulary, pronunciation, and grammatical structures. Student will develop a beginning reading and conversational ability, laying the foundation for further study of the language. The course emphasizes practical application rather than rote memory. The student will also study basic cultural information.
Spanish II	The student will learn to communicate comfortably at an intermediate level with Spanish-speaking people in a variety of settings: a store, a bank, an airport, a hotel, a doctor's office, an auto shop, etc. Grammar, pronunciation, writing, listening, verb tenses, and moods are explained through a variety of exercises and Spanish dialogues.
Fine Arts Electives	
Harp with Performance 9	This course will include weekly, private professional lessons. The student will practice daily to progress through more complex harp solo pieces to build technique, repertoire and performance skill. The student will develop arrangements and perform in small group ensembles at various venues including church and nursing homes.
Choir with Performance 10	This course will include participation in a local youth choir including weekly practice and several performances. The student will also participate in several vocal ensembles in which the student will take part in choosing pieces and preparing the ensemble for performance. A high degree of musicianship will be evidenced through preparation and performance including performances at nursing homes and at local community events.
Grading Policy	
Grading Scale	A = 90-100% = 4.0 B = 80-89% = 3.0 C = 70-79% = 2.0 D = 60-69% = 1.0
Grading Criteria	Grades will be based on mastery of the material, completion of the curriculum, oral and written examination, and tests when provided by curriculum
Credit Value	Credit determined by completion of curriculum, or completing 150 hours of work