



2018-2019 - Annual EEO Public File Report

The purpose of this Public File Report (“Annual EEO Report”) is to comply with Section 73.2080(c)(6) of the FCC’s equal employment rules. This Annual EEO Report summarizes the relevant hiring and EEO outreach conducted by the following stations:

<u>Call Sign</u>	<u>Community</u>	<u>FIN</u>
KBYU-TV	Provo, UT	6823
KBYU-FM	Provo, UT	6825
KUMT-FM	Provo, UT	33438

The information contained in this Annual EEO Report covers the time period from May 22, 2018 to, and including, May 21, 2019 (the “Applicable Period”) for KBYU-TV and KBYU-FM. KUMT-FM was acquired on August 31, 2018 and as such, this Annual EEO Report covers the time period from August 31, 2018 to, and including, May 21, 2019. Consistent with the FCC’s rules, this Annual EEO Report contains at least the following information:

1. A list of all full-time vacancies¹ filled by the stations during the Applicable Period;
2. For each such vacancy, the recruitment source(s) utilized to fill the vacancy, including any such sources that have asked to receive information from the stations about any new job openings, which are separately identified;
3. The recruitment source that referred the Hiree for each full-time vacancy filled during the Applicable Period;
4. Data reflecting the total number of persons interviewed for all full-time vacancies during the Applicable Period and the total number of interviewees referred by each recruitment source utilized in connection with such vacancies; and
5. A list and brief description of the community outreach activities, not directly related to the opening of job positions, undertaken by the stations during the Applicable Period.

The following sections provide the required information and summarize the station’s EEO efforts during the Applicable Period. This Annual Report is to be timely placed in each station’s public inspection file and posted on each station’s website, in accordance with the FCC’s EEO rules.

¹ A “full-time vacancy” is defined as one that requires an average of thirty (30) or more hours per week.

SECTION 1: Employment Vacancies Filled During the Applicable Period

Time Period Covered: **05/22/2018 to 05/21/2019**, Stations in Employment Unit: **KBYU-TV, KBYU-FM, KUMT-FM**

No.	Job Title	Full-time	Date of Hire	Recruitment Source of Hire
1	Temporary Administrative Assistant	No	5/28/2018	Internal Candidate
2	Post Production Supervisor	Yes	6/5/2018	Personal Referral
3	Associate Producer	No	6/8/2018	Internal Candidate
4	Associate Producer	No	6/11/2018	Internal Candidate
5	Senior Radio Producer	Yes	7/2/2018	Personal Referral
6	Product Manager	Yes	7/9/2018	Personal Referral
7	Radio Producer	Yes	7/9/2018	Internal Candidate
8	Human Resource Specialist	Yes	7/23/2018	Personal Referral
9	Associate Producer	No	8/7/2018	Other
10	Creative Director, Marketing	Yes	8/8/2018	Personal Referral
11	Sports Social Media Production Coordinator	No	8/17/2018	Internal Candidate
12	Assistant Studio Manager	Yes	8/27/2018	Website – BYU Employment (Y-Jobs)
13	Associate Producer	No	8/27/2018	Internal Candidate
14	Paralegal/Licensing Administrator	Yes	8/27/2018	Personal Referral
15	Art Director	Yes	9/4/2018	Internal Candidate
16	Exec Assistant to BYUB Directors	Yes	9/4/2018	Personal Referral
17	Temporary Project Senior Editor	Yes	9/4/2018	Other
18	Senior Radio Producer	Yes	9/12/2018	Personal Referral
19	Executive Assistant to the Managing Director	Yes	9/23/2018	Internal Candidate
20	Social Media Manager	Yes	9/26/2018	Personal Referral
21	Network Operations Technician	Yes	10/6/2018	Website – BYU Employment (Y-Jobs)
22	BYU Radio Station Manager	Yes	10/29/2018	Website – BYU Employment (Y-Jobs)
23	Graphic Designer I or II	Yes	10/29/2018	Website – BYU Employment (Y-Jobs)

24	Graphic Designer I or II	Yes	10/29/2018	Website – BYU Employment (Y-Jobs)
25	Production Equipment Room Supervisor	No	11/5/2018	Website – BYU Employment (Y-Jobs)
26	Assistant Creative Project Manager	No	11/12/2018	Internal Candidate
27	Master Control Technician	Yes	11/20/2018	Website – BYU Employment (Y-Jobs)
28	Senior Software Engineer	Yes	1/7/2019	Website – BYU Employment (Y-Jobs)
29	Temporary Computer Programmer	No	1/7/2019	Internal Candidate
30	Production Specialist – EVS	Yes	2/9/2019	Internal Candidate
31	Production Specialist – Show Manager	Yes	2/14/2019	Website – BYU Employment (Y-Jobs)
32	Senior Radio Producer	Yes	2/25/2019	Personal Referral
33	Director of Marketing	Yes	3/1/2019	Internal Candidate
34	Production Specialist – Audio	Yes	3/4/2019	Personal Referral
35	Sr. Broadcast Engineer	Yes	3/18/2019	Personal Referral
36	Radio Producer	No	4/4/2019	Internal Candidate
37	Executive Producer	Yes	5/21/2019	Personal Referral

Total Number of People Interviewed for All Job Positions: 198

SECTION 2: Recruitment Sources

Time Period Covered: **05/22/2018 to 05/21/2019**

Stations in Employment Unit: **KBYU-TV, KBYU-FM, KUMT-FM**

	<u>Recruitment Source</u>	<u>Address</u>	<u>Contact Person</u>	<u>Telephone</u>	<u>Total # of Interviewees Provided During Period</u>	<u>Vacancies for Which this Source Was Used</u>
1	Broadview University	240 East Morris Avenue Salt Lake City, UT 84115	Madalyn Veo			2,5,6, 8-10, 12,14,15, 17-28,30-36
2	BYU Broadcasting Internal Posting				27	1,3,4,7, 11, 13,29,36
3	BYU Broadcasting TV/FM Spot	BYU Broadcasting Brigham Young University, Provo, UT 84602	Ralph Tobias/Shawn O'Neill	801-422-8450		8, 12, 14-16, 20, 21, 23, 24, 26-28
4	BYU Employment/Y-Jobs	Brigham Young University, D-70 ASB, Provo, UT 84602	Donna Piereder	801-422-3563	67	2,5,6, 8-10, 12, 14-28, 30-35
5	BYU Idaho Internship & Career Specialist	525 South Center St. Rexburg, ID, 83460				2,5,6, 8-10, 12, 14, 15, 17-28, 30-36
6	Centro Civico Mexicano	155 S 600 W, Salt Lake City, UT 84101	Frank Cordova			2,5,6, 8-10, 12, 14, 15, 17-28, 30-36

7	Dept. of Veterans & Military Affairs	550 Foothill Drive, Suite 105 SLC, UT 84113	Cory Pearson	801-326-2372		2,5,6, 8-10, 12, 14, 15, 17-28, 30-36
8	Dept. of Workforce Serv.	P.O. Box 45249, Salt Lake City, UT 84145-0249	Amy Rindlishbacher			2,5,6, 8-10, 12, 14, 15, 17-28, 30-36
9	Indian Training & Education Center	1455 W 2200 S # 100, West Valley City, UT 84119	Janie Ridd	801-973-6484		2,5,6, 8-10, 12, 14, 15, 17-28, 30-36
10	ITT Tech	920 Levoy Dr., Murray, UT 84123	Lorraine Johnson			2,5,6,9,10, 17, 18, 28
11	Job Fair - Brigham Young University Career Fair	Brigham Young University, 2400 WSC Provo, UT 84602	Career Center	801.422.6535		
12	Job Fair- Brigham Young University General					
13	Job Fair- Utah Broadcasters Association		Michele Zabriskie			
14	Job Fair - Utah Valley					
15	KWCR Weber State		Alex Larrabee			2,5,6, 8-10, 12, 14, 15, 17-28, 30-36
16	LDS Business College	95 N. 300 W. SLC, UT 84101-3503	Alla Ookhara	801-524-8151		22,25,35

17	LDS Church		Ralph Hansen	801-561-9555		2,5,6, 8,12, 14, 15, 18-21, 23, 24, 26, 27, 30-34, 36
18	LDS Employment Services-Centerville					2,5,6, 8-10, 12, 14, 15, 17-28, 30-36
19	LDS employment - West Jordan	7166 S. Redwood Rd, West Jordan, UT 84084		801-566-4040		2,5,6, 8-10, 12, 14, 15, 17-28, 30-36
20	LDS Employment-SLC		Mark Mccashland			2, 5, 6, 8-10, 12,14, 15,17-26,28-35
21	Learning, Development & Diversity					2,5,6, 8-10, 12, 14, 15,17-28, 30-36
22	Lewis & Clark State College	500 8th Avenue/ Career Development, Lewiston, ID 83501-2698	Denise Harris	208-792-2313		2,5,6, 8-10, 12,14,15,18-28, 30-36
23	Medialine	Box 51909, Pacific Grove, CA 93950	Mark Shilstone	1-800-237-8073		2,5,6, 8-10, 12,14,15,17-28,30-36
24	NAACP	1761 W American Park Dr., West Valley City, UT 84119	Jeanetta Williams			2,5,6, 8-10, 12,14,15,17-28,30-36
25	Ogden Weber Community Action Partnership	3159 Grant Ave, Ogden, UT 84401	Teresa Dickey			2,5,6, 8-10, 12,14,15,17-28,30-36

26	People Helping People	205 N 400 W Salt Lake City, UT 84103	Pamela Okumura			2,5,6, 8-10, 12,14,15,17-28,30-36
27	Personal Referral/Friend				48	16,37
28	Recruiting Placement					2,5,6, 8-10, 12,14,15,17-28,30-36
29	Salt Lake City Human Resource Division	451 South State Street Salt Lake City, UT 84111	Nancy Tores			2,5,6, 8-10, 12,14,15,17-28,30-36
30	Salt Lake Community Action Program	764 200 W, Salt Lake City, UT 84101	Julie Bills			2,5,6, 8-10, 12,14,15,17-28,30-36
31	Salt Lake County Aging Services					2,5,6,9,10, 12,17,18,28
32	Salt Lake County Human Resources	451 South State Street Salt Lake City, UT 84111	Joni Bradley			2,5,6, 8-10, 12, 14,15, 17-28, 30-36
33	Society of Broadcast Engineers					2,5,6, 8-10, 12, 14,15, 17-28, 30-36
34	Stevens-Henagar College Provo		David Sambrano			2,5,6, 8-10, 12, 14,15, 17-28, 30-36
35	The Art Institute-Salt Lake City					2,5,6,9,10, 17,18,28
36	TVJobs.com		Mark Holloway			2,5,6, 8-10, 12,14,15,17-28,30-36

37	University of Utah	201 Presidents Cir, Salt Lake City, UT 84112	Preston Nielson	801-585-5027		2,5,6, 8,9, 12,14,15,17-27, 30-36
38	Utah Broadcaster Association		Michele Zabriskie			2,5,6, 8-10, 12,14,15, 17-28, 30-36
39	Utah State University	Career Services, 4305 Old Main Hill, Logan, UT 84322-4305;	Susan Polster, Maleah Christensen	435-797-7777		2,5,6, 8-10, 12,14,15,17-28, 30-36
40	Utah Valley University	800 W. University Pkwy. Orem, UT 84058	Employer Relations	801-863-6364		8,12,14, 15, 19,20, 22-26,35
41	Weber State University	3801 University Circle, Ogden, UT 84408	Betty Simons	801-626-7914		2,5,6, 8-10, 12,14,15,17-28, 30-36

SECTION 3: Supplemental (Non-Vacancy Specific) Recruitment Activities Undertaken

Time Period Covered: **5/22/2018 to 5/21/2019**

Stations in Employment Unit: **KBYU-TV, KBYU-FM, KUMT-FM**

Brigham Young University (“BYU”) is a religious broadcaster for purposes of the FCC’s EEO rules. BYU is closely affiliated with the Church of Jesus Christ of Latter-day Saints. Employees are required as a condition of employment to observe certain church standards, and BYU exercises a religious hiring preference. Nevertheless, BYU’s stations’ employment unit engaged in a number of non-vacancy specific recruitment initiatives during the past year, some of which are described below:

1. **Job Fairs.** The employment unit participated in job fairs offered through BYU, the Utah Valley job fair, the UACE Statewide Alumni Career Fair and the annual Utah Broadcasters Association job fair.
2. **Internship/Work Study Programs.** The employment unit established programs designed to provide students, including international students, with an opportunity to acquire meaningful professional-level experience and skills needed for employment in the broadcast industry.
3. **Scholarships.** The stations awarded multiple scholarships to students, including part-tuition scholarships for students pursuing a degree in a field related to broadcasting, and multiple employee-funded performance-based scholarships for student employees who have made a significant contribution to the stations.
4. **Mentoring.** The stations mentored student employees by teaching valuable and marketable skills.
5. **Station Tours.** The stations maintained a formal tour program whereby the public, including several community groups (e.g., Boy Scout troops, religious youth organizations, school groups) was provided with extended tours of BYU’s broadcast facility. Such tours were conducted during both business hours and after-hours.
6. **Broadcast/Communications Courses.** Multiple members of BYU’s station staff also taught university-level courses in the areas of broadcasting and communications.