



# CURRENT OPEN POSITIONS

Application Open

February 22nd to March 7th, 2024

Interview & Orientation: March 21, 2024

Training: April 3rd - 10th, 2024

## **Patient Engagement: Acute Care**

- Offer patients comfort items such as pillows, warm blankets, reading material and activities.
- Complete safety rounds
- Help pack belongings for discharge.
- Clerical duties as needed.

### SHIFTS AVAILABLE:

- Sunday through Saturday: 9am to 1pm & 3pm to 7pm

## **Patient and Family Ambassador: Admitting**

- Escort patient and families to their destinations; this may include using a wheelchair.
- Transport discharged patients to the discharge lobby.
- Greet all visitors in a friendly manner as they enter the facility.
- Support departments with deliveries. (Care items, patient mail, flowers, etc.)
- Gather and clean wheelchairs and return them to main areas.

### SHIFTS AVAILABLE:

- Monday through Friday, 8am to 12pm, 12pm to 4pm, 4pm to 8pm



## NICU

- Must be 21 years of age for this position.
- Stocking bedside & laundry carts
- Rotating nutritional items
- Arts & crafts decorations for patient rooms
- Infant rocking

### SHIFTS AVAILABLE:

- Sunday – Saturday; All shifts open 12a-4a/4a-8a/8a-12p/12p-4p/4p-8p/8p-12a
- Soday shifts open. Mon-Friday (8am-12pm, 12pm to 4pm, 4pm to 8pm)

## Cancer Resource Center

- Provide resources to patients.
- Welcome patients and visitors at the entrance.
- Data entry
- Clean and organize Resource Center including hats, blankets, pamphlets and more.
- Deliver activities to patients in infusion!

### SHIFTS AVAILABLE:

- Monday 10a-2p / 1p-5p Tuesday 1p-5p Wednesday 10a-2p / 1p-5p Thursday 1p-5p Friday 10a-2p

## Gift Shop Volunteer Colby Campus & Pacific Campus

- Greet customers in a friendly manner.
- Sell merchandise using cash register, charge machine, gift certificates and telephone orders.
- Fix displays, dust, remove damaged merchandise.
- Need to be able to stand for long periods of time.

### SHIFTS AVAILABLE:

- Monday through Friday; Shifts vary; scheduling done monthly by Gift Shop manager.

## Surgery Waiting

- Offer patients comfort items such as pillows, warm blankets, reading material and activities.
- Complete safety rounds
- Help pack belongings for discharge.
- Assist families in the waiting room.
- Clerical duties as needed.

### SHIFTS AVAILABLE:

- Monday through Friday 11a-3p, 3p-7p