

# **WP Polling Plus USER'S GUIDE**

## **WP Polling Plus Documentation**

**WP Polling Plus** is a wordpress plugin created to enable administrators to generate and integrate a polling system to their website. It is a great tool to use in getting the opinions of your visitors, users and members regarding a specific matter. Additionally, they can get freebies out of their participation with the poll.

**Note:** WP Polling Plus comes with a lite version. However, the option to add a bonus for participants when the poll has been completed won't be available.

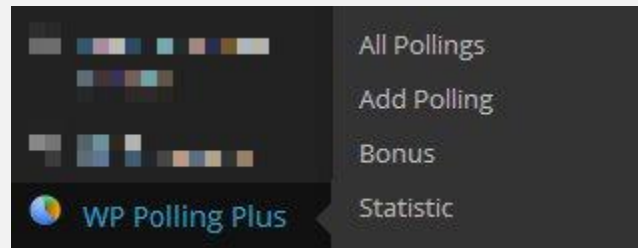
## **TABLE OF CONTENTS**

<b>Title Page</b>	<b>1</b>
<b>Introductory Page</b>	<b>2</b>
<b>Table of Contents</b>	<b>3</b>
<b>How to Use WP Polling Plus</b>	<b>4</b>
<b>How to Manage WP Polling Plus</b>	<b>10</b>
<b>How to Add Bonus for WP Polling Plus Use</b>	<b>11</b>
<b>How to Add Polls to Pages and Posts</b>	<b>16</b>
<b>WP Polling Plus Statistics</b>	<b>17</b>

## How to Use WP Polling Plus

This guide assumes that you already have logged in to your wordpress admin area and successfully installed and activated **WP Polling Plus**.

1. Click or hover your mouse on **WP Polling Plus** menu item from the left wordpress admin panel to display the options.



2. Click **WP Polling Plus** to access the **All Polling** page. Then, click **Add Polling**. Alternatively, you may as well hover your mouse on WP **Polling Plus** menu item, then click **Add Polling**.



3. Once either of the 2 options to add polls has been clicked, you should see a page similar to the image found below.

Enter title here

### Description

## Questions

The list of questions is not available.

Add Question

**Bonus**

Bonus is used when you want to give a bonus to the user after the user completed the poll.

Enabled Bonus


On Off

## Publish

Publish : Immediately

Add Polling

## Settings

 Restricted On Off

*Forcing the user to login before performing polling. If set to Off then all user can polling without login first.*

 Format Result

Percent

*Set the text format of the voting results.*

 Share Button

Determine whether to add a toggle link in notification window.

 Basic Comment

*Determine whether to display the WordPress comment.*

 Facebook Comment

Determine whether to display the Facebook comment.

- ✓ **Title.** This is the first field with a placeholder *Enter title here* where you should enter a title that will help you identify it out of the other polls you will create and use in the future.
- ✓ **Description.** Enter in this field a description or a message on the poll you are having.
- ✓ **Questions.** This is where you can add poll questions. To add a question:
  - a. Click the **Add Question** button.
  - b. A popup window should appear similar to the image below.

**Add Question**

**Basic Data**

Type Question: Image Choice

*If you change the type of question then all answers data will be deleted.*

Question: [Rich text editor with formatting tools]

Path: p

**Choices**

*You have not added a choice*

Add Choice

Add Question Cancel

c. Fill in the necessary fields for your poll question.

i. **Type Question.** The dropdown consists of 4 poll question type options:

- **Image Choice.** The choices for this type of question are in the form of images.
- **Box Colored Choice.** As the name of the option implies, the choices to be selected will be colors that you will define.
- **Image Text Choice.** Choices will be a combination of both text and images.
- **Text Choice.** Choices are only available in text format.

ii. **Question.** Enter the actual poll question which the participants should answer.

- iii. **Choices.** Click the **Add Choice** button to add options for the participants to choose in response to the poll question. Note that the options for the choices are defined on what type of poll question you have selected. Additionally, please be reminded that when you edit the question type and add choices, the data of the previous data type for that specific question will be deleted.
- d. Once you have finalized the poll question and the choices, click **Add Question** button. To exit the popup window, simply click the close icon (**X**) located on the top right portion of the window or hit the cancel button just beside the add question button.
- ✓ **Bonus.** If you would like to offer freebies to the participants of the poll. Then, select which bonus you would like them to have by turning the switch on. Once done, options similar to the image below will appear.

Bonus	
Bonus is used when you want to give a bonus to the user after the user completed the poll.	
Enabled Bonus	<input checked="" type="checkbox"/> On <input type="checkbox"/> Off
Select Bonus	Bonuses not available
Message	<input type="text"/>
<i>The message displayed before the poll questionnaire containing information about bonuses.</i>	
Popup Title	<input type="text"/>
<i>The title of the popup box that displays a link to the bonus page after the user has finished the poll.</i>	
Popup Message	<input type="text"/>
<i>The message in the popup box that displays a link to the bonus page after the user has finished the poll.</i>	
Button Label	<input type="text"/>
<i>The label of the button that directs to a page bonus.</i>	

- a. **Select Bonus.** This section will display the list of bonuses you have created on the **Bonus** page which will be discussed later on this guide.
- b. **Message.** This field is where you enter a message containing information with regards to the bonus the participants will receive for answering the poll question. This appears just before the questionnaire.
- c. **Popup Title.** Once the poll participants are done answering the question, a popup window will appear and the data you will enter in this field will be displayed as the heading of the popup window.
- d. **Popup Message.** Upon completing the poll, a popup window will appear and the data entered here will be displayed as your message to the participants. It can either be word of



thanks or any other information you would like the poll participants to know.

- e. Button Label.** The label of the button that the participants can click on to be redirected to the bonus page.
- ✓ **Settings.** This tab contains options to further enhance how the poll will be displayed.
  - a. Restricted.** This switch when turned on will make the poll created exclusive to participants who are logged in to the site. Keeping this off by default will allow all users/visitors, logged in or not, to participate to the poll.
  - b. Format Result.** Choose from the dropdown menu the format you would like the poll results to be displayed. You can either have it in **percent, decimal, number, percent & number** or **decimal & number**.
  - c. Share Button.** Turn this switch on if you would like to display links to different social networking sites that participants can click to share the poll.
  - d. Basic Comment.** Turn the switch on if you would like to enable wordpress' built-in comment section to your poll for participants to use for feedbacks or other inputs. By default, the switch is turned off and the comment section is disabled.
  - e. Facebook Comment.** Turn the switch on if you would like to enable facebook comments on your poll. By default, this switch is turned off.
- ✓ **Publish.** This section holds the **Add Polling** button that you need to click once you have finalized the poll you created. Clicking the button will save the changes you made and redirect you to the **All Polling** page where you can manage it along with the rest of the polls you have created.

## How to Manage WP Polling Plus

Polls can be managed through the **All Polling** page. It is in this page where you can access all the polls you have created. Beside each poll are options that you can click to **Preview**, check **Results**, **Edit** or **Delete**.

### Preview a Poll

1. To check how your poll looks live on your site, simply click on the **Preview** icon/button on the same row as the title of the poll you have created under the **Actions** column.
2. This then opens a new tab or window that displays your actual poll live on your site.

### Checking Poll Results

1. You can check the poll results recorded so far by clicking the green result icon/button just beside the preview icon/button.
2. This will then open a new tab or window that will display the poll results collected so far.

### Editing a Poll

1. To edit a poll, either click the title of the poll or click the blue edit icon/button beside the results icon/button which would open up the **Edit Polling** page on the same window.

### Deleting a Poll

1. To delete a poll, simply click the red delete icon/button which is located on the far right portion of the row of the actions column.

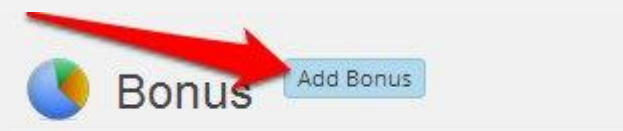
## How to Add Bonus for WP Polling Plus Use

WP Polling Plus comes in with a feature that enables you to offer bonus and gifts to poll participants. This section of the guide will show you how to create the bonus that you can insert to your poll for participants to access once they are done with the questionnaire.

1. To start adding a bonus, simply hover your mouse over the WP Polling Plus menu item on the left admin panel then click **Bonus**.



2. Once clicked, you will then be taken to the **Bonus** page that lists down the bonuses that has been created.
3. Click the **Add Bonus** button.



4. A page will then be opened on the same window similar to the image below.

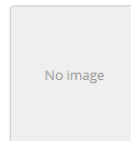
## Add Bonus

Enter title here

### Content

Bonus Title

Bonus Image Preview



Choose File No file chosen

Upload

Bonus Url

### Design Options

Theme

☒ Theme 1  
[Get preview](#)



☐ Theme 2  
[Get preview](#)



Button Design



Page Content

Headline (Your Headline goes here)

Thank You for Your Participation

### Publish

Status : Publish [Edit](#)

Publish : Immediately

[Add Bonus](#)

### Settings

Redirect ☐ On ☒ Off

Determine the page link that will be displayed after the user took the bonus. Set to On and the contents of the redirect link to activate it.

Hide for Non Member ☐ On ☒ Off

Non-members do not allow users to view pages bonus.

Help Text ☐ On ☒ Off

Whether to display the help text on the download link.

Hide Content Page ☐ On ☒ Off

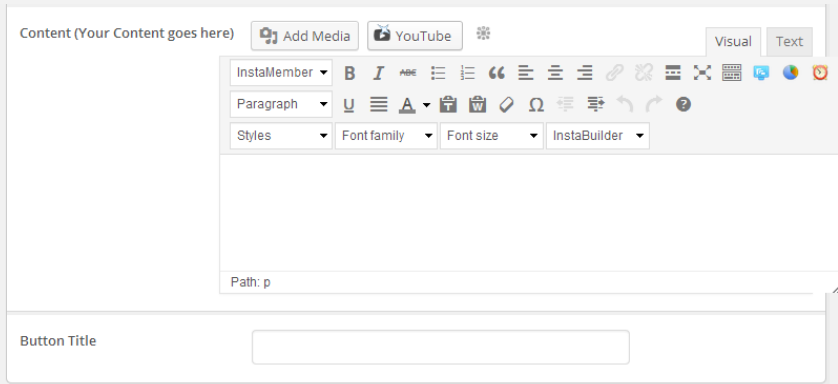
Forcing to hide page content.

Button Hover Effect

Sets the effect when the user clicks bonus box.

Gift Hover Effect

Sets the effect when the user clicks bonus.



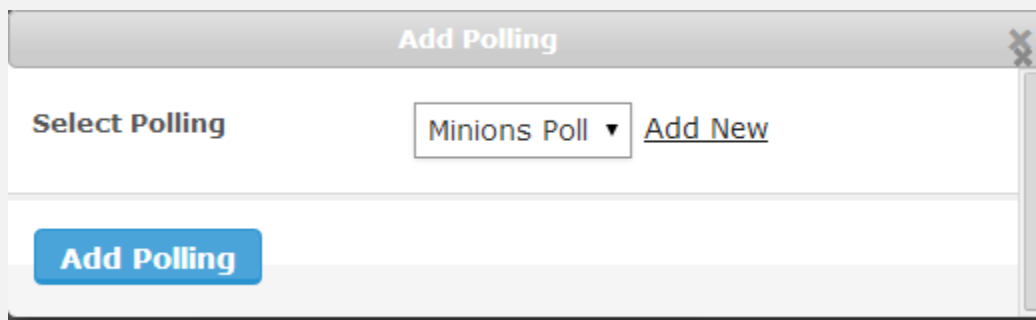
- ✓ **Title.** Enter a title on the input field with the placeholder *Enter title here* to help you identify and distinguish a bonus from the rest once your bonus lists goes up.
- ✓ **Content.** This tab contains options where you can enter the details and the access location of the bonus.
  - a. **Bonus Title.** Enter in this field the heading or title of the bonus for your poll participants. This will be displayed once the user clicks the button to access the bonus content.
  - b. **Bonus Image Preview.** If applicable, upload the image of the bonus content for the poll participants.
  - c. **Bonus URL.** Enter the complete url where poll participants can access the bonus content.
- ✓ **Design Options.** This section provides options to help you design and stylize your bonus page.
  - a. **Theme.** Choose from the 5 different themes available you would like to apply to your bonus page. A preview link is available just below each theme so you can check how it looks live.
  - b. **Button Design.** Enhance the look and feel of your bonus page by selecting one of the 12 button designs to go along with your chosen theme. This button when clicked reveals the link to access the bonus.
- ✓ **Page Content.** This tab contains the options where you can add the contents of your bonus page.

- a. **Page Title.** Enter in this field the title or heading of the bonus page.
  - b. **Page Content.** This is where you can enter details or more information about the bonus.
  - c. **Button Title.** The content entered in this field will be used as the label of the button that will trigger the display of the bonus content.
- ✓ **Settings.** This tab contains options that will further enhance and customize the bonus page.
- a. **Redirect.** Turning the switch on will display an input field where you can enter the complete url of the page where you would like to redirect the poll participants once they have claimed their bonus. By default, this is turned off.
  - b. **Hide for Non Member.** Turn this switch on if you would like the bonus to be exclusively available to logged in poll participants only. By default, the switch is turned off.
  - c. **Help Text.** If the switch is turned on, a textarea will be displayed where you can enter hints, tips or any special message that will be shown to poll participants when accessing the bonus.
  - d. **Hide Content Page.** If you would like to display the bonus content automatically instead of having the content page before it, then turn the switch on. Otherwise, leave it to its default value, off to keep the content page visible.
  - e. **Button Hover Effect.** Choose out of the 10 animation effects you would like to apply on the content page button when the mouse hovers on it.
  - f. **Gift Hover Effect.** Choose out of the 10 animation effect you would like to be applied on the bonus image when you hover your mouse over it.

- ✓ **Publish.** It is in this tab where you can find the **Publish** button to save the changes and create the bonus for use on the polls (if applicable). Also, this is where you can change the status of the bonus to draft in case it is still in need of edits. Once the **Publish** button is clicked, you will be taken to the **Bonus** page where you can manage all created bonuses.

## How to Add Polls to Pages and Posts

1. To add polls to pages or posts, simply navigate to **Pages** or **Posts** located on the left admin panel then click **Add New** if you would like to create a new content. Otherwise, select the page or post in case you will add the poll to a previously created content.
2. On the wordpress page or post editor, make sure that you have it in visual editor mode and not in html so that the wp pooling plus icon 🌐 is visible.
3. Click the icon. This will then trigger the display of a popup window containing the option to generate a shortcode. Refer to the image below.

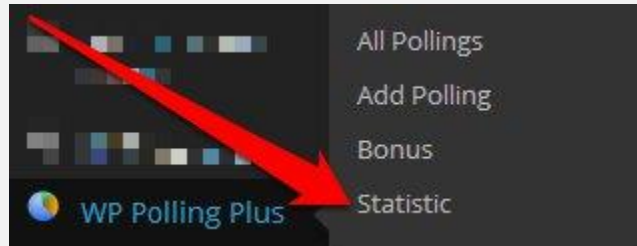


4. From the dropdown with the label **Select Polling**, choose from the list the poll you would like to insert to the page or post then click **Add Polling** button.
5. Once done, this will then automatically generate a shortcode.
6. After finalizing your page or post content, click **Publish** if this is a new entry or has been set as draft. However, if this has been previously published, click **Update**.

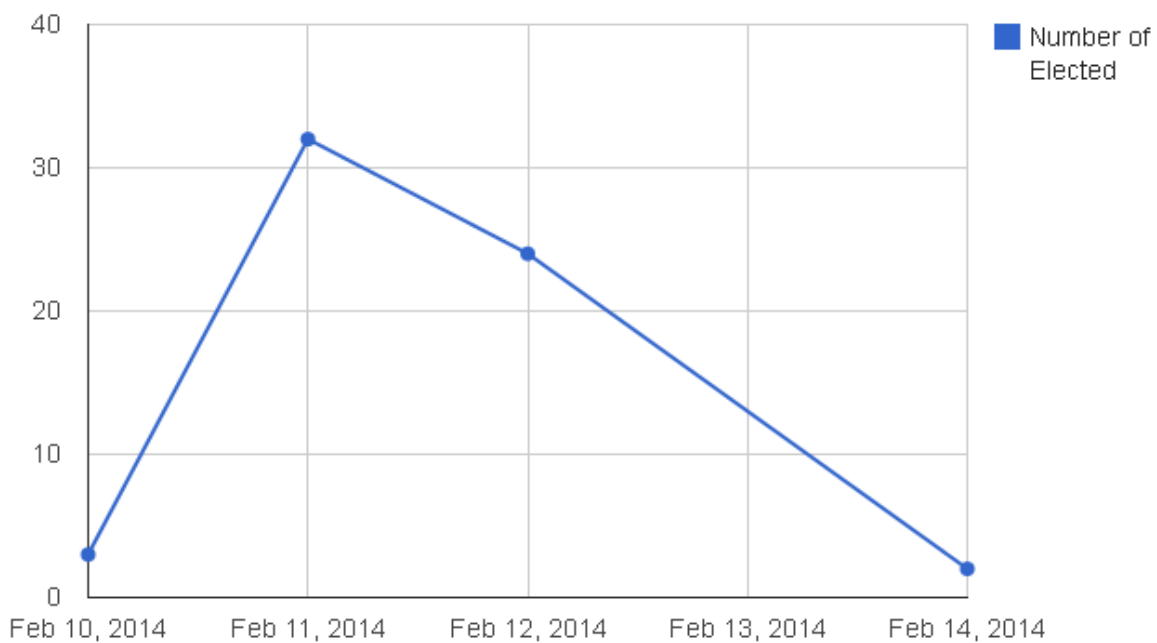


## WP Polling Plus Statistics

WP Pooling Plus has the option to display statistics on how many voters participated on the poll you have created. To access the page and its data, hover your mouse over **WP Pooling Plus** on the admin panel then click **Statistics**.



Shown below is an image of a sample statistics.



By default, this page displays the statistics since the beginning you first added a poll live. You can then setup the **Filter by Date** to customize the display of data based on the specified date range.