

**Agape English Ministries Coordinator**  
KSC Ministries Job Description – Part time (up to 25 hours)  
April 2019

**PURPOSE:**

The Coordinator provides leadership to the Agape English Ministry (AEM). The mission of AEM is to share the love of Jesus through teaching English to those in our community who speak English as their second language.

**DUTIES/RESPONSIBILITIES:**

- Develop, oversee, and evaluate a strategy of teaching English that is effective, and in line with the vision, mission and core values of King Street Church
- Oversee the implementation of programs and ministries that will accomplish the mission
- Recruit, develop and equip volunteers to assist in all areas of this ministry
- Select or develop teaching curriculum & prepare weekly lessons
- Partner with other ministries and/or community organizations in serving the ESL community population
- In conjunction with pastoral staff and the Deacons, evaluate and assist with needs (physical, financial, spiritual, etc) that help the ESL community navigate the challenges of language barriers and living in a new culture
- Creatively explore ways to build a relational and ministry bridge between KSC church and the ESL community population (e.g. develop a Sun. morning SS class, discipleship group, etc.)

**QUALIFICATIONS:**

- A strong, vibrant relationship with Jesus Christ
- Teaching experience, preferably related to ESL and/or Language Arts
- A desire to serve and embrace diversity with compassion and a non-judgmental attitude
- A creative team player
- A track record of recruiting, equipping and motivating volunteer leaders
- Strong communication, organizational, time-management, multi-tasking, and problem solving skills
- In agreement with and will adhere to the Governing Documents of the United Brethren in Christ denomination.

**ACCOUNTABILITY:**

- This part-time position reports to the Executive Pastor and is accountable to the KSC Board of Administration.