



Lake Mary

Preparatory School

Attn: Records Department: _____

The following student has enrolled in our school. Please forward all original records including the following:

- Standardized Achievement Test scores
- Official Transcript
- Attendance Records
- Report Cards
- Health Records
- Cumulative Records
- Birth Certificate
- Exit Grades
- Any Disciplinary records

Name: _____

Date of Birth: _____ Grade : _____

Thank you for your cooperation. Please feel free to contact me with any questions or email me at: MaryAnne.Bender@LakeMaryPrep.com. Please mail records to:

Attn: Mary Anne Bender- Registrar
650 Rantoul Lane
Lake Mary, FL 32746
407-805-0095 ext. 203