



# RETURN FORM

866-311-7554 • service@CTRRingShop.com • CTRRingShop.com



**FOR FASTER PROCESSING:** *Fill in this form with your computer before printing*

Order #	Name	Phone
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### REASON FOR RETURN

• **Please note:** Items that have been **engraved, embossed, or damaged** can **not** be returned or exchanged •

- |  |   |
|--|---|
| <input type="checkbox"/> Does Not Fit        | <input type="checkbox"/> Changed My Mind* |
| <input type="checkbox"/> Wrong Item Received | <input type="checkbox"/> Other*           |
| <input type="checkbox"/> Product Defective*  |   |

\*Please explain:

### ACTION TO BE TAKEN:

- |                                   |                                 |  |
|-----------------------------------|---------------------------------|--|
| <input type="checkbox"/> Exchange | <input type="checkbox"/> Refund | <input type="checkbox"/> New Engraving |
|-----------------------------------|---------------------------------|--|

### INSTRUCTIONS

- Complete each section of this form and ship with items in your package, noting the reason for your return.
- Be sure to ship products in appropriate and secure packaging (for example: padded envelopes for jewelry). **For exchanges send only the ring**, no ring boxes or gift wrapping.
- Ship via USPS to:

**CTR Ring Shop - Returns**  
**31 N 1330 W**  
**Orem, UT 84057**

**No C.O.D.'s will be accepted.** Save your shipping receipts for proof of delivery.  
 We can not issue refunds for lost and/or unconfirmed return shipments.

### RETURN POLICY

CTRRingShop.com is not responsible for damage to products due to accidents or normal wear and tear. Defective items will be repaired or replaced upon return. CTRRingShop.com will cover return shipping charges for shipping errors and defects only.  
 All other returns may be subject to a 15% restocking fee.  
 Refunds will be issued to the credit card/PayPal account on the original order. **Orders older than 60 days will be issued a refund in the form of store credit.**

### ITEMS BEING RETURNED:

Item #	Item Description	Size	Price

### REPLACEMENT ITEMS:

Item #	Item Description	Size	Price

**ENGRAVING (+\$9.99)** - Please see product details on our website for font options and character restrictions.

Engraving Message:	Engraving Font:

### How should we ship it back to you?

- Economy - FREE (5-12 Days)
- Priority + \$7.99 (3-5 Days)
- Expedited + \$18.99 (2-3 Days)

### Ship replacement items to original address?

YES  NO

If NO, enter new shipping address here:

Name			
Address			
City	State	Zip	

I authorize charges to my Credit Card/PayPal account for additional costs.	Signature: <input type="text"/>
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