

# American Fisheries Society

## September Management Committee Meeting

Monday, September 18, 2017

### Participants:

MC Members: Steve McMullin, Jesse Trushenski, Scott Bonar, Brian Murphy, Joe Margraf, Jackie Watson, Rebecca Krogman, Steve Lochmann, Joe Larscheid, John Boreman (Constitutional Consultant, non-voting), Dennis Riecke (Constitutional Consultant Apprentice, non-voting), and Doug Austen (Executive Director non-voting).

AFS Staff: Dan Cassidy, Drue Winters

Emerging Leaders: Dan DauWalter, Hillary Meyers, Sara Turner

### Minutes of the Meeting

1. **Meeting called to order** - at 2:05 p.m.(EDT) by McMullin
2. **Quorum established** (by Boreman)
3. **Agenda reviewed and no modifications were suggested**
4. **Policy update** (Winters)– For written report see Attachment A
5. **Orientation to MC** –
  - a. The roles, responsibilities, etc. of the Management Committee (MC) members were reviewed by McMullin, Boreman, and Austen. This included references to the roles defined in the AFS Constitutional, Rules, and Procedures. It was noted that all MC members should take some time to actually read the Constitution and Rules and at least glance through the Procedures.
  - b. The “Fiduciary responsibility” of MC was discussed but a more detailed presentation on this will be done at an upcoming MC meeting by Dan Cassidy.
6. **Constitutional Consultants report** (Boreman) – No items for consideration.
7. **Presidents/Officers report**
  - a. President McMullin – reported that committee chair appointment letters are being sent to new chairs and that liaison letters will be done in conjunction with AFS staff. McMullin also noted that he will be traveling to Tokyo to participate in the 85<sup>th</sup> anniversary meeting of the Japanese Society of Fisheries Science.
  - b. President-elect Trushenski – will be representing AFS at the meetings of the China Society of Fisheries and the Korean Society of Fisheries and Aquatic Science. Trushenski also noted that she will be in Bethesda working with AFS staff and contractor ISG on the Governing Board Reporting Tool.
  - c. 1<sup>st</sup> Vice-President Bonar – is working with co-authors, AFS and Association of Fish and Wildlife Agencies (AFWA) on a 2<sup>nd</sup> edition of the standard methods book. A conference call with AFWA Fisheries and Water Resources Policy Committee (FWRPC) is being established to engage state

fisheries chiefs and others who have expressed interest in working with the authorship team to address concerns and assist with the process.

- d. 2<sup>nd</sup> Vice-President Murphy – Continuing to work with fisheries contacts in South Africa to better define needs and opportunities for AFS to support further development of professional societies in Africa.

#### **8. Executive Director and AFS staff report**

- a. Executive Director Austen reported that he presented four topics to the AFWA FWRPC; (1) Hutton, (2) Bonar et al. standard methods book, (3) grey literature database, and (4) the new AFS Wiley contract and member open access to all AFS journals. The committee was asked to endorse further development of funding options for the standard methods book and the grey literature tool and both were provided unanimously.
- b. Financial update (Cassidy) – for report and associated tables see Attachment B

#### **9. Natural disaster relief –**

- a. Dues relief options were discussed to address potential financial challenges by members in disaster areas. If relief is provided, decisions would need to be made on how much, who is eligible and duration. Other types of support were briefly discussed (e.g., housing, etc.) but it was dismissed due to cost limitations and desire to provide support directly relevant to the professional society.
- b. During Hurricane Katrina, the Southern Division provided chapters with funding support to help with chapter meetings. Almost all was paid back by chapters subsequent to their meetings.

#### **10. Other items:**

- a. New Officer forms – all units should be providing complete “New Officer Forms” to Jasmine Sewell. Online form is found at:  
[https://secure.fisheries.org/MemberResponsive/About/Divisions\\_Chapters\\_and\\_Sections/WFZ\\_ChangeofOfficerReport\\_WFZ00019/MemberResponsive/Apply\\_WFZ\\_ChangeofOfficerReport.aspx?hkey=a724ce95-b562-4042-bcd0-c966e63f1732](https://secure.fisheries.org/MemberResponsive/About/Divisions_Chapters_and_Sections/WFZ_ChangeofOfficerReport_WFZ00019/MemberResponsive/Apply_WFZ_ChangeofOfficerReport.aspx?hkey=a724ce95-b562-4042-bcd0-c966e63f1732)
- b. A resolution on fisheries data standards was submitted to the AFS Resolutions Committee by the Southern Division but has not been addressed. It was asked that the Resolutions Committee be contacted about status of their acting on the submission.
- c. The midyear Governing Board and Southern Division meetings in Puerto Rico were briefly discussed and it was noted that we will need to work closely with hotel and conference center contacts and Puerto Rico chapter leadership to track the situation.

#### **11. Meeting Adjourned at 3:18 p.m. (EDT)**

# Attachment A

## Management Team Call-Policy notes

1. Congress came back into session after Labor Day and passed a three month continuing resolution, disaster relief for hurricanes, and a debt ceiling increase that should fund the government through December 8th. The measure was quickly adopted by the House and Senate and signed into law by President Trump. The House has finalized all of its FY18 appropriations bills. The Senate has yet to finalize any approps bills. Budget outlook: cuts to important fisheries and conservation programs not as drastic as feared based on President's budget blueprint. Important to continue to track and monitor. Some reductions inevitable. We will continue to engage.
2. Several house approps bills contain language to exempt the CW rule repeal from the APA. It remains to be seen whether the Senate will use similar language to exempt the rulemaking from the Administrative Procedure Act. In response, AFS has signed on to a letter with conservation and sportsmen's groups to Senate Appropriators urging them not to adopt any such measures. We will post a copy of the letter on the AFS website when finalized.
3. We continue to push back on the Admin's efforts to repeal WOTUS. Through CASS, we have crafted a comment letter from the 9 CASS societies and 3 others representing 200,000 scientists. The letter is nearly final and we will be submitting it to the docket for Step 1 before the Sept 27 deadline. (Extended 30 days from the original version, we signed several letters on the original 30 day deadline. The Admin is also seeking feedback on Step 2, the rule replacement. There are a series of listening sessions with one for scientists on Nov. 7. Comments on Step 2 are due around Thanksgiving
4. Outlook on other legislation-with budget and tax reform taking up much of the legislative calendar, there's not a lot of room for other big pieces of legislation to move. We have heard there may be a bill and a hearing on ESA modernization soon, but an infrastructure package is likely to be the next big ticket item on the calendar. We continue to track MSA re-authorization and attend hearings, but think it is unlikely to move this fall. There are Sportsmen's bill in both the House and the Senate, but neither has made it to final passage. Tracking for programs we support.
5. We are working with the National Wildlife Federation and the Wildlife Society on the Recovering America's Wetland Act, a \$1.3B/year effort to fund SWAPs via state FW agencies for proactive conservation. We are in the process of crafting a report to support the bill, but we don't know yet when this legislation will be dropped. We will keep you posted. AFS and NWF will be looking for ways to bring members out for field visits to show success stories. Biggest impediment is the budget offset for this bill.
6. Couple of other comment opportunities available: EPA is seeking comment on the rescission of its 404c proposed determination on Pebble Mine. AFS has not decided whether to formally comment. WD and Alaska Chapter continuing to ponder. Several members urging action. Deadline October 17. See website for background and more details.
7. The Atlantic States Marine Fisheries Commission is seeking comment on an amendment to its menhaden FMP. We declined to sign on to a letter offered by some sportsmen and conservation groups because of the narrow issue, but have publicized it to our members and will be providing some relevant science to partner organizations that may be useful. See AFS website for more details.

# Attachment B



## *American Fisheries Society*

Organized 1870 to Promote the Conservation, Development and Wise Utilization of the Fisheries

5410 Grosvenor Lane, Suite 110 \* Bethesda, Maryland 20814-2199

301-897-8616 \* FAX 301-897-8096 \* E-Mail: [main@fisheries.org](mailto:main@fisheries.org), [www.fisheries.org](http://www.fisheries.org)

Steve McMullin  
*President 2017-2018*

Douglas J. Austen  
*Executive Director*

AFS- July 2017 Financial Reports  
9/12/17

The AFS financial position totals \$5,913,000 and is on par with last year. Strong annual meeting receipts account for the increased cash balance. Investments ticked up another 1% this month. The change in Property & Equipment reflects costs accumulated for the GBRT and several new computers. The increase in payables relates to the meeting and the deferred revenue advance from our publisher T&F is nearing full amortization.

Revenues total \$2,404,000 and better last year by \$143,000 because of strong meeting and journal income. Books income is way below last year and Cornell project billing for Q2 2017 was issued in August. Restricted contributions are not particularly strong this year. Expenses total \$1,855,000 and are \$148,000 below 2016 YTD results mainly from lower annual meeting costs. Other variances generally reflect timing differences in payments from one year to the next.

The result is a 2017 net change of \$554,000 and significantly higher than the \$236,000 amount last year.

American Fisheries  
Statement of Financial Position  
As of 7/31/2017

	2017	2016	Variance
<b>ASSETS</b>			
Current Assets			
Petty Cash	\$694	\$400	\$294
Checking	452,266	157,374	294,892
Certificate of Deposits	54,095	151,395	(97,300)
Accounts Receivable	202,803	222,510	(19,707)
Allowance of doubtful accounts	(14,170)	(14,170)	
Inventory	435,523	453,198	(17,673)
Prepaid Expenses & Deposits	93,327	36,179	57,148
Current Assets	<u>1,224,538</u>	<u>1,006,884</u>	<u>217,654</u>
Property and Equipment	1,097,452	1,055,221	42,231
Accumulated Depreciation	(685,994)	(650,999)	(34,995)
Net Property and Equipment	<u>411,458</u>	<u>404,222</u>	<u>7,236</u>
Long Term Assets			
Long-Term Investments	4,276,851	4,508,911	(232,060)
Total Long Term Assets	<u>4,276,851</u>	<u>4,508,911</u>	<u>(232,060)</u>
Total Assets	<u>5,912,847</u>	<u>5,920,017</u>	<u>(7,170)</u>
<b>LIABILITIES AND NET ASSETS</b>			
Current Liabilities			
Accounts Payable	183,418	100,720	82,698
Accrued Expenses	243,204	71,572	171,632
Subunits Dues Payable	33,965	41,437	(7,472)
Subunits Books Payable	(4,656)	42,491	(47,147)
Deferred Income	59,524	202,371	(142,847)
Total Current Liabilities	<u>515,455</u>	<u>458,591</u>	<u>56,864</u>
Net Assets			
Net Assets - Unrestricted	4,843,718	5,224,932	(381,214)
Change in Unrestricted Net Assets - Curr Year	553,674	236,494	317,180
Total Net Assets - End. Balance	<u>5,397,392</u>	<u>5,461,426</u>	<u>(64,034)</u>
Total Liabilities and Net Assets	<u>5,912,847</u>	<u>5,920,017</u>	<u>(7,170)</u>

**AMERICAN FISHERIES**  
**All Programs**  
**For the Seven Months Ending 7/31/2017**

	July - Actual			Year to Date - Actual			Budget		2016 Annual
	2017	2016	Var \$	2017	2016	Var \$	2017 BUDGET	vs YTD Actual	Actual
<b>Revenue</b>									
Administration	\$52,889	\$131,178	(\$78,287)	\$318,294	\$339,788	(\$21,494)	\$329,000	(\$10,708)	\$409,139
Web				1,890		1,890		1,890	
Continuing Education	8,627	7,800	827	16,182	15,000	1,182	16,000	182	17,075
Rotenone							22,000	(22,000)	
Certification	100	250	(150)	3,500	2,950	550	5,000	(1,500)	4,575
Other Education							5,000	(5,000)	
Hutton				1,000		1,000	129,000	(128,000)	209,900
Cornell		79,256	(79,256)	66,209	79,256	(13,047)	131,000	(64,791)	165,155
Other Grants & Contracts							299,000	(299,000)	
Annual Meeting	279,617	177,918	101,701	537,587	387,609	149,978	1,331,000	(793,413)	573,630
Membership	15,350	10,840	4,510	456,950	448,674	8,276	485,000	(28,050)	480,224
Awards	295		295	4,220	2,946	1,274	4,000	220	3,268
Mem Other		136	(136)	5,407	5,536	(130)	13,000	(7,593)	13,163
Jobs	3,202	1,050	2,152	11,952	17,400	(5,448)	30,000	(18,048)	39,750
Advocacy				23,500		23,500	22,100	1,400	11,000
Books	12,200	18,279	(6,078)	42,039	133,390	(91,351)	130,000	(87,961)	98,287
Journals	12,420	12,410	10	915,652	829,013	86,639	1,081,000	(165,348)	948,165
Fisheries				45	60	(15)		45	60
Other Publications							3,000	(3,000)	
<b>Total Revenue</b>	<b>384,700</b>	<b>439,113</b>	<b>(54,413)</b>	<b>2,404,427</b>	<b>2,261,622</b>	<b>142,805</b>	<b>4,035,100</b>	<b>(1,630,673)</b>	<b>2,953,389</b>
<b>Expenses</b>									
Administration	36,160	28,480	(7,680)	189,271	234,089	44,818	292,900	103,629	436,533
Staff Costs	170,539	205,291	34,752	1,174,114	1,146,075	(28,039)	2,144,000	969,886	1,981,483
Technology	6,011	4,160	(1,851)	21,410	7,171	(14,239)	34,000	12,590	6,593
Communication	684		(684)	1,479	2,834	1,355	15,000	13,521	10,782
Web	2,567	3,386	819	18,052	5,471	(12,581)	18,200	148	13,909
Development				3,153	4	(3,148)	12,000	8,847	204
Continuing Education							14,000	14,000	11,441
Rotenone							18,000	18,000	
Certification	1	22	21	277	182	(95)	1,000	723	212
Other Education							14,000	14,000	
Board	1,579	1,081	(498)	33,569	19,713	(13,856)	35,700	2,131	38,113
Committees							2,000	2,000	
Hutton	37,311	59,062	21,751	58,558	91,857	33,299	79,000	20,442	159,291
MSU/Inland Fisheries									4,573
Cornell				20,576	399	(20,177)	83,500	62,924	3,247
Other Grants & Contracts							181,000	181,000	
Annual Meeting	95,718	18,381	(77,337)	149,855	266,497	116,642	1,153,000	1,003,145	474,470
Other Meetings	488		(488)	488		(488)		(488)	
WCF World Council of Fisheries					913				913
Membership	107		(107)	80,938	119,619	38,681	79,000	(1,938)	111,541

**AMERICAN FISHERIES**  
**All Programs**  
**For the Seven Months Ending 7/31/2017**

Awards	536	348	(188)	15,741	15,147	(593)	5,000	(10,741)	29,455
Mem Other	3		(3)	9	19	10	1,100	1,091	19
Units				577		(577)		(577)	
Advocacy		481	481		899	899	26,800	26,800	10,332
Books	860	5,166	4,306	14,778	17,186	2,408	31,500	16,722	5,972
Journals	15,644	24,537	8,892	70,738	71,515	777	112,000	41,262	143,262
Fisheries	630	1,250	620	1,279	3,672	2,393	7,100	5,821	4,922
<b>Total Expenses</b>	<b>368,838</b>	<b>351,625</b>	<b>(17,216)</b>	<b>1,854,862</b>	<b>2,003,262</b>	<b>148,401</b>	<b>4,359,800</b>	<b>2,504,938</b>	<b>3,447,267</b>
<b>Net Change from Operations</b>	<b>15,862</b>	<b>87,488</b>	<b>(71,629)</b>	<b>549,565</b>	<b>258,360</b>	<b>291,205</b>	<b>(324,700)</b>	<b>874,264</b>	<b>(493,878)</b>
<b>Non Operating (shown on a net basis)</b>									
Rotenone							(4,000)	(4,000)	
Restricted contributions	(345)	14,259	(14,604)	4,109	(21,865)	25,974	122,000	(117,891)	133,337
<b>Total Non Operating</b>	<b>(345)</b>	<b>14,259</b>	<b>(14,604)</b>	<b>4,109</b>	<b>(21,865)</b>	<b>25,974</b>	<b>118,000</b>	<b>(113,891)</b>	<b>133,337</b>
<b>TOTAL NET CHANGE</b>	<b>15,517</b>	<b>101,747</b>	<b>(86,232)</b>	<b>553,674</b>	<b>236,495</b>	<b>317,180</b>	<b>(206,700)</b>	<b>760,373</b>	<b>(360,541)</b>