

American Fisheries Society

Management Committee Meeting

October 21, 2016

Participants

MC Members: Joe Margraf, Jesse Trushenski, Scott Bonar, Ken Kurzawski, Julie Claussen, Craig Bonds, Mark Pyron, Justin Davis, Carl Kittel, John Boreman (Constitutional Consultant, non-voting) and Doug Austen (non-voting).

AFS Staff: Dan Cassidy, Aaron Lerner

Guest: Brian Missildine

Minutes of the Meeting

1. **Quorum confirmed**(by Boreman) and meeting called to order by Margraf at 1:03 p.m. ET
2. **Approval of Minutes** from August 20, 2016, meeting in Kansas City – approved by unanimous consent.
 - a. Review of minutes for Governing Board meetings at Kansas City (not for approval)

3. **Proposed Motions** - Constitutional Consultant Boreman

- a. Approve establishment of the SUNY Stony Brook Student Subunit (Attachment A).

Background: The attached bylaws for the new student subunit were deemed by the Constitutional Consultant to be consistent with the AFS Constitution and Rules. AFS staff (Jasmine Sewell) has cleared the petition and proposed slate of officers.

Moved by Boreman; 2nd Trushenski. Approved by unanimous consent.

- b. Approve the proposed amendments to the bylaws of the Dakota Chapter (Attachment B).

Background: The Dakota Chapter wishes to amend its bylaws to add references to the Valley City State University Student Subunit. The Constitutional Consultant also recommends changing wording in Article 10 to reflect the recent changes to the AFS Constitution and Rules that give the Management Committee the authority to approve amendments to AFS unit and subunit bylaws. The Chapter EXCOM concurs with this recommendation. The proposed changes are reflected in the attached track-changes version.

Moved by Boreman; 2nd Kittel. Approved by unanimous consent.

- c. Approved the proposed changes to the bylaws of the International Fisheries Section (Attachment C).

Background: The International Fisheries Section voted on several amendments to its bylaws at its annual business meeting in Kansas City (attached). The most significant changes are to Article IX (Committees) because: (1) the Carl R. Sullivan International Endowment Fund & the Developing Countries Fund have been merged and are being managed as one fund; and (2) the International Fisheries Science Prize is now funded by the WCFS or the World Fisheries Congress. The AFS Constitutional Consultant has deemed that the proposed amendments are consistent with the AFS Constitution and Rules.

Moved by Boreman; 2nd Kurzawski. Approved by unanimous consent.

4. President's Report – Margraf

- a. Margraf summarized the October 17-18 Officers' retreat in Bethesda. Notes and task lists will be compiled and shared with the Governing Board.
- b. Margraf and Austen reviewed the main roles of the Management Committee as described in the AFS Constitution, Rules and Procedures.
- c. Margraf reviewed his recently completed trip to visit the Australia Society for Fish Biology and the upcoming visit with the Chinese Fisheries Society

5. Executive Director Report – Austen

- a. AFWA meet in Philadelphia, September 11-14, 2016. AFS policy director Tom Bigford and Austen attended the meeting. Several other AFS members participated representing their agencies, primarily to participate in the AFWA Fisheries and Water Resources Policy Committee as well as others. Austen and Bigford had specific meetings with Eileen Soback, NOAA-NMFS Administrator, and USFWS Assistant Director for Fisheries and Aquatic Conservation David Hoskins and Dave Miko.
- b. Austen attended the meeting of the TWS Council at their annual meeting in Raleigh, NC, on October 15. This was primarily to continue collaborative work with TWS on the 2019 joint meeting
- c. Austen described the upcoming DOI-USFWS Diversity Joint Venture meeting @ NCTC on Nov. 2-4. April Croxton (Equal Opportunities Section secretary-treasurer) will also attend.
- d. Publication Strategy Workshop - Lerner and Austen review the proposal for the workshop (Attachment D). This is scheduled for May 15-18, 2017, in Reno, NV. Austen will contact a facilitator and provide a financial request that will be submitted to the Management Committee for consideration at the November call.
- e. Financial update (Cassidy): It was requested that a glossary of terms be developed and provided to the Management Committee for use during future calls.
 - i. AFS's new accounting manager, Jo-Anne Williams, has been getting up to speed with our financial processing after starting work with us over the summer. Jo-Anne is a CPA and brings strong accounting experience and needed discipline to

AFS. She is now caught up and will have September reports issued in advance of the November MC Call for your review.

- ii. The Statement of Financial Position (SFP) report (Attachment E) identified a significant decline in total asset balance. This decline results primarily from changes in the cash-checking account. Changes in cash stem from 1) transfer to the investment account 2) higher operating costs for programs and staff positions 3) the timing of cash receipts and disbursements year over year and 4) comparatively lower meeting income from the Kansas City versus Portland meetings (though not all meeting income and expense have been recorded through August)
 - iii. On the Statement of Activities (SOA) report (Attachment F), net income through August 2016 is \$124,000 and significantly lower than the 2015 year to date of \$828,000. Strong investment income this year (showing in the administration program line) accounts for much of the positive income.
 - iv. Regarding the audit report materials, the Management Committee should consider accepting this report with a motion. Before it decides, we will run through report highlights, auditor recommendations and suggestions from members of the audit committee on the next call.
- f. Audit report (Cassidy): Brief review of the 2015 Audit report. Additional details and further discussion will take place at the November Management Committee call.

6. Other Business

- a. Next MC call on Friday, November 18, 2016

7. Adjourn at 2:07 p.m.

Attachment A:

Bylaws of the SUNY-Stony Brook University Subunit of the New York Chapter of the American Fisheries Society

Article I. Name and Objectives

1. The name of this organization shall be the SUNY-Stony Brook Subunit of the New York Chapter of the American Fisheries Society, hereinafter referred to as the Subunit, Chapter, and Society, respectively.
2. The objectives of the Subunit shall be those of the Society as set forth in Article I of the Constitution. In addition, the Subunit also has the following objectives:
 - *Stay connected to the national Society and facilitate networking and collaborative opportunities*
 - *Keep up with recent fisheries literature through group reading and discussion*
 - *Practice outreach and scientific communication*
3. All activities of this Subunit shall conform to the Society's Constitution, Rules, and Procedures.

Article II. Membership

1. The membership of the Subunit shall be composed of all members of the Society who are students or faculty at Stony Brook University.
2. Only active members of the Society may vote, hold office, or chair a committee.

Article III. Officers

1. The officers of the Subunit shall consist of a President, Vice President, and Secretary – Treasurer.
2. All officers must be members in good standing of the Society.
3. Officers shall be nominated by a nominating committee appointed by the President. Officers shall be elected by a majority of ballots casts and election methods shall be determined by the Executive Committee.
4. Terms of newly-elected officers shall change at the meeting closest in time to the Society's annual meeting.
5. The Subunit Officers shall serve for a period of one year in each office, and shall be ineligible for re-election for a period of one year after the expiration of their term.
6. In the event of a vacated position, the Executive Committee shall appoint a qualified replacement to fill the unexpired term.

7. No elected officer or appointed committee member of the Subunit shall receive any salary or other compensation. Expenses associated with Subunit-related activities may be defrayed from funds available to the Subunit when authorized by the Executive Committee.

Article IV. Duties of Officers

1. The President shall:
 - a. Preside at all meetings;
 - b. Serve as Chair of the Executive Committee;
 - c. Appoint all committees;
 - d. Coordinate the activities of the Subunit's standing and special committees, and serve as liaison between such committees and the Executive Committee;
 - e. Represent the Subunit to the New York Chapter;
 - f. Conduct official correspondence for the Subunit and present reports of Subunit activities at the annual meeting; and
 - g. Make such appointments and perform other duties and functions as are authorized and necessary.
2. The Vice President shall:
 - a. Serve on the Executive Committee;
 - b. Serve as the chair of the Nominating Committee;
 - c. Serve as the chair of the Program Committee; and
 - d. Shall assume the duties of the President in the event of his/her absence or inability to act.
3. The Secretary – Treasurer shall:
 - a. Keep the official records of the Subunit, collect and be custodian of any fees or assessments authorized by these bylaws or funds allotted to the Subunit by the Society;
 - b. Disburse funds only as authorized by either the membership of Executive Committee.
 - c. Submit, at the annual Subunit meeting, the year-end report for the previous fiscal year and a comparison of approved versus actual income and expenditures for the current fiscal year;
 - d. Submit minutes of the annual Subunit meeting to the President of the New York Chapter within 30 days after the annual Subunit meeting;
 - e. Serve on the Executive Committee; and
 - f. Conduct the election.

Article V. Executive Committee

1. The Executive Committee of the Subunit shall consist of elected officers and other members as appointed by the President.

2. The Executive Committee is authorized to act on behalf of the Subunit between meetings.
3. A majority of voting Executive Committee members constitutes a quorum. A quorum is required for transactions of official business at an Executive Committee meeting. Executive Committee members can appoint proxies.
4. Each member of the Executive Committee shall have one vote on Executive Committee decisions. In the event of a tie, the President may cast the deciding vote.
5. Executive Committee meetings are called by the President and are typically held three times a year.

Article VI. Meetings and Voting

1. The Subunit shall hold at least one meeting annually at a time and place designated by the Executive Committee. Special meetings may be called by the President with approval of the Executive Committee.
2. A quorum is required for transactions of official business and shall be a majority of the Subunit membership.
3. Business and voting may be conducted via mail or electronic media if approved by the Executive Committee.
4. Unless otherwise specified in these Bylaws or the Constitution of the Society, meetings are conducted according to the latest edition of Robert's Rules of Order.
5. Decisions at meetings are by simple majority of Active Members voting, except 2/3 majorities are required in special cases such as amending the Bylaws and suspending a Rule. Other less frequently used voting requirements are described in Robert's Rules of Order.

Article VII. Subunit Committees

1. Committees and Chairs of committees, except as listed in Articles IV and V of these Bylaws, shall be appointed and charged by the President. Except for Standing Committees, these Subunit committees shall cease to function upon the discharge of the duties for which they were appointed or with the end of the term of the appointing officer.
2. Standing Committees help the President and the Executive Committee conduct the Subunit's affairs, and the chairs should report their committees' activities, findings, and recommendations at Subunit meetings and interim meetings of the Executive Committee.
3. The Subunit has established the following Standing Committees:
 - Fundraising Committee: convenes to brainstorm and plan fundraising activities that will support student travel to conferences, and SUNY-SBU subunit fieldtrips or networking events.
 - Networking/Outreach Committee: tasked with (1) planning networking events with other subunits and/or professionals in the field of fisheries, and (2) organizing outreach events within the local community that are designed to promote research topics of the members and pass the general message of fisheries conservation along to civilians.

- Meeting Contents Committee: plans the agenda for each subunit meeting, taking into account suggestions and requests from members on the content of each meeting.

Article VIII. Dues and Fees

1. The Executive Committee shall establish annual dues subject to approval of the members voting at its April meeting.
2. The Executive Committee may assess registration fees for meetings.

Article IX. Bylaws

1. The Bylaws are the defining document for the Subunit and take precedence over all other rules and procedures of the Subunit. The Bylaws cannot be suspended and cannot be changed without prior notice to members.
 - A. The Bylaws may be amended by a 2/3 majority of Active Members choosing to vote, provided that the proposed amendment(s) are circulated in writing to the membership at least 30 days prior to voting.
 - B. In accordance with the Society Constitution, a proposed amendment shall be reviewed by the Society's Constitutional Consultant for conformity with the Constitution, Rules, and Procedures of the Society prior to Subunit vote. The Constitutional Consultant presents the adopted amendment to the Society's Management Committee for approval.
 - C. Amendments take effect when the Subunit receives written notice of their approval by the Society's Management Committee from the Society's Executive Director.

Attachment B

SECTION I BYLAWS OF THE DAKOTA CHAPTER AMERICAN FISHERIES SOCIETY

Article 1 - Name and Objectives

The name of this organization shall be the Dakota Chapter of the American Fisheries Society, hereinafter referred to as the Chapter and Society, respectively.

The objectives of the Chapter shall be those of the American Fisheries Society as set forth in Article I of the Constitution (Appendix A) and to encourage the exchange of information by members of the Society residing within the States of North and South Dakota.

Article 2 - Membership and Dues

The membership of the Chapter shall be composed of those American Fisheries Society members in good standing residing in, working in, or having a professional interest in the fisheries of the States of North and South Dakota.

Members of the South Dakota State University Student Subunit **and the Valley City State University Student** Subunit shall be recognized as Chapter members.

Article 3 - Meetings

The Chapter shall hold at least one meeting annually at a time and place designated by the Executive Committee. The program and presentations of papers shall be the responsibility of the Program Committee.

Article 4 - Officers

The officers of the Chapter shall consist of a President, President-Elect, Vice President and a Secretary-Treasurer.

Officers shall be elected at the annual meeting. The Secretary-Treasurer may hold office for a period longer than one year, but the term of the other officers shall be one year. In case of a vacated position, the Executive Committee shall appoint a qualified replacement to fill an unexpired term.

Chapter officer terms will coincide with the terms of Parent Society officers.

Article 5 - Duties of Officers

The President of the Chapter shall preside at all meetings, shall serve as the Chair of the Executive Committee, shall represent the Chapter to the North Central Division and to the Society Governing Board, shall make such appointments and perform other

duties and functions as are authorized and necessary, and shall proceed to the office of Past-President at the end of the term.

The President-Elect shall serve on the Executive Committee for a period of one year, after which he/she will assume the office of President. The President-Elect shall be responsible for developing and distributing a semi-annual Chapter Newsletter to all members.

The Vice President shall be Chair of the Program Committee and shall assume the duties of the President in the event of their inability to act.

The Secretary-Treasurer shall keep the official records of the Chapter, submit a record of receipts and disbursements at the annual Chapter meeting, submit a copy of the minutes of the annual business meeting to the Executive Director of the Society and the Secretary-Treasurer of the North Central Division within 30 days after said meeting, collect and be custodian of Chapter funds, disburse funds as authorized by the Executive Committee or the membership, and perform such duties as may be requested by the Executive Director of the Society and officers of the North Central Division.

Article 6 - Executive Committee

The Executive Committee of the Chapter shall consist of the elected officers, the immediate Past President, and the current **Presidents of the South Dakota State University Subunit and the Valley City State University Student Subunit.** The committee is authorized to act for the Chapter between meetings and to perform appropriate duties and functions.

A quorum is required for transaction of official business at an Executive Committee meeting. A quorum for an Executive Committee meeting shall consist of four of the six members. Executive Committee members can appoint a proxy.

Each member of the Executive Committee shall have one vote on Executive Committee decisions. In the event of a tie, the President's vote shall be the deciding vote.

Executive Committee meetings are called by the President.

Article 7 - Chapter Committees

Committees and the Chair of Committees, except as listed in Article 5 of these Bylaws, shall be appointed by the President, as may be necessary for the conduct of Chapter activities.

The committees: Awards & Nominations, Environmental Concerns, Membership, Resolutions, Information, Planning, Continuing Education, and Student Affairs shall be deemed Standing Committees. Standing committees assist the President and the Executive Committee in conducting the Chapter's affairs, and the chairs should report their committees' activities, findings, and recommendations at annual and interim meetings of the Executive Committee.

The terms of office for members of Chapter Committees shall end upon the discharge of the duties for which they were appointed, or with the change in Chapter officers, whichever comes first.

Article 8 - Voting and Quorum

Decisions at meetings of the Chapter shall be in accordance with the Constitution of the Society. A quorum at any meeting for the transaction of official business shall be thirty percent (30%) of the entire membership.

Business and voting may be conducted via mail or electronic media if approved by the Executive Committee.

Robert's Rules of Order shall govern in all applicable cases not covered in these Bylaws or Constitution and Rules of the Society.

Article 9 – Dues and Fees

The Executive Committee shall establish annual and lifetime membership dues subject to approval of the members voting at the annual meeting.

Dues are payable to the Secretary-Treasurer at the beginning of each calendar year. Dues of new members shall be payable when application for membership is accepted. Annual memberships not paid on or before April 1 shall be considered lapsed and those persons shall forfeit all rights and privileges of membership as long as dues are unpaid.

The Executive Committee may assess each registrant attending an annual meeting of the Chapter a registration fee necessary to cover the costs of the meetings and Chapter activities.

Article 10 - Amendments of the Bylaws

1. The Bylaws are the defining document for the Unit and take precedence over all other rules and procedures of the Unit. The Bylaws cannot be suspended and cannot be changed without prior notice to members.

The Bylaws of the Chapter may be amended in accordance with the Constitution and Bylaws of the Society. Proposed amendments must be provided to the general membership, through the newsletter, website, or email, for a review period of 30 days. Passage of an amendment requires a 2/3 majority of those voting at either the annual meeting or during the 30-day electronic voting period.

In accordance with the Society Constitution, an adopted amendment shall be reviewed by the Society's Constitutional Consultant for conformity with the Constitution, Rules and Procedures of the Society. The Constitutional Consultant presents the adopted amendment to the Society ~~Governing Board~~Management Committee for approval.

Amendments take effect when the Unit receives written notice of their approval by the ~~Governing Board~~Management Committee from the Executive Director.

2. Rules are the next highest level of documentation of Unit operations. They are generally established to facilitate the conduct of Unit business, and to describe duties and responsibilities of officers and committees. They may be suspended or amended as follows.

A. The Rules may be suspended during an Executive Committee meeting until the next annual or special Unit meeting by a 2/3 majority of the Executive Committee.

B. The Rules may be suspended for the duration of a meeting by a 2/3 majority of Active Members voting at an annual or special Unit meeting.

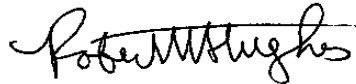
C. The Rules may be amended by a simple majority of Active Members voting at an annual or special Unit meeting.

3. Procedures are the lowest level of documentation of Unit operations. They are generally established to provide continuity in the conduct of Unit business. The Procedures may be suspended or amended by a simple majority vote of the Executive Committee.

Attachment C

Bylaws of the International Fisheries Section of the American Fisheries Society

Adopted August 1987; latest amendments ~~August 2015~~ August 2016.



Robert M. Hughes, President 2015-16

William G. Franzin, President 2014-15

Purpose:

The Section is organized exclusively for, and will be operated exclusively for, educational and scientific purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code.

Dissolution:

Upon the dissolution of the Section, all assets shall be distributed to the American Fisheries Society, a section 501(c)(3) organization, for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code. At the time of dissolution, if the American Fisheries Society is not qualified as an exempt organization, not in existence, or unwilling or unable to accept the assets of the Section, all assets shall be distributed to the federal government, or to a state or local government, for a public purpose.

Article I. Name and Objectives

1. The name of this organization shall be the International Fisheries Section of the American Fisheries Society, hereinafter referred to as the Section and Society, respectively.
2. The general objectives of the Section are those of the Society as set forth in the Society's Constitution. The specific objectives are to:
 - a. Promote and support worldwide fisheries conservation, education, and research;
 - b. Increase the awareness of North American fisheries scientists of the interests, needs, and contributions of their colleagues worldwide;
 - c. Increase awareness and cooperation of the Society and its members in international fisheries; and
 - d. Assist the international exchange of information, including the provision of technical advice, among fishery workers of all nations.

Article II. Membership and Dues

1. Membership in the Section shall be open to all individual or institutional members of the Society in good standing who pay the annual Section dues (currently USD \$5).
2. Only active members of the Society may vote, hold office, or chair a committee.

Article III. Officers

1. The officers of the Section shall be the President, President-Elect, Immediate Past-President, Secretary, and Treasurer. The Secretary and Treasurer positions may be filled either separately or as a combined single position.
2. All officers shall serve for a term of 1 year except the Secretary and Treasurer who will serve 2 years.
3. No officer shall hold the same office for consecutive complete terms except the Secretary and Treasurer, who may hold office for multiple consecutive terms. Past officers may again hold the same office after the lapse of at least one complete term or may serve to complete a term of a position that was vacated between terms.
4. New officers will be installed at the annual meeting.
5. Officers serve without salary or other compensation for their services. Expenses may be defrayed from funds available to the Section when authorized by the Executive Committee.

Article IV. Duties of Officers

1. The President shall:
 - a. Chair the Executive Committee of the Section;
 - b. Preside at the business meetings of the Section;
 - c. Appoint all Committee members, and serve as an ex-officio member thereof;
 - d. Represent the Section as a member of the Society's Governing Board;
 - e. Oversee the Section's fiduciary responsibility by communicating with the Treasurer to ensure that the Section's funds are managed appropriately and that required IRS reporting is completed annually;
 - f. Ensure that the Section website is updated;
 - g. Ensure that at least two IFS newsletters per year are sent to members; and
 - h. Perform other duties and functions as authorized and necessary.
2. The President-Elect shall:
 - a. Perform the duties of President in the absence of the President;
 - b. Assume the office of the President in the event that the office is vacated;
 - c. Accede to the Presidency upon completion of the term of President-Elect
 - d. Prepare a President's annual work plan before taking office as President; and
 - e. Perform other duties as may be required by the Executive Committee.
3. The Immediate Past-President shall:
 - a. Assist the other officers as needed;

- b. Chair the Nominating and Ballot Tally Committee;
 - c. Chair the Past-Presidents Advisory Council (a committee of living IFS Past-Presidents who volunteer to continue serving the Section in an advisory role); and
 - d. Perform other duties as may be required by the Executive Committee.
4. The Secretary shall:
- a. Keep the official records of the Section;
 - b. Maintain a current list of the Section membership;
 - c. Serve as Section Newsletter and Website Editor;
 - d. Assist the President in preparing the annual report to the Society; and
 - e. Perform other duties as may be required by the Executive Committee.
5. The Treasurer shall:
- a. Collect and be custodian of Section funds;
 - b. Disperse funds as authorized by the Executive Committee;
 - c. Submit a record of receipts and disbursements at the annual meeting and to the Executive Director of the Society within 30 days after said meeting;
 - d. Complete required IRS reporting on an annual basis; and
 - e. Perform other duties as may be required by the Executive Committee.

Article V. Executive Committee

1. The Executive Committee shall consist of the elected officers of the Section.
2. The Executive Committee shall have the authority to determine policies and conduct business consistent with the objectives of the Section.
3. Meetings of the Executive Committee may be held at the call of the President when a majority of the committee members can meet and conduct business.
4. Business and voting by the Executive Committee may be conducted by mail or electronic media.
5. A quorum is required for transaction of official business at an Executive Committee meeting. A quorum for an Executive Committee meeting shall consist of at least three members.
6. Each member of the Executive Committee shall have one vote on Executive Committee decisions. In the event of a tie, the President's vote shall be the deciding vote.

Article VI. Meetings

1. The Section shall hold at least one business meeting annually in conjunction with the Society annual meeting.
2. Special meetings may be called by the President with the consent of the Section Executive Committee.
3. Executive Committee meetings and the Section business meetings may be joined in person or by electronic media.

Article VII. Voting and Quorum

1. Decisions at Section business meetings and on behalf of the Society shall be in accordance with the Society Constitution.
2. A quorum at business meetings shall be 10 members of the Section.
3. Robert's Rules of Order shall govern all applicable cases not covered by these Bylaws.
4. Candidates for office will be nominated by a Nominating Committee, comprised of at least three members and chaired by the Immediate Past-President.
5. Balloting shall be completed at least 2 months before the annual meeting of the Section by either mail or electronic media.
6. Officers shall be elected by a simple majority of the returned mail ballots and electronic ballots. Proper care will be taken to ensure confidentiality and anonymity of both mail and electronic ballots. In the case of a tie vote, the election will be decided by a simple majority vote of the Executive Committee.
7. In the event of a vacated position, the Executive Committee shall appoint a qualified replacement for the remainder of the term.

Article VIII. Removal from Office

1. Removal of an officer from office for just cause will require a two-thirds vote of Executive Committee members or a two-thirds vote of members at a meeting of the membership.

Article IX. Committees

4. Committees and Chairs of committees, except as listed in Articles III and IV of these Bylaws, shall be appointed and charged by the President.
5. Special Committees serve to accomplish a specific purpose and shall cease to function upon the discharge of the duties for which they were appointed or with the end of the term of the appointing officer.
6. Standing Committees help the President and the Executive Committee conduct the Section's affairs, and the chairs shall report their committees' activities, findings, and recommendations at Section meetings and interim meetings of the Executive Committee.
7. The following standing committees composed of Section members in good standing shall be appointed by the President together with their chairpersons, who are expected to change periodically:
 - a. Nominating and Ballot Tally Committee (NBTC). The NBTC shall name at least one candidate for each Section office of President-Elect, Secretary, and Treasurer, and organize the election. The Immediate Past-President shall serve as Chair and two other members shall be appointed by the President. Committee members shall count the electronic and mail ballots for all elections and announce the results to the President within 30 days following the closing date of the election. All mail ballots or copies of electronic ballots shall be turned over to the President and retained for 90 days after the annual meeting.
 - b. Newsletter and Website Committee (NWC). The NWC shall be responsible for producing the Section's newsletter and maintaining the Section's Website. The Committee may issue standards and instructions to the membership to facilitate its work and solicit contributions. The Committee shall consist of the Newsletter and

Website Editor, and other Section members as necessary and appointed by the President.

- c. ~~Carl R. Sullivan International Endowment Fund Committee (IEFC). The IEFC annually will recommend grants from the IEF to the Section Executive Committee.~~ **Endowment Fund Committee (EFC)**. The **EFC** annually will recommend grants from the Carl R. Sullivan International Endowment & Developing Countries Fund (**IEDCF**) to the Section Executive Committee. At least **three EFC** members will be appointed by the President from the ~~Past Presidents Advisory Council~~ and Section membership. The **EFC** membership appointments should be staggered. Initially the **EFC** Chair will be appointed for a term of 2 years. After the first year, one member of the original **EFC** will rotate off and be replaced by a new member. After 2 years, the Chair will rotate off and an experienced member will replace him/her. The goal is to maintain an **EFC** membership consisting of newly appointed members as well as members with corporate memory.
- d. The International Fisheries Section Fellow Committee (IFSFC). Each year the IFSFC selects a student or young professional member of the Society to attend and present at the annual meeting of the Fisheries Society of the British Isles. The IFSFC members will be comprised of three past IFSFs, who will revolve off the IFSFC at the end of their third year on the IFSFC.
- e. The International Fisheries Science Prize Committee (IFSPC). The IFSPC will recommend the IFSP recipient to the Section Executive Committee. **The Section President will forward the name of the recipient to the President and Secretary-General of the World Council of Fisheries Societies. IFSPC members will be appointed by the President to represent the member societies of the World Council of Fisheries Societies. At least three IFSPC members will be appointed by the President from the Past Presidents Advisory Council and from the Section membership.** IFSPC membership appointments should be staggered. Initially the IFSPC Chair will be appointed for a term of 4 years. After the first 4 years, ~~one member~~ **half the members** of the original Committee will rotate off and be replaced by ~~a new member~~ **new members**. After 4 years, the Chair will rotate off and an experienced member will replace him/her. The goal is to maintain an IFSPC membership consisting of newly appointed members as well as members with corporate memory.
- f. The International Fisheries Section Advisory Board (IFSAB). The IFSAB helps ensure that the Section formally incorporates inputs from all continents represented by Section members, given that the Section leadership is **often** largely from North America. The IFSAB members are expected to review and comment on all major Section actions and to suggest ways in which the Section can better serve its non-North American members. IFSAB members are appointed by the President and serve 1-year renewable terms.

Article X. Amendment of Bylaws

1. The bylaws are the defining document for the Section and take precedence over all other rules and procedures of the Section.
 - a. The Section bylaws may be amended by a vote of 2/3 of the Section members voting on the amendment, provided that the proposed amendment(s) are circulated to the membership at least 30 days prior to voting.

- b. In accordance with the Society's Constitution, an amendment shall be reviewed by the Society's Constitutional Consultant prior to the Section's vote for conformity with the Constitution, Rules and Procedures of the Society.
- c. The Constitutional Consultant presents the adopted amendment to the Society Management Committee for approval.
- d. Amendments take effect when the Section receives written notice of their approval by the Management Committee from the Society Executive Director.

Article XI. Amendment of Procedures

- 1. Procedures are the lowest level of documentation of Section operations. They are generally established to provide continuity in the conduct of Section business.

The procedures may be suspended or amended by a simple majority vote of the Executive Committee.

Attachment D

AFS Publications Workshop Proposal

Background

The AFS publications program (journals, books, and *Fisheries* magazine) exists primarily to fulfill members' educational and professional needs and to support their efforts to understand and manage fishery resources.

AFS publications are one of the primary reasons why people join AFS. In past surveys, respondents consistently ranked AFS publications high in editorial quality and value. AFS publications have a long and distinguished history behind them--*Transactions* was first published in 1872, the books program began in 1948, and *Fisheries* magazine began publication in 1976. Although managed by Society staff, our publications programs are driven largely by volunteer AFS members, who organize many of the projects, write most of the material, and conduct much of the quality control via peer review. The publications program is managed aggressively to constrain costs, and accounts for about half of the Society's income.

Technological advances in communicating information and competition for limited financial resources have combined to pose some challenges for our publications. Publishing is a dynamic and changing business, and AFS publications must change to stay competitive with other publications and remain profitable.

The planned workshop will examine the status of AFS publications and discuss strategies to assure the continued viability and excellence of our publications over the next five years. The workshop will identify opportunities for improving AFS publications-related products, services, and policies, and will produce a plan identifying key targets and measurable actions.

Below are suggested steps to implement the Workshop.

Obtaining Society Approval

The workshop proposal will be presented to various stakeholders, including the Publications Overview Committee, Management Committee, and Governing Board for their evaluation, revision, and eventual approval.

Planning Team

A planning team consisting of 4-6 volunteers (assisted by the AFS Publications Director) will be formed to help gather data, coordinate the workshop design, propose issues to be discussed, suggest participants, and design a survey of members regarding AFS publications adequacy.

Participants

About 30 participants would be invited, and will include representatives from the Publications Overview Committee (POC), journal editorial boards, officers, staff, and other AFS members (including early career members). Suggested composition:

POC members: 3
Journal editors: 3
Journal associate editors: 5
AFS officers: 5
AFS staff: 4
AFS members: 10

Timeline

We will plan for a 2-day workshop (arrival Sunday, workshop held Monday and Tuesday, departure Tuesday evening or Wednesday) to be convened in May 2017. A May event should provide sufficient time (8 months) for the required approvals, planning, background research/data-gathering, participant selection, and development of issues and items to be discussed/resolved.

October-November 2016: Present proposal to POC, Management Committee, and Governing Board, and receive feedback

December 2016-April 2017: Establish Planning Team, design and send out survey of members on AFS publications adequacy, select workshop participants, begin data collection, and structure workshop design and issues to be discussed.

Venue

AFS has a \$25,000 credit for use at the Peppermill Resort Hotel in Reno, NV, covering guest accommodations, a meeting room, and meals. It is expected that all accommodation and meal costs for the 30 attendees will be covered by the hotel credit. Air travel to the event would be an additional cost to AFS – the average domestic roundtrip fare to Reno is \$357, which entails an expense of \$10,700 for the 30 workshop attendees. The following cities have non-stop flights to Reno:

- Boise
- Chicago
- Dallas/Ft. Worth
- Denver
- Las Vegas
- Long Beach
- Los Angeles
- Oakland
- Phoenix
- Portland
- San Diego
- San Francisco
- San Jose
- Seattle

Issues

The possible issues to be discussed will be coordinated by the Planning Team. Below are preliminary suggested topics, arranged by publication area.

Journals:

1. Journal impact factors (IFs). This has been a topic at our annual editorial board meetings for years. Some editors and associate editors believe that IFs are important and wish to increase them, while others believe that as long as our journals are serving the needs of our members, increasing the IFs should not be a focus. Here are current impact factors for journals in the “fisheries” category, with AFS journals highlighted:

2015 IMPACT FACTOR*

Journal	2015 IF	2014 IF	2013 IF	2012 IF	2011 IF	2010 IF	5-Year IF
Fish and Fisheries	8.52						
Reviews in Aquaculture	4.76						
Reviews in Fish Biology and Fisheries	3.22						
Fish and Shellfish Immunology	3.02						
Fisheries Oceanography	2.73						
ICES Journal of Marine Science	2.62						
Canadian Journal of Fisheries and Aquatic Sciences	2.43						
Fisheries	2.42	1.76	2.31	2.87	2.36	3.87	2.76
Fisheries Research	2.23						
Journal of Fish Diseases	2.05						
Ecology of Freshwater Fish	2.05						
Reviews in Fisheries Science	2.03						
Aquaculture Environment Interactions	1.98						
Aquaculture	1.89						
Diseases of Aquatic Organisms	1.77						
Aquaculture Research	1.60						
Marine and Freshwater Research	1.58						
Aquaculture Nutrition	1.51						
Fisheries Management and Ecology	1.51						
Fishery Bulletin	1.51						
Transactions of the American Fisheries Society	1.46	1.46	1.31	1.54	1.59	1.60	1.69
Fish Physiology and Biochemistry	1.44						
Marine and Coastal Fisheries	1.44	1.59	1.81	1.79	1.06		2.25
Marine Resource Economics	1.40						
Aquacultural Engineering	1.38						
Aquatic Living Resources	1.32						
Journal of Fish Biology	1.24						
Aquaculture Economics and Management	1.17						
Reviews in Fisheries Science and Aquaculture	1.14						
North American Journal of Fisheries Management	1.01	0.95	1.11	1.17	0.94	1.20	1.31
Committee for Conserv of Antarctic Mar Living Resources	1.00						
Knowledge and Management of Aquatic Ecosystems	0.97						
Aquaculture International	0.96						
New Zealand Journal of Marine and Freshwater Research	0.86						
Journal of Aquatic Animal Health	0.85	0.96	0.96	1.55	0.83	0.92	1.04
Reports	0.84						
Journal of Shellfish Research	0.82						
Journal of Applied Ichthyology	0.78						
North American Journal of Aquaculture	0.76	0.67	0.70	0.75	0.66	0.57	0.31
Journal of the World Aquaculture Society	0.66						
Fisheries Science	0.65						
Acta Ichthyologica et Piscatoria	0.62						
Latin American Journal of Aquatic Research	0.61						
Fish Pathology	0.60						
Turkish Journal of Fisheries and Aquatic Sciences	0.55						

There are various strategies for increasing IFs. They include 1) Be more selective by rejecting more papers, 2) **Commission papers from highly-cited authors**, 3) Include highly-cited papers and related titles, which are indicative of emerging trends and hot topics, 4) **Identify zero-cited papers** and reduce acceptance of papers on these subjects, 5) Commission review articles, which are usually highly cited, 6) Publish special or themed issues on high-impact topics, 6) Increase publication speed, 7) Publish accepted (but not copy-edited) articles online prior to print and electronic publication so they can be cited earlier, 8) Make selected articles open access, and 9) Promote selected articles in the media.

Issue: Should we focus on improving AFS journal impact factors?

2. Role of journals. There is a lack of clarity about the fundamental role of some AFS journals. For example, some consider *Transactions* to be our “flagship” journal, and believe most of the “important” articles should be published there; some are bothered by the hybrid nature of *Fisheries* magazine which attempts to be both a member magazine and an outlet for serious scientific articles that could just as well appear in our traditional journals. Are our journals serving the needs of their intended audiences? Are we missing a publication in a key area?

3. Joint AFS/TWS Journal. Past President Ron Essig proposed an open-access journal jointly published by AFS and The Wildlife Society (TWS), covering topics that span both fish and wildlife disciplines. This proposal was given to the POC to review. Progress so far:

The AFS Publications Director spoke with TWS Publications Director Nancy Sasavage, who was generally positive, and she consulted with TWS Executive Director Ken Williams who is supportive of the concept. However, Williams will be retiring from TWS in June 2017, and his successor may have different views on this issue. The AFS Publications Director raised some concerns about the logistics and cost sharing involved in a joint publication, including which editorial boards do what, what publishing co-partner does the publishing if the two societies have different publishing partners (e.g., Wiley and Taylor & Francis), etc. This item is still under discussion by the POC.

4. New journal for lay audience. This proposal was suggested at the Kansas City Annual Meeting by *Transactions* Editor Dick Beamish. This online open-access product would be directed to a lay audience, and would contain fisheries and aquatic conservation papers with the intent of reaching a much larger distribution than our traditional journals.

5. Co-publishing current Federal agency publications. Two Federal agency publications should be assessed to determine if co-publishing proposals are warranted and discussions requested; (1) *Fisheries Bulletin* (<http://fishbull.noaa.gov/>) published by NMFS and (2) the *USFWS Journal of Fish and Wildlife Management* (<http://fwspubs.org/loi/fwma>). There may be no interest by the Federal agencies in exploring joint publishing, but the benefits should be evaluated and approaches made, if warranted.

Books:

The books program began in 1948, with *A List of Common and Scientific Names of the Better Known Fishes of the United States and Canada*, which is part of the Special Publications series. The Monograph series began in 1976 as a vehicle for long papers on focused subjects. The Society began publishing unnumbered, non-serial books in 1976; these are now listed in our “Professional and Trade” series. These books did not meet the criteria of the day for established series because of subject, depth of treatment, or archival value. They have included proceedings (until 1987 when the Symposium series began) of symposia sponsored by AFS, its subunits, and other organizations such as the United Nations; textbooks, beginning with *Fisheries Techniques*; critical assessments such as *A Review of the EPA Redbook: Quality Criteria for Water*; reference works, both small (*Protected Fishes of the United States and Canada*) and large (*Freshwater Fishes of Virginia*); public information books (*Carp in North America*); and books

intended to promote AFS within the profession (Directory of North American Fisheries and Aquatic Scientists) or to the public (Sea Fare).

Through a marketing agreement with the AFS Fisheries Information & Technology section, AFS began selling software in 2010. In 2015 the Online Bookstore began offering electronic versions of the full text of many books as well as individual chapters. PDF downloads accounted for 13% of 2015 book revenues.

The books program is self-supporting, and its products are priced to be affordable to AFS members and the public. There are currently 185 titles available for sale – a full list is at: <http://fisheries.org/bookstore/series-type-and-number/>

Sales numbers for recent years:

2009	2010	2011	2012	2013	2014	2015
\$305,918	\$278,688	\$253,090	\$217,767	\$275,213	\$181,621	\$184,002

Number of book proposals received:

2009	2010	2011	2012	2013	2014	2015
6	5	2	4	3	2	2

In a given year about half of the proposals received are the result of direct solicitation (e.g., every Annual Meeting Symposium organizer is contacted), and the other half are unsolicited.

Issues:

How do we solicit more proposals?

Should AFS partner with commercial providers to run the books program?

Should AFS broaden the books program by establishing co-publishing arrangements with other societies (i.e., AFS would do the editorial production work on their books)?

Other.

1. Agency reports. In 2011, AFS launched “Fisheries Reports,” a searchable database of abstracts, authors, and links of “gray literature” publications of government agencies (state/province, federal, international).

The site was maintained through March 2013, at which time the database was lost (and never recovered) when AFS switched servers. There has been renewed interest in such a service, including expanding it to include Sport Fish Restoration and other grant program performance reports for fisheries research and survey projects. Screen shots of the former Fisheries Reports site follow.

Fisheries Reports

ARCHIVE OF FISHERIES REPORTS FOR THE AMERICAN FISHERIES SOCIETY

SEARCH

Search

[Home](#) [About](#) [Subscribe](#)

HOME ABOUT

SUBSCRIBE TO RSS

// home

LATEST POST

Assessment of Change in Commercial Size Limit of Channel Catfish

AUTHORS:

MARCH 19, 2013

1977-1979 Assessment of Change in Commercial Size Limit of Channel Catfish Channel catfish harvest and population statistics were described for pools 9, 11, 13, and 18 in the Mississippi River to assess the effectiveness of changing the minimum commercial legal length from 13 inches to 15 inches. The change in minimum length was deemed necessary to prevent overexploitation and reduce fluctuating harvests. The project was terminated when legislation necessary to increase the minimum length of commercially harvested catfish was not enacted. A length limit increase was necessary if project objectives were to be attained. Channel catfish harvest by Iowa commercial fishermen totaled over 538,000 lbs in 1977 and 623,000 lbs in 1978. Eighty-five percent of the catch was marketed by 24% of the fishermen. Length and weight information was obtained from 5,624 channel catfish, of which 4,443 were commercially harvested and 1,181 were experimentally sampled. Age and growth statistics were compiled on 856 fish obtained from the commercial catch and 521 fish obtained from the experimental sample. Eighty-two percent of the commercial harvest was comprised of catfish ages 3-5 and about 12% of the harvest were illegal length fish. Ninety percent of the experimental catch was made up of 1-3 year old fish. Mortality estimates were 61% and 77% for the commercial and experimental samples, respectively. Trawling for 0-age channel catfish was

Welcome to the AFS Fisheries Reports Database

ARCHIVES

- March 2013
- February 2013
- January 2013
- November 2012
- October 2012
- August 2012
- July 2012
- June 2012
- May 2012
- April 2012
- March 2012
- February 2012
- January 2012

RECENT REPORTS

- Assessment of Change in Commercial Size Limit of Channel Catfish
- Evaluation of fingerling walleye stockings among interior low rivers
- Western Alaska Salmon Stock Identification Project Technical Document 12: Tests of Togiak and Goodnews Reporting Groups for Sockeye Salmon
- Pasagshak River Salmon Weir Operational Plan, 2012
- A Program for Improving Fisheries Management and Research in the Arctic-Yukon-Kuskokwim (AYK) Region

Fisheries Reports

ARCHIVE OF FISHERIES REPORTS FOR THE AMERICAN FISHERIES SOCIETY

SEARCH

Search

[Home](#) [About](#) [Subscribe](#)

HOME ABOUT

SUBSCRIBE TO RSS

// currently reading reading...

ALASKA DEPARTMENT OF FISH AND GAME

Instream Flow Protection in Alaska, 2012

AUTHORS: J KLEIN

JULY 18, 2013 - COMMENTS OFF

FILED UNDER ALASKA CLEAN WATER ACTIONS, ALASKA WATER USE ACT, CHILKOOT RIVER, COWEE CREEK, EAGLE LAKE, FEDERAL ENERGY REGULATORY COMMISSION, FISH CREEK, HYDROELECTRIC, HYDROKINETIC, INSTREAM FLOW, MEADOW CREEK, ORCHARD LAKE, PETERSON CREEK, RESERVATION OF WATER, TURNER LAKE

Alaska Department of Fish and Game, Special Publication No. 13-12, Anchorage

This report summarizes instream flow protection and related activities of the Alaska Department of Fish and Game (ADF&G) in 2012. The status of reservation of water applications by other agencies and the private sector in Alaska is also presented.

Of the 512 applications received by Alaska Department of Natural Resources (DNR) from 1980 to 2012, ADF&G filed 185 river reaches and 4 lake applications and was granted certificates of reservations for 54 river reaches and 1 lake. In 2012, ADF&G filed 23 applications for river reaches and was granted certificates for 4 river reaches.

In 2002, a Memorandum of Understanding (MOU) was signed between ADF&G and DNR to assist with the increasing backlog of reservation of

RECENT REPORTS

- Instream Flow Protection in Alaska, 2012
- Catalog of Waters Important for Spawning, Rearing, or Migration of Anadromous Fishes – Western Region, Effective July 1, 2013
- Catalog of Waters Important for Spawning, Rearing, or Migration of Anadromous Fishes – Southwestern Region, Effective July 1, 2013
- Catalog of Waters Important for Spawning, Rearing, or Migration of Anadromous Fishes – Southeastern Region, Effective

Attachment E

American Fisheries
Statement of Financial Position
As of August 31, 2016

	2016	2015	Variance
ASSETS			
Current Assets			
Petty Cash	\$400	\$400	
Checking	12,960	1,356,323	(1,343,363)
Certificate of Deposits	151,395	298,034	(146,639)
Accounts Receivable	260,245	105,835	154,410
Allowance of doubtful accounts	(14,170)	(24,846)	10,676
Inventory	449,552	485,849	(36,297)
Prepaid Expenses	9,515	85	9,430
Current Assets	<u>869,897</u>	<u>2,221,680</u>	<u>(1,351,783)</u>
Property and Equipment	1,065,613	1,022,966	42,647
Accumulated Depreciation	(862,854)	(631,602)	(31,252)
Net Property and Equipment	<u>402,759</u>	<u>391,364</u>	<u>11,395</u>
Long Term Assets			
Long-Term Investments	4,490,656	4,146,257	344,399
Total Long Term Assets	<u>4,490,656</u>	<u>4,146,257</u>	<u>344,399</u>
Total Assets	<u>5,763,312</u>	<u>6,759,301</u>	<u>(995,989)</u>
LIABILITIES AND NET ASSETS			
Current Liabilities			
Accounts Payable	60,521	114,408	(53,887)
Accrued Expenses	98,845	58,152	40,693
Subunits Dues Payable	42,878	43,328	(448)
Subunits Books Payable	42,968	1,693	41,275
Deferred Income	190,466	333,333	(142,867)
Total Current Liabilities	<u>435,678</u>	<u>550,912</u>	<u>(115,234)</u>
Fund Balance			
Net Assets - Unrestricted	5,203,188	5,364,934	(161,746)
Change in Unrestricted Net Assets - Curr Year	124,446	843,455	(719,009)
Total Net Assets - End. Balance	<u>5,327,634</u>	<u>6,208,389</u>	<u>(880,755)</u>
Total Liabilities and Net Assets	<u>5,763,312</u>	<u>6,759,301</u>	<u>(995,989)</u>

For Management's Use Only.

Attachment F

AMERICAN FISHERIES

All Programs

For the Eight Months Ending August 31, 2016

	August - Actual			Year to Date - Actual			Budget	
	2016	2015	Var \$	2016	2015	Var \$	2016 BUDGET	vs YTD Actual
Revenue								
Administration	(\$7,460)	(\$194,810)	(\$187,349)	\$332,328	(\$102,616)	(\$434,943)	\$348,000	\$15,672
Continuing Education				13,500	13,500		12,000	12,000
Certification	250	50	(200)	3,200	3,935	735	8,000	4,800
Other Education							6,000	6,000
Hutton					5,000	5,000	129,000	129,000
MSU/Inland Fisheries							10,000	10,000
Cornell				79,256	22,558	(56,698)	105,000	25,744
Other Grants & Contracts							344,000	344,000
Annual Meeting	84,399	315,796	231,397	487,008	1,460,297	973,289	794,000	306,982
Membership	8,350	9,700	1,350	457,024	496,145	39,121	557,000	99,976
Awards				2,946	2,338	(608)	6,000	3,054
Mem Other	165	2,183	2,018	5,701	5,237	(464)	16,000	10,299
Jobs	2,450	1,550	(900)	19,850	14,800	(5,250)	30,000	10,150
Books	20,729	26,925	6,196	154,118	102,984	(51,135)	119,500	(34,618)
Journals	12,665	12,485	(180)	841,678	944,441	102,763	1,034,000	192,322
Fisheries				60	372	312		(60)
Total Revenue	121,548	173,879	52,332	2,383,169	2,968,791	585,623	3,518,500	1,135,331
Expenses								
Administration	32,603	45,691	(13,088)	246,067	398,533	(152,466)	343,000	(96,933)
Staff Costs	152,272	134,308	17,964	1,280,015	1,103,074	176,941	2,036,500	(756,485)
Technology	3,264	1,377	1,887	10,435	26,757	(16,322)	5,000	5,435
Communication	1,868		1,868	4,702	9,189	(4,487)	28,000	(23,298)
Web	30	30		5,501	3,930	1,571	8,000	(2,499)
Development				4		4	12,000	(11,996)
Continuing Education		1,959	(1,959)		1,959	(1,959)	10,000	(10,000)
Certification				182	303	(121)	1,000	(818)
Other Education							24,000	(24,000)
Board	1,609	126	1,483	21,322	20,615	707	51,000	(29,678)
Hutton	62,981	33,022	29,959	154,838	84,660	70,178	75,000	79,838
MSU/Inland Fisheries	2,613		2,613	2,613		2,613		2,613
Cornell	238		238	238		238	40,000	(39,762)
Other Grants & Contracts							168,000	(168,000)
Annual Meeting	12,719	402,388	(389,669)	279,216	478,727	(199,511)	670,000	(390,784)
WCF World Council of Fisheries				913		913		913
Membership	6,045	60	5,985	125,664	79,857	45,807	116,000	9,864
Awards	236	2,834	(2,598)	15,384	9,129	6,255	13,000	2,384
Mem Other				19	336	(318)	1,000	(981)
Advocacy	77		77	976		976	31,000	(30,024)
Books	3,310	3,683	(374)	20,496	27,294	(6,798)	32,000	(11,504)
Journals	2,740	1,160	1,580	74,255	43,272	30,983	95,000	(20,746)
Fisheries		40	(40)	3,672	4,194	(521)	3,000	672