

18 February 2014 AFS Management Committee Minutes

Members (*italics = absent*): Bob Hughes, *John Boreman*, Donna Parrish, Ron Essig, Joe Margraf, Doug Austen, Jessica Mistak, Jim Armstrong, John Jackson, Vince Travnichek, Pam Sponholz (proxy for *Hilda Sexauer*), Tom Lang, Margaret Murphy, Jesse Trushenski, Mike Stone.

Austen reported that:

The monthly financial reports had been delayed because the accounting and membership software have not been completely updated, and both are needed for those reports. Beginning in March, the reports will be sent to the Management Committee one week before the monthly call.

The website has fundamental design flaws and security risks, meaning that it will need to be redesigned—a process that is likely to take two months. The ESAB and FITS along with staff are reviewing and revising website content and accessibility.

Essig moved (Margraf seconded) to approve the January minutes. Stone noted that the minutes should indicate that the Management Committee agreed to review the HaMAR document (which is expected in late February) to determine if a policy statement is the appropriate option to pursue. The minutes were approved with this amendment.

Margraf moved (Lang seconded) to approve an Officer Travel Policy. The policy was approved with minor amendments (attached).

Stone moved (Trushenski seconded) to approve the Society Advocacy Guidance that had been developed during the January retreat. It was discussed that Hughes had previously signed a letter as Society President without Officer or Management Committee review. This is incorrect procedure even though the letter indicated that “Affiliations are provided for identification purposes only.” Mistak will prepare a proposed amendment to the Procedures Manual for Governing Board electronic voting.

Essig moved (Trushenski seconded) to send a proposal for a new Society open-access, poster-style journal to the Publications Overview Committee. Hughes noted that this will occur once he identifies a set of marine Associate Editors and Taylor & Francis provides its financial estimates.

Trushenski noted that the comment period for the Society mining policy closed on 15 February and that she will forward comments to the authors forthwith. She also sent a resource policy status table to the Management Committee and will be requesting revision assistance from the Society Sections via email.

Meeting adjourned at 3:50 PM.