

# AFS Management Committee Call Minutes

September 16, 2014

1:00 pm to 2:30 pm EDT

1. Meeting called to order by President Parrish at 1:00 pm EDT.

Introductions of 2014-2015 MC members and Emerging Leaders

MC Members: Donna Parrish, Ron Essig, Steve McMullin, Robert Hughes, Kristen Ferry, Vince Travnichek, Dave Coughlan, Hilda Sexauer, Mark Porath, Jesse Trushenski, Laura Wildman

Not attending: Joe Margraf, Margaret Murphy

Constitutional Consultant: Jessica Mistak,

CC in training: John Boreman

AFS staff: Doug Austen, Shawn Johnston, Sarah Gilbert Fox, Denise Spencer, Beverly Pike, Aaron Lerner, Beth Beard, Jasmine Sewell

Emerging Leaders: Justin Davis, Cari Ann-Hayer, Steve Midway, Patrick Cooney

2. General notes:

- All MC members should review the MC guidance provided in the AFS Procedures Manual
- Submissions for MC discussion and consideration should be submitted to President Parrish and copied to ED Austen and Shawn Johnston 10 days prior to each MC meeting.
- Meeting agendas and associated materials will be sent out one week prior to each MC call.
- Minutes of the previous meeting (Quebec City) will be approved during the October MC call.

3. Motion to approve the University of Arkansas at Little Rock Student Subunit

- Essig moved, Hughes seconded.
- Discussion
  - Coughlan-Raised the issue of how unit bylaws address unit dissolution and handling of funds if such an event happens. The Arkansas Student Subunit bylaws do not address this issue.
  - Mistak- There isn't a standard component or template for bylaws that addresses this issue.
  - Ferry- raised the issue of unit and sub-unit members being Society members versus chapter members and the impact on holding office at the chapter or subunit level. Mistak responded that in order to hold an officer's position you have to be an active member of the Society but not for committee level involvement.
- Motion approved by unanimous consent.

4. Motion to approve Education Section bylaws.
  - Hughes moved, McMullin seconded.
  - Motion approved by unanimous consent.
  
5. Motion to approve Michigan Chapter bylaws.
  - Hughes moved, Essig seconded.
  - Motion approved by unanimous consent.
  
6. Motion to suspend the Procedures indefinitely to remove the obligation for Officers to chair AFS awards committees.
  - Essig moved, Hughes seconded.
    - Discussion: Motion approved by unanimous consent.need more attention than the Officers can give because of other duties. Therefore, Officers shouldn't chair.
    - Boreman-Officers can still chair, if they wish.
  - Motion approved by unanimous consent.
  
7. Motion to approve letter to EPA on Pebble Mine.
  - Hughes moved, Wildman seconded.
  - Discussion
    - Background – Letter was addressed by Officers immediately after incoming Governing Board meeting in Quebec City. Due to sufficient time allowance before submission deadline to USEPA (19 Sept. 2014), the draft was sent to the MC for review. A number of edits were submitted and incorporated into a new version.
    - MC agreed that the core intent of the letter was supported and discussed relatively minor edits.
    - MC directed President Parrish, Past-President Hughes and ED Austen to incorporate edits as appropriate, complete and submit to USEPA.
  - Motion approved by unanimous consent.
  
8. ED Report (Austen)
  - Presentation of information on Boston and Atlantic City bids with cost comparison for the 2018 meeting.
  - Motion to have the AFS 2018 Annual Meeting in Atlantic City.
  - Wildman moved, Coughlan seconded.
  - Discussion:
    - Background - It was a recommendation of the Time and Place Committee and affirmed by the Incoming Governing Board at the Quebec City that additional time was needed by AFS staff to collect more information and develop budget projections for Boston and Atlantic City. Based upon such information, the MC was authorized to decide on the location of the 2018 meeting during the September MC call.
    - Cost estimates were such that a meeting in Boston was not reasonable. Hotel, parking, catering costs and convention center requirements created a financial model

that did not provide a break-even event under 3,700 registrants. Conversely, Atlantic City offered substantial discounts and a venue that the MC found to be reasonable and attractive.

- Motion approved unanimously.
9. Motion to offer a \$30. discount for new registrants during the Quebec meeting (Austen).
- Hughes moved, Wildman seconded.
  - Motion approved by unanimous consent.
10. New business –
- Essig made a seconded motion from the Certification Committee. The motion was a revision of the rules to state that an individual must be a member of AFS to obtain certification or to renew certification.
  - Motion approved by unanimous consent.
11. Meeting adjourned at 2:27 p.m. ET.