



New Fund Information

We're thrilled that you're interested in establishing a fund with MCF. If you have any questions or need assistance in completing this form, please call 415-464-2500 and ask to speak with a philanthropic planner.

Date: _____

Name Your Fund

You can name your fund after yourself, your family, in memory of someone, after an issue area that you care about, or with a name that will not convey your identity. When recommending grants, you can choose to either use your fund name, or to grant anonymously. If anonymity is desired, please avoid using your family name as the fund name.

Fund Advisor Information

Fund Advisor/s

The fund Advisor/s have full advisory privileges on a fund, including grant and investment recommendations. If you desire additional fund Advisors, please list them on page 10.

Name

Name

Street address

Street address

City

City

State

Zip

State

Zip

Home phone

Cell phone

Home phone

Cell phone

Email address

Email address

Date of birth

Date of birth

Company name

Company name

Title

Title

Business phone

Business phone

Professional Advisor Information

Please provide contact information for the Professional Advisors who you partner with to manage your finances. This information will not be shared outside MCF.

Wealth/financial advisor

Name

Firm

Business address

City

State Zip

Business phone

Email address

Provide this person with read-only access to your fund? Yes No

Provide this person with access to change the investment allocation in your fund? Yes No

Attorney

Name

Firm

Business address

City

State Zip

Business phone

Email address

Provide this person with read-only access to your fund? Yes No

Provide this person with access to change the investment allocation in your fund? Yes No

Accountant

Name

Firm

Business address

City

State Zip

Business phone

Email address

Provide this person with read-only access to your fund? Yes No

Provide this person with access to change the investment allocation in your fund? Yes No

Other

Name

Firm

Business address

City

State Zip

Business phone

Email address

Provide this person with read-only access to your fund? Yes No

Provide this person with access to change the investment allocation in your fund? Yes No

Gifting to Your Fund

On what date do you plan to make the initial gift to establish your fund? _____

What will be the estimated amount of your initial gift? _____

Indicate the type of gift you plan to contribute:	Now	Future
Cash	<input type="checkbox"/>	<input type="checkbox"/>
Publicly-traded securities	<input type="checkbox"/>	<input type="checkbox"/>
Privately-held/restricted securities	<input type="checkbox"/>	<input type="checkbox"/>
Private equity/venture/hedge fund investments	<input type="checkbox"/>	<input type="checkbox"/>
Real estate	<input type="checkbox"/>	<input type="checkbox"/>
Personal property (e.g. artwork; jewelry)	<input type="checkbox"/>	<input type="checkbox"/>
Retirement assets	<input type="checkbox"/>	<input type="checkbox"/>
Charitable assets (e.g. donor-advised fund; private foundation)	<input type="checkbox"/>	<input type="checkbox"/>
Royalties and distribution rights	<input type="checkbox"/>	<input type="checkbox"/>
Insurance	<input type="checkbox"/>	<input type="checkbox"/>
Business interests (inc. partnerships and interests in LLC's)	<input type="checkbox"/>	<input type="checkbox"/>
Charitable remainder trust	<input type="checkbox"/>	<input type="checkbox"/>
Charitable lead trust	<input type="checkbox"/>	<input type="checkbox"/>
Other _____ (please specify)		

Please contact an MCF philanthropic planner for instructions before making your initial gift. We can consider receiving other assets as gifts to your fund on a case-by-case basis.

After establishing your fund, you can make additional gifts at any time.

Do you want your fund to be expendable or endowed?

Endowments are permanent funds established to carry out the donor's philanthropic intentions in perpetuity. In essence, endowments are gifts that keep growing and giving. Assets are invested for growth, and the amount available for grants each year is based on a "spending rule" that currently distributes a maximum of 5% of the average market value of the fund over the preceding 12 quarters. Note: This option is available to funds with assets \geq \$250,000.

Expendable funds permit grant distributions in any amount at any time.

- This fund is an endowment. It will make grant distributions in perpetuity.
- This fund is expendable. It will make grant distributions until fund assets are exhausted, at which time the fund will terminate.
- This fund is expendable during the lifetime(s) of the original donor(s). I/we wish the fund to become an endowment upon the death of the last original donor.

Recognition

Each grant made from your fund is sent to the grant recipient with a letter. You can choose whether you want to be recognized in that letter, or to appear as "Anonymous". If you wish anonymity, please avoid using your family name as the fund name.

You will have the opportunity to specify your preferences for recognition each time you recommend a grant. For the fund's default settings:

Do you want the name of your fund included in the letter? Yes No

Do you want the fund Advisor name(s) to be included in the letter? Yes No

The grantees you support may wish to send a thank you letter and other information. Please select your preference for this correspondence:

- Please forward all fund mail from grantee organizations
- Please forward thank you letters only
- Please do not forward any correspondence from grantee organizations

Investment Allocations

Please refer to the MCF website (www.marincf.org) for information on investment pool options.

Endowment and other long-term funds (those with a time horizon of more than five years) are typically invested 75% in equities and 25% in fixed-income instruments.

Expendable funds, which make grant distributions until fund assets are exhausted (at which time the fund will terminate), are often invested in money market accounts, but you may choose any investment allocation below.

Indicate how would you prefer the fund's assets be invested (Note: You can change your investment allocation at any time.)

- According to MCF's standard long-term investment plan (75% equities; 25% fixed-income instruments).
- According to MCF's standard short-term investment plan (100% money market accounts)
- According to the following investment plan:
 - _____ % MCF Equity pool
 - _____ % MCF FutureFirst pool
 - _____ % Fixed-income instruments
 - _____ % Money market account
 - _____ % Enhanced cash pool
 - _____ % MCF Loan Fund
 - _____ %
 - 100%

The Future of Your Fund

You have four options for the administration of your fund upon your resignation, incapacity, or death. Please select your preferred option(s) below and complete the corresponding section(s) on the subsequent pages.

1. **Successor Advisor(s):**
Name successor Advisor(s) to have advisory privileges (e.g. your children).
2. **Designated Beneficiary(ies):**
Direct MCF to make grants to support specific nonprofit organizations.
3. **Field(s) of Interest:**
Direct MCF to make grants to fund organizations working in an identified area(s) of interest and/or geographic area(s).
4. **Unrestricted:**
Direct MCF to make grants from your fund where the needs are greatest.

Option 1: Successor Advisor(s)

Please select one option below to indicate how you would like your fund to be administered after your resignation, incapacity, or death.

Successor Advisor(s) Work Together

- One Advisor:** I would like the fund and its name to remain intact with one successor Advisor serving as the fund's primary Advisor. The primary Advisor can make grant recommendations and other decisions for the fund on behalf of all named successor Advisors. MCF will not be responsible for monitoring family agreements regarding grantmaking and investment activities.
- Multiple Advisors:** I would like the fund and its name to remain intact. All successor Advisors can make grant recommendations and other decisions for the fund. MCF will not be responsible for monitoring family agreements regarding grantmaking and investment activities.

Successor Advisor(s) Work Independently

- I would like the fund to close and for its assets to be split among new independent funds. Each successor Advisor will have naming and advisory privileges for their new independent fund. Note: Each independent fund will be charged a fee.

Please identify your successor Advisors below.

Successor Advisor 1
(Primary Fund Contact)

Successor Advisor 2

Successor Advisor 3

Name

Name

Name

Relationship to donor

Relationship to donor

Relationship to donor

Street address

Street address

Street address

City

City

City

State Zip

State Zip

State Zip

Phone

Phone

Phone

Email address

Email address

Email address

Date of birth

Date of birth

Date of birth

How much discretion do you want the successor Advisor(s) to have in recommending grants?

- Complete discretion.** Successor Advisor(s) may recommend grants to any qualified organization.
- Limited discretion.** If you select this option, please provide information on your area(s) of interest in the section that follows.

Your area(s) of interest for the future of your fund: If you have chosen to determine the area(s) of interest that grants from this fund should support after you are no longer serving as the fund's Advisor, please describe them:

You may indicate whether you plan to communicate your succession plans with your successor Advisor(s) prior to your resignation, incapacity, or death.

- Yes
- No, I would like to keep my succession plans confidential until after my resignation, incapacity, or death; MCF will then share this information with my successor Advisors.

Option 2: Designated Beneficiary(ies)

In lieu of, or in tandem with, identifying successor Advisors, please indicate the nonprofit organization(s) you wish to support upon your resignation, incapacity, or death. If you wish to identify more than four organizations, please attach a separate sheet to this document.

NOTE: If the organization(s) you selected are no longer in good standing with the IRS or have ceased to exist, MCF will find organizations with closely-aligned missions doing similar work to receive the grant(s), unless otherwise instructed.

Organization 1

Name of Nonprofit & Tax ID number

Percentage or Dollar Amount

City State

Organization 2

Name of Nonprofit & Tax ID number

Percentage or Dollar Amount

City State

Organization 3

Name of Nonprofit & Tax ID number

Percentage or Dollar Amount

City State

Organization 4

Name of Nonprofit & Tax ID number

Percentage or Dollar Amount

City State

Additional Fund Advisors

Name

Street address

City

State

Zip

Home phone

Cell phone

Email address

Date of birth

Company name

Title

Business phone

Provide this person with read-only access to your fund? Yes No

Provide this person with access to change the investment allocation in your fund?
 Yes No

Name

Street address

City

State

Zip

Home phone

Cell phone

Email address

Date of birth

Company name

Title

Business phone

Provide this person with read-only access to your fund? Yes No

Provide this person with access to change the investment allocation in your fund?
 Yes No