

## Fernwood Place Apartments

APPLICANT #1 Last Name	First	Middle	BIRTHDATE	DRIVER'S LICENSE # and STATE	Soc. Sec. #
APPLICANT #2 Last Name	First	Middle	BIRTHDATE	DRIVER'S LICENSE # and STATE	Soc. Sec. #

Applicant #1 Phone #:	Applicant #1 Email:
Applicant #2 Phone #:	Applicant #2 Email:

Occupants Under Age 18	1	Name	Birthdate	Soc. Sec. #	Do you have a waterbed? ( ) Yes ( ) No # of persons to occupy the unit?
	2				
	3				Do you have renter's insurance ? ( ) Yes ( ) No Do you have an animal? ( ) Yes ( ) No Type/Weight
	4				
	5				

### PART 1 RESIDENT HISTORY (2 YEARS)

APPLICANT #1 Present Address	City	State	Zip	How Long? from _____ to _____	( ) Own ( ) Rent	Phone	Monthly Payment \$
Name of Present Landlord/Mortgage Co.				City	State	Zip	Day Phone ( ) Night Phone ( )
APPLICANT #2 Present Address	City	State	Zip	How Long? from _____ to _____	( ) Own ( ) Rent	Phone	Monthly Payment \$
Name of Present Landlord/Mortgage Co.				City	State	Zip	Day Phone ( ) Night Phone ( )

### PART 2 PREVIOUS RESIDENCE HISTORY (2 YEARS)

APPLICANT #1 Previous Address	City	State	Zip	How Long? from _____ to _____	( ) Own ( ) Rent	Phone	Monthly Payment \$
Name of Present Landlord/Mortgage Co.				City	State	Zip	Day Phone ( ) Night Phone ( )
APPLICANT #2 Previous Address	City	State	Zip	How Long? from _____ to _____	( ) Own ( ) Rent	Phone	Monthly Payment \$
Name of Present Landlord/Mortgage Co.				City	State	Zip	Day Phone ( ) Night Phone ( )

### PART 3 EMPLOYMENT HISTORY (2 YEARS)

APPLICANT 1 Employed By	Department	Supervisor's Name/Co.	How Long? from _____ to _____
Address		City	State
		Phone	Position Held/Occupation
		( )	Monthly Salary (Gross) \$
APPLICANT 2 Employed By	Department	Supervisor's Name/Co.	How Long? from _____ to _____
Address		City	State
		Phone	Position Held/Occupation
		( )	Monthly Salary (Gross) \$
APPLICANT 1 or 2 Employed By	Department	Supervisor's Name/Co.	How Long? from _____ to _____
Address		City	State
		Phone	Position Held/Occupation
		( )	Monthly Salary (Gross) \$

ADDITIONAL INCOME: Additional income such as child support, alimony or separate maintenance need not be disclosed unless such Additional Income is to be included for qualification hereunder.

Source: Amount of \$ \_\_\_\_\_ per \_\_\_\_\_ Source \_\_\_\_\_

### PART 4 IMPORTANT INFORMATION

AUTO #1 (Year, Make, Model, Color)	License Plate	State	Payment Made To (If Any):	Monthly Payment (If Any): \$
AUTO #2 (Year, Make, Model, Color)	License Plate	State	Payment Made To (If Any):	Monthly Payment (If Any): \$
Name of Applicant's Nearest Relative	Relationship	Address	City	State
		Zip		Phone ( )
Emergency Contact	Relationship	Address	City	State
		Zip		Phone ( )
Personal Reference	Relationship	Address	City	State
		Zip		Phone ( )

**NON-REFUNDABLE APPLICATION FEE \$35.00**

In compliance with the State and Federal laws, this is to inform you that an investigation involving the statements made on your rental application for residency at the above mentioned apartment community is being initiated.

**Have you or any family member or other person planning to reside in our community ever been indicted or convicted of any felony or misdemeanor offense?** YES \_\_\_\_\_ NO \_\_\_\_\_

**Have you ever been evicted?** YES \_\_\_\_\_ NO \_\_\_\_\_

**Have you ever filed for bankruptcy?** YES \_\_\_\_\_ NO \_\_\_\_\_

I/We certify that to the best of my/our knowledge all statements are true and complete. I/We further authorize Fernwood Place Apartments to obtain credit reports, criminal background reports, character reports, verification of rental history, income history and employment history as necessary to verify all information put forth in the above referenced application for residency. Faults, fraudulent or misleading information may be grounds for denial of residency or subsequent eviction.

I/We are aware that an incomplete application causes a delay in processing and may result in denial of this application for tenancy.

In addition, applicant has paid \$\_\_\_\_\_ holding deposit to agent to hold an apartment available from date of application to date of lease initiation. In no event shall this period exceed 60 days. In the event this application is not approved by the owner or the applicant withdraws the application within 24 hours of the date of deposit, the \$\_\_\_\_\_ holding deposit shall be refunded. After that initial 24 hours period expires, it is understood that should applicant refuse to sign the lease or occupy the premises on the agreed upon date, the holding deposit is thereby forfeited. Upon occupying the premises, the \$\_\_\_\_\_ holding deposit may be applied to any amounts owing at that time, such as rent due, security deposits, etc. Furthermore, I understand that this is not an offer to rent. Offers to rent are only made upon a signed and executed lease.

Signed \_\_\_\_\_ Signed \_\_\_\_\_ Dated \_\_\_\_\_  
Applicant #1 Applicant #2



Signed \_\_\_\_\_ Title \_\_\_\_\_ Dated \_\_\_\_\_  
Agent for Owner

Phone Number \_\_\_\_\_ Email Address \_\_\_\_\_  
Applicant #1

Phone Number \_\_\_\_\_ Email Address \_\_\_\_\_  
Applicant #2

How did you hear about us? (circle one)    Craigslist    Rent.com    ForRent.com    Apartments.com    Rentler/KSL    Other: \_\_\_\_\_

# Fernwood Place Application Qualification Form

Several criteria are considered while determining whether to approve a new tenant. Many of these criteria are built into a process. Checks may be made on the prospective tenant's employment or other sources of income, credit history, criminal history, rental history, references, credit sources, banks and other financial institutions, and previous employers. While not all of these are checked on each prospective tenant, you should be prepared to disclose all of the above information and have it checked and verified.

The undersigned prospective tenants certify and warrant that:

1. All of the prospective tenants have verifiable sources of income, verifiable past rental history, and verifiable credit and references, each occupant/tenant/resident is residing in the United States legally, and that the information above is accurate.
2. None of the prospective tenants/occupants (even minors) have ever been evicted from a premises, have a current outstanding judgment, have left a previous landlord owing any money, or have left a prior rental premises under threat of eviction.
3. None of the prospective tenants/occupants (even minors) have ever filed for bankruptcy protection whether or not they bankruptcy was discharged or dismissed, have a current pending bankruptcy case, or have met with a bankruptcy attorney in the last two years. If any have filed or met with a bankruptcy attorney, please give details (including date of bankruptcy, attorney name, etc.):

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4. None of the above prospective tenants/occupants (even minors) have ever been convicted of any crime other than a minor traffic violation, except those disclosed below (include type of criminal act, place of occurrence, resulting action, and current status (probation, parole, etc.)):

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5. None of the prospective tenants/occupants (even minors) have ever committed, been indicted, arrested, investigated, or otherwise detained for any criminal act (other than a minor traffic infraction); except those disclosed below (include type of criminal act, place of occurrence, date of occurrence, resulting action, and current status (probation, parole, etc.)):

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In the event Owner/Landlord proceeds with an application and it is determined that the prospective tenants have been untruthful in any of the above statements, each undersigned prospective tenant agrees to pay to landlord the actual costs incurred in processing the application and an administrative fee of \$100.00.

The undersigned represent that all of the above statements are True and Complete and hereby AUTHORIZE VERIFICATION OF SUCH INFORMATION. Authorization is given to contact any REFERENCES, BANK, PRIOR LANDLORDS, PRIOR/CURRENT EMPLOYERS, GOVERNMENTAL AGENCIES, AND FAMILY. Further, authority is given to check all CREDIT AND PUBLIC RECORD INFORMATION. Applicants release ALL liability or responsibility, from all person or corporations that request or supply such information. Applicant acknowledges that FALSE information herein will constitute grounds for: (1) Rejection of an application, (2) Termination of resident's right to OCCUPANCY and eviction. False information may also constitute a serious offense under the laws of the state.

Dated this: \_\_\_\_\_

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Signature	Print Name	SS #
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Signature	Print Name	SS #
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Signature	Print Name	SS #
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