

Title I, Part C, Migrant Education Program

Migrant Student Advocate

Job Description

General Description: The advocate will coordinate and facilitate the academic and support needs of migrant students with school counselor to successfully transition migrant students to the next grade level, complete high school, and promote the transition to postsecondary education or employment.

The advocate will:

1. Work with the district's Migrant Education Federal Program's director and school staff to identify and establish program and student goals in alignment with the district's local plan and the State Service Delivery Plan.
2. Provide supplemental support and services focused on meeting the unique needs of migrant students.
3. Coordinate services with other resources migrant students may be eligible and entitled to receive.

Requirements:

- Experience in an educational or community advocacy-related field.
- Experience working with at-risk migrant students and families.
- Knowledge of secondary school programs and state and local graduation requirements.
- Written and verbal communication skills in English and primary language of target population (e.g., Spanish).
- Knowledge of basic computer software programs (e.g., Microsoft Word, Excel, PowerPoint).
- Experience working semi-independently and in collaborative teams.
- Human relations, time management, and personal organizational skills.
- Flexible work schedule.

Preferred Knowledge and Skills:

- Knowledge of economic, social, cultural, and psychological factors influencing migrant students.
- Experience working with secondary school aged migrant students in an educational setting.
- Knowledge of school and community resources available to migrant students and families, including technical education, career awareness, and postsecondary education opportunities.

Major Responsibilities:

- Coordinate with school counselor, teachers, and other appropriate staff to develop a roster of migrant students most at-risk of not meeting state academic and achievement standards.
- Identify the barriers including educational disruption, cultural and language barriers, social isolation, various health-related problems, or other factors that inhibit the ability of selected migrant students to meet state academic and achievement standards.
- Work with school counselor and selected students to develop student plans/goals that lead to a successful transition to the next grade level and postsecondary education or employment.
- Coordinate access to services available through school district and/or community to reduce and/or eliminate identified barriers.
- Coordinate access to services available through school district and/or community that strengthen communication, self-advocacy, and leadership skills.
- Facilitate access to school counselor and teaching staff regarding academic needs, including class scheduling to ensure access to required courses for graduation and transition to postsecondary education or employment.
- Facilitate understanding by student and family of district requirements toward graduation, including High School and Beyond Plan.
- Work with school counselor to monitor attendance, discipline, credits/grades, and other social/academic issues that may impact the student's ability to successfully transition to next grade level, graduate, or pursue postsecondary opportunities or employment.
- Conduct home visits in coordination with counselor, teacher, or other administrator to strengthen home-school connection and student engagement.
- Participate in professional development opportunities to strengthen skills in working with at-risk migrant students including motivational techniques and reporting requirements.