

ORDINANCE NO. 024-025
DATE OF PASSAGE March 26, 2024



CITY OF AURORA, ILLINOIS

ORDINANCE NO. 024-025
DATE OF PASSAGE March 26, 2024

An Ordinance amending Chapter 2, Article 2, Division 2-VI-5, Sec. 2-414 entitled "Policies and Procedures".

WHEREAS, the City of Aurora has a population of more than 25,000 persons and is, therefore, a home rule unit under subsection (a) of Section 6 of Article VII of the Illinois Constitution of 1970; and

WHEREAS, subject to said Section, a home rule unit may exercise any power and perform any function pertaining to its government and affairs for the protection of the public health, safety, morals, and welfare; and

WHEREAS, the City Council has established a system of advisory boards and commissions to assist it in the performance of its duties; and

WHEREAS, the City Council has previously enacted guidelines, policies, and procedures governing the operation of these boards and commissions; and

WHEREAS, the City Council finds that further amendment to such guidelines, policies, and procedures is necessary and convenient to the efficient operation of the City's boards and commissions; and

WHEREAS, the City Council finds that the changes to Sec. 2-414 of the Code of Ordinances set forth in Exhibit A will help ensure that the important work of the City's boards and commissions will continue to be performed by members who adhere to the highest ethical standards and perform their duties with civility and professionalism;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Aurora, Illinois, as follows: that Chapter 2, Article 2, Division 2-VI-5 of the Code of Ordinances shall be and hereby is amended by changing Sec. 2-414 as set forth in Exhibit A.

ORDINANCE NO. 024-025

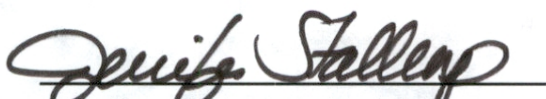
LEGISTAR NO. 24-0139

PASSED AND APPROVED ON March 26, 2024

AYES 9 NAYS 0 NOT VOTING 0 ABSENT 3

ALDERMAN	Vote
Alderman Llamas, Ward 1	yes
Alderwoman Garza, Ward 2	yes
Alderman Mesiacos, Ward 3	yes
Alderman Donnell, Ward 4	absent
Alderman Franco, Ward 5	yes
Alderman Saville, Ward 6	yes
Alderman Tolliver, Ward 7	yes
Alderwoman Smith, Ward 8	yes
Alderman Bugg, Ward 9	absent
Alderwoman Baid, Ward 10	absent
Alderman Laesch, At Large	yes
Alderman Woerman, At Large	yes

ATTEST:


City Clerk, Jennifer Stallings


Mayor Pro-Tem, Michael B. Saville

1 Sec 2-414 Policies And Procedures

2 (a) Attendance at meetings. All members shall make a
3 diligent, good faith effort to attend all meetings of their
4 board or commission. If a member is absent from three (3)
5 successive regular meetings without notification, such member
6 shall be deemed to have forfeited his membership. If a member
7 is absent for fifty percent (50%) or more of meetings in a
8 six (6) month period, the secretary of the advisory board or
9 commission shall notify the mayor's office.

10 (b) Bylaws and Rules. An advisory board or commission may
11 adopt its own bylaws and rules as it deems necessary or
12 convenient to conduct its business, as long as they do not
13 conflict with any provision of law or this code.

14 (c) Code of Conduct. Each member of an advisory board or
15 commission shall be subject to and abide by all of the
16 requirements of this code, including specifically, chapter 15
17 of this code, titled the "City of Aurora Ethics Ordinance,"
18 and chapter 22, titled "Harassment and Discrimination." Prior
19 to submitting a nomination to an advisory board or commission
20 to the city council for its advice and consent, the mayor
21 shall require the nominee to complete a statement that the
22 nominee will adhere to the tenants of a code of conduct that
23 substantially conforms to the following: By accepting an
24 appointment to an advisory board or commission, the appointee

1 agrees to abide by the following code of conduct:

2
3 (1) Act in the best interest of the residents of the
4 city;

5 (2) Comply with all applicable statutes, ordinances,
6 bylaws and rules applicable to the advisory board or
7 commission;

8 (3) Disclose conflicts or any potential conflicts;
9 abstain if necessary;

10 (4) Respect the chairperson and the chairperson's role
11 in maintaining order;

12 (5) Treat other members of the board or commission and
13 the public with courtesy and respect; and

14 (6) Have a teamwork attitude and problem-solving
15 mentality.

16 (d) Cooperation, Civility, and Harassment Duty to Cooperate.

17 All members of advisory boards and commissions and the boards
18 and commissions collectively, shall

19 (1) cooperate with all members of their own and other
20 boards, commissions and committees; city departments,
21 agencies, and employees; local groups, residents and
22 members of the public; and governmental agencies;—

1 (2) Adhere to any policies, practices, or rules adopted
2 by the city council for its own members pertaining to
3 civility and decorum; and

4 (3) Refrain from engaging in any harassment prohibited
5 by chapter 22 of this ordinance or any other unwelcome
6 verbal or non-verbal behavior the individual knew or
7 should have known would cause offense or harm to another;

8 (e) Financial Policies. All advisory boards and commissions,
9 and the members thereof, which are entrusted with the
10 management of public funds or funds raised from outside
11 sources shall exercise that responsibility appropriately and
12 in compliance with the city's financial policies as the city
13 treasurer may from time-to-time establish. All funds raised
14 and or utilized must be used for a public purpose related to
15 the advisory board or commission's primary function or
16 mission. In the case of advisory boards or commissions
17 established to support or enhance the efforts of community
18 organizations and to which the city council appropriates
19 funds for such purposes, said board or commissions shall
20 contribute a portion of those funds to promote and support
21 events that are related to its mission or purpose, but that
22 are not hosted or planned by the advisory board or commission.

23 (f) Removal of Members. A member of any advisory board or
24 commission may be removed (1) by the mayor upon the mayor's

1 determination that the member has forfeited membership in
2 accordance with paragraph (a), has materially violated any
3 duty imposed by paragraph (c) or has, during the time of such
4 person's membership on a board or commission, been convicted
5 of, or is serving a sentence upon conviction of, a felony or
6 any crime of moral turpitude, or (2) in the same manner as
7 provided by law for the removal of appointed officers of the
8 city, as otherwise provided by law, or by resolution of the
9 city council for any other reason.

10 (g) Social Media. An advisory board or commission which
11 maintains any presence on social media shall abide by the
12 social media policies applicable to city departments and
13 employees. The content of social media accounts created by or
14 for the use of an advisory boards and commissions shall remain
15 confined to the business of the advisory board or commission
16 and shall not be used for the expression of personal opinions
17 or opinions outside of the scope of the responsibilities of
18 the advisory board or commission. Members shall refrain from
19 posting anything personal in nature on official social media
20 pages. The city staff liaison shall at all times have access
21 to all social media accounts created by or for the use of an
22 advisory board or commission.

23 (h) Student Membership and Volunteers. In order to encourage
24 civic responsibility and to provide for hands-on learning

1 experiences, the city council may authorize the appointment
2 of students to serve as members or representatives on advisory
3 boards and commissions. Unless otherwise provided by
4 ordinance, a student member or representative of an advisory
5 board or commission must be a junior or senior in high school
6 and a resident of the city, provided that the mayor and city
7 council may waive this requirement in the absence of otherwise
8 qualified applicants. A student appointed as a member of an
9 advisory board or commission shall have full voting rights,
10 a student appointed as a representative to an advisory board
11 or commission shall not vote nor be counted for the purposes
12 of determining quorum.