



CITY OF AURORA, ILLINOIS

ORDINANCE NO. 025-007
DATE OF PASSAGE January 28, 2025

An Ordinance amending Division 2-V-2 of Chapter 2 of the Code of Ordinances by creating Sec. 2-341.1 pertaining to electronic procurement.

WHEREAS, the City of Aurora has a population of more than 25,000 persons and is, therefore, a home rule unit under subsection (a) of Section 6 of Article VII of the Illinois Constitution of 1970; and

WHEREAS, subject to said Section, a home rule unit may exercise any power and perform any function pertaining to its government and affairs for the protection of the public health, safety, morals, and welfare; and

WHEREAS, the City Council from time to time adopted ordinances, policies, and procedures related to the purchases of labor, goods, equipment, services, and professional services by the City; and

WHEREAS, the City Council has through its various enactments codified many of these aforementioned procedures as Division 2-V-2 of Chapter 2 of the Code of Ordinances, City of Aurora, Illinois (collectively "the Purchasing Article"); and

WHEREAS, the City Council finds it convenient and necessary to update the provisions of the Purchasing Article to reflect current and modern practices;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Aurora, Illinois, as follows: that The Purchasing Article shall be and hereby is amended as set forth in Exhibit A to this Ordinance; and further

BE IT ORDAINED, that the Corporation Counsel and City Clerk shall be and hereby are directed to undertake the codification of the provisions of Exhibit A into the Purchasing Article and may to the extent necessary correct any technical or scrivener's errors therein contained as may be necessary to reflect the purposes of this Ordinance.

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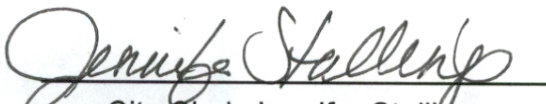
LEGISTAR NO. 25-0023

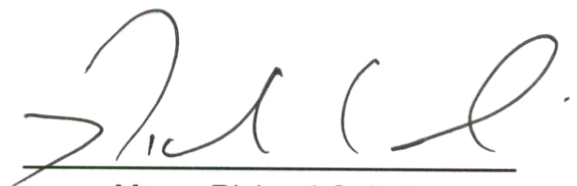
PASSED AND APPROVED ON January 28, 2025

AYES 12 NAYS 0 NOT VOTING 0 ABSENT 0

ALDERMAN	Vote
Alderman Barreiro, Ward 1	yes
Alderwoman Garza, Ward 2	yes
Alderman Mesiacos, Ward 3	yes
Alderman Donnell, Ward 4	yes
Alderman Franco, Ward 5	yes
Alderman Saville, Ward 6	yes
Alderman Tolliver, Ward 7	yes
Alderwoman Smith, Ward 8	yes
Alderman Bugg, Ward 9	yes
Alderwoman Baid, Ward 10	yes
Alderman Laesch, At Large	yes
Alderman Woerman, At Large	yes

ATTEST:


City Clerk Jennifer Stallings


Mayor Richard C. Irvin

1 Sec 2-341.1 Alternative Procedures for Electronic Procurement

2 (a) E-Procurement Process Authorized. In addition to the
3 processes authorized by law or this code for the solicitation of
4 bids, offers, or proposals for goods, services, labor, or
5 professional services, the director of the purchasing division may
6 implement an electronic procurement system consistent with the
7 provisions of this section. As used in this section an "electronic
8 procurement system" means an electronic platform or software
9 solution employed by the division of purchasing to facilitate and
10 manage the procurement of goods, services, or construction
11 projects. An "electronic procurement system" may include
12 functions such as supplier registration and management, electronic
13 solicitation and submission of bids or proposals, automated
14 issuance of purchase orders, contract management, and electronic
15 payment processing."

16 (b) Notice of Solicitation. Whenever an electronic
17 procurement system is used for the purpose of the solicitation,
18 notice of the solicitation shall be given through such system in
19 lieu of the notice requirements set forth in Sec. 2-341(a). Nothing
20 in this section prohibits the director of the purchasing division
21 from providing notice of the solicitation through the methods
22 authorized by Sec. 2-341(a).

23 (c) Bidders' Security. In lieu of the bidders' security
24 required by paragraphs (d) and (e) of Sec. 2-341, a bidder may

1 submit a bid security in an amount equal to ten percent of the
2 total aggregate bid, or such other amount as may be required by
3 the specifications, by posting the same through the electronic
4 procurement system employed by the city or through such other
5 similar system utilized by the city for such purpose.

6 (d) Submission of Bids. Whenever a solicitation is issued
7 by the city for the submission of bids, offers, or other proposals
8 through an electronic procurement system, such method shall be the
9 exclusive means by which bidders, offers, or proposals shall submit
10 their responses thereto, and to which any exceptions may be
11 proposed or questions asked.

12 (e) Opening of Bids. Whenever a solicitation is issued by
13 the city for the submission of bids, offers, or other proposals
14 through an electronic procurement system, the contents of any bid,
15 offer, or proposal submitted to the system shall remain
16 confidential and inaccessible to any bidder, offeror or proposer,
17 as well as to any city officer or employee until such time as the
18 director of the division of purchasing causes the contents of each
19 bid, offer, or proposal to be opened. As used in this paragraph,
20 an electronic bid, offer, or proposal is "opened" when the contents
21 of all submissions simultaneously become known to the division of
22 purchasing as well as to all bidders, offerors or proposers at the
23 time, date, and in the manner set forth in the request for bids or
24 proposals, and any addendum thereto.