



CITY OF AURORA, ILLINOIS

ORDINANCE NO. 026-030
DATE OF PASSAGE April 28, 2026

An Ordinance Amending Chapter 2, Article VI, Sections 2-412 and 2-413 of the Code of Ordinances, City of Aurora, Illinois, regarding Participation Limits, Leadership Capacity, Liaison Designations, and Geographic Requirements for Board and Commission Events.

WHEREAS, the City of Aurora has a population of more than 25,000 persons and is, therefore, a home rule unit under subsection (a) of Section 6 of Article VII of the Illinois Constitution of 1970; and

WHEREAS, subject to said Section, a home rule unit may exercise any power and perform any function pertaining to its government and affairs for the protection of the public health, safety, morals, and welfare; and

WHEREAS, the City Council finds it necessary to update the regulations governing Boards and Commissions to ensure a high level of civic engagement, prevent leadership fatigue, and ensure that diverse perspectives are represented across all advisory bodies; and

WHEREAS, the City of Aurora seeks to prioritize local economic development and community accessibility by requiring that board-affiliated events and fundraisers occur within municipal boundaries; and

WHEREAS, the Mayor's Office has identified a need for enhanced communication between the City Council and specific advisory bodies through the designation of Aldermanic Liaisons; and

WHEREAS, pursuant to the home rule powers of the City and the general authority to manage municipal operations, the City Council finds these amendments to be in the best interest of the residents of Aurora;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Aurora, Illinois, as follows: That Section 2-412 and Section 2-413 of the Code of Ordinances are hereby amended as provided in Exhibit A to this Ordinance.

ORDINANCE NO. 026-030

LEGISTAR NO. 26-0180

PASSED AND APPROVED ON: April 28, 2026

AYES 12 NAYS 0 NOT VOTING 0 ABSENT 0

ALDERMAN	Vote
Alderman Barreiro, Ward 1	yes
Alderwoman Garza, Ward 2	yes
Alderman Mesiacos, Ward 3	yes
Alderman Núñez, Ward 4	yes
Alderman Franco, Ward 5	yes
Alderman Saville, Ward 6	yes
Alderman Bañuelos, Ward 7	yes
Alderwoman Smith, Ward 8	yes
Alderman Bugg, Ward 9	yes
Alderwoman Baid, Ward 10	yes
Alderman Larson, At-Large	yes
Alderman White, At-Large	yes

ATTEST:


City Clerk Jennifer Stallings


Mayor John Laesch

Sec 2-412 Composition Of Advisory Boards And Commissions

a. Appointments of Members. The mayor shall, with the advice and consent of the city council appoint the members of each advisory commission. When a vacancy occurs with fewer than ninety (90) days prior to the conclusion of a member's term the mayor may appoint any qualified person to complete the term without the approval of the city council. All members of advisory boards or commissions, including those for whom the city council has authorized a per diem, shall be regarded as volunteers at-will. Appointment to an advisory board or commission shall not confer any property rights, employment contract, or other contractual rights with respect to membership thereto.

b. Number of Members. Unless otherwise provided by ordinance, each advisory board or commission shall consist of nine (9) members.

c. Terms of Membership. Unless otherwise provided by ordinance, each member of an advisory board or commission shall serve a fixed term of three (3) years and until the appointment of his successor. Unless otherwise provided, a member of an advisory board or commission may serve as many terms as he may be appointed to. The terms of the membership of an advisory board or commission shall be staggered so that, as nearly as possible, the terms of one-third (1/3) of its

1 members expire each year. A member may serve on a maximum of
2 three boards and commissions simultaneously. Any member on
3 more than three boards may serve out the completion of their
4 present term.

5 d. Qualifications of Members. All members of an advisory board
6 or commission must be residents of the city, owners or
7 employees of business within the city, board members or
8 employees of a not-for-profit corporation located within the
9 city, or otherwise demonstrate an affinity with the city. The
10 composition of each board and commission of the city,
11 excluding technical boards and commissions, shall be
12 constituted such that no more than fifty percent (50%) of the
13 appointed members may be non-residents of the city. The city
14 council may for specific advisory boards or commissions
15 require additional qualifications for membership including,
16 but not limited to, status as an elector or resident of the
17 city or a specific portion thereof and professional or
18 educational expertise, certification, or licensure.

19 e. Vacancies. A vacancy shall occur on an advisory board or
20 commission whenever a member submits a written letter of
21 resignation to the mayor, dies or becomes permanently unable
22 to perform his duties, fails to meet a qualification for
23 membership, or is removed.

1 f. City Staff Liaisons/Aldermanic Liasons. The mayor shall from
2 time-to-time designate a member of the administrative service
3 to serve as a liaison to each advisory board or commission to
4 assist it in the performance of its duties. Unless otherwise
5 provided, the staff liaison shall not be a member of an
6 advisory board or commission. The mayor may designate an
7 aldermanic liaison to the established cultural boards and the
8 LGBTQ+ advisory board. The aldermanic liaison shall not be a
9 member of the board.

10 g. Advisory Board or Commission Leadership. Unless otherwise
11 provided, the mayor shall annually designate one member of
12 each advisory board or commission to serve as its chairperson
13 who shall preside at each of its meetings and assist with the
14 preparation of meeting agendas. Unless otherwise provided,
15 each advisory board or commission shall select from its
16 membership a vice-chairperson to perform the duties of the
17 chairperson in his absence and a secretary to record the
18 minutes of its meetings. Advisory boards or commissions which
19 administer or disburse any public funds shall select from its
20 membership a treasurer with the approval of the city staff
21 liaison. Upon appointment or selection, the chairperson,
22 vice-chairperson, secretary, and treasurer of each advisory
23 board or commission shall participate in a training session

and orientation with the mayor's office. A member may not be the chairperson of more than two boards or commissions.

HISTORY

Adopted by Ord. 021-029 on 6/22/2021

Sec 2-413 Meetings and Events

a. General. All meetings of all advisory boards and commissions shall be public meetings noticed and conducted in accordance with the Open Meeting Act.

1. Quorum. For the purpose of conducting business, a quorum shall be a majority of the members appointed to an advisory board or commission, excluding vacancies.

b. Agenda Required. The secretary of each advisory board or commission, with reasonable assistance of the city staff liaison, is responsible for the preparation and posting of the final agenda that conforms to the requirements of the Open Meetings Act. An advisory board or commission shall not take final action on any matter not set forth on a meeting agenda. Each agenda shall include the following items:

1. Call to order and roll call;
2. Approval of the minutes of the previous meeting;
3. Public comment;
4. Items on which the board or commission will take action upon; and

1 5. Adjournment.

2 c. Meeting Schedule and Frequency. Each advisory board or
3 commission shall determine and provide public notice of the
4 schedule of its regular meetings at the beginning of each
5 calendar year and shall state the regular dates, times, and
6 places of such meetings. An advisory board or commission shall
7 meet at least quarterly, but no more frequently than is
8 reasonably required for the board or commission to conduct
9 its business.

10 d. Public Comment. Each advisory board or commission shall
11 permit public comment at each of its meetings in accordance
12 with the rules adopted and recorded by the city council for
13 public comments at its meetings, provided that the subject
14 matter of public comment before an advisory board or
15 commission shall be further limited to matters within the
16 scope of its duties.

17 e. Attendance by Means Other than Physical Presence.

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19 1. If a quorum of Commission members is physically present
20 at the location of a duly-noticed meeting as required by
21 the Open Meetings Act, the quorum may allow members
22 physically absent to participate in the meeting via
23 audio or video conference, provided the member is
24 prevented from physically attending the meeting due to

1 either: (A) a personal health issue or disability; or
2 (B) the health or disability of an immediate family or
3 household member; or (C) a family or other emergency.

4 2. If a member wishes to attend the board or commission
5 meeting by means other than a physical presence, the
6 member should notify the City staff liaison member at
7 least 24 hours in advance of the meeting, unless such
8 notice is impractical.

9 3. If a member attends a meeting by audio or video
10 conference, it shall be reflected in the meeting minutes.

11 f. Meetings without the Physical Presence of a Quorum. An
12 advisory board or commission shall not meet without the
13 physical presence of a quorum unless the meeting satisfies
14 all of the requirements of the Open Meetings Act and the mayor
15 determines that the meeting of the advisory board or
16 commission is in the best interest of the city and necessary
17 to accomplish an essential governmental function.

18 f.g. No events, meetings, nor fundraisers of any board or
19 commission may take place outside of the city corporate limits
20 without approval of the mayor and the RAP committee.

21 HISTORY

22 *Adopted by Ord. 021-029 on 6/22/2021*