

**CENTERVILLE CITY
RESOLUTION 2026-06**

A RESOLUTION AMENDING SECTION 11.010 (GOVERNMENT RECORDS FEES) OF THE CENTERVILLE FEE SCHEDULE REGARDING GOVERNMENT RECORDS FEES AND AMENDING SECTION 16.010 (POLICE DEPARTMENT FEES) OF THE SAME REGARDING POLICE DEPARTMENT FEES

WHEREAS, the City charges various fees for government records requests and Police Department records and services as more particularly provided in the Centerville Fee Schedule; and

WHEREAS, the City Council desires to amend Section 11.010 of the Centerville Fee Schedule regarding government records requests as necessary to collect appropriate and reasonable fees for the cost of providing such records and services; and

WHEREAS, the City Council desires to amend Section 16.010 of the Centerville Fee Schedule regarding Police Department Fees as necessary to collect appropriate and reasonable fees for the cost of providing such records and services; and

WHEREAS, the City Council finds the amendments to the Centerville Fee Schedule are in the best interest of the City in order to assess and collect appropriate and reasonable fees for the cost of providing services.

NOW THEREFORE, be it resolved by the City Council of Centerville City, in the State of Utah, as follows:

SECTION 1: **AMENDMENT** “11.010 Government Records Fees” of the Centerville Fee Schedule is hereby *amended* as follows:

A M E N D M E N T

11.010 Government Records Fees

The following fees shall apply to government records requests. Pursuant to State law, the City may charge a reasonable fee to cover the City's actual cost of providing a record. Except as otherwise provided by State law, the City may not charge a fee for reviewing a record to determine if it is subject to disclosure; inspecting a record; or the first quarter hour of staff time spent in responding to a records request. The fees set forth herein do not alter, repeal, or reduce any other applicable fees established by law. Fees for records requests or other services must be paid prior to receiving records or service.

Records Requests			Fee

Printed Copies	Single-Sided (8.5" x 11")	Black	\$0.20
	Double-Sided (8.5" x 11")	Black	\$0.35
	Single-Sided (8.5" x 11")	Color	\$0.25
	Double-Sided (8.5" x 11")	Color	\$0.40
	Single-Sided (11" x 17")	Black	\$0.35
	Single-Sided (11" x 17")	Color	\$0.50
<u>Digital Copies</u>			<u>-Sent by email attachment or digital link:</u> <u>Actual Costs</u> <u>If a USB drive is requested or required due to size of request, the actual cost of the USB drive will be charged.</u>
Printed Charts and Maps	8.5" x 11"	Without Aerial Background	\$0.50 <u>\$0.25</u>
		With Aerial Background	\$0.75
	11" x 17"	Without Aerial Background	\$0.75 <u>\$0.75</u>
		With Aerial Background	\$1.25
	24" x 24" - 40"	Without Aerial Background	\$20 <u>\$3.50</u>
		With Aerial Background	\$6
	36" x 36" - 60"	Without Aerial Background	<u>\$25</u> \$6

		With Aerial Background	\$40
	Mosaics	With or Without Aerial Background	Based on actual time and supply costs
<u>Photographs</u>			<u>-Sent by email attachment or digital link: \$5 (up to 4GB) \$10 (up to 8GB) \$20 (up to 16GB) \$30 (up to 32GB) \$40 (up to 64GB) Actual Costs (Over 64GB)</u> <u>If a USB drive is requested or required due to size of request, the actual cost of the USB drive will be charged.</u>
<u>Videos</u>			<u>Sent by email attachment or digital link: \$5 (up to 4GB) \$10 (up to 8GB) \$20 (up to 16GB) \$30 (up to 32GB) \$40 (up to 64GB) Actual Costs (Over 64GB)</u> <u>If a USB drive is requested or required due to size of request, the actual cost of the USB drive will be charged.</u>
<u>USB Drive (when not included)</u>			<u>Actual Cost</u>
Certified Copies			\$2 per page
Certified Court Copies			\$4.50 first page \$0.50 each additional page
Copy of Compact Disk (CD)			\$5

Copy of Photograph			\$1
Copy of Photo Disk			\$10
Copy of Video	-	-	\$25
Police Reports			\$5 first 10 pages \$0.20 each additional page(single-sided) \$0.35 each additional page(double-sided) <u>See, Police Department Fees (set forth in Chapter 16)</u>
Accident Reports			\$5 <u>See, Police Department Fees (set forth in Chapter 16)</u>
Compilation Time <u>Hourly Cost of Staff Time for Compiling, Searching, Formatting, Redacting, etc.</u> (Per CMC 3.05.040)	Per hour charge(No charge for first 15 minutes of compilation time)		<u>Per hour charge at the current hourly wage of the lowest paid employee who has the necessary skill and training to fulfill the request.</u> <u>(No charge for the first 15 minutes of Staff Time for compiling, searching, formatting, redacting, etc.)</u> Current hourly wage of person with lowest wage who is capable of filing the request
Fee Waiver Request			No fee
Records Request Appeal			\$50 \$25
			Reasonable cost of producing and copying

Subpoena Records Requests			documents in accordance with URCP 45
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SECTION 2: **AMENDMENT** “16.010 Police Department Fees” of the Centerville Fee Schedule is hereby *amended* as follows:

AMENDMENT

16.010 Police Department Fees

The following fees are applicable to Police Department services. For fees relating to a government records request, the City may charge a reasonable fee to cover the City's actual cost of providing a record. Except as otherwise provided by State law, the City may not charge a fee for reviewing a record to determine if it is subject to disclosure; inspecting a record; or the first quarter hour of staff time spent in responding to a records request. The fees set forth herein do not alter, repeal, or reduce any other applicable fees established by law. Fees for records requests or other services must be paid prior to receiving records or service.

Police Department <u>Fees</u> <u>Services and Permits</u>	Municipal <u>or State</u> Code Reference	Fee
<u>Police Reports (per Case #)</u>	<u>CMC 3.05.040</u>	<u>Paper Copies:</u> <u>\$10 for first 50 pages</u> <u>\$0.20 each additional page</u> <u>(single-sided)</u> <u>\$0.35 each additional page</u> <u>(double-sided)</u> <u>Digital Copies (sent as email</u> <u>attachment or digital link):</u> <u>Actual Costs</u> <u>If a USB drive is requested or</u> <u>required due to size of request,</u> <u>the actual cost of the USB</u>

		<u>drive will be charged.</u>
<u>Accident Reports (per Case #)</u>	<u>CMC 3.05.040</u>	<u>Paper Copies:</u> <u>\$10 for first 50 pages</u> <u>\$0.20 each additional page (single-sided)</u> <u>\$0.35 each additional page (double-sided)</u> <u>Digital Copies (sent by email attachment or digital link):</u> <u>Actual Costs</u> <u>If a USB drive is requested or required due to size of request, the actual cost of the USB drive will be charged.</u>
<u>Police Photos (per Case #)</u>	<u>CMC 3.05.040</u>	<u>Digital only (includes USB drive or digital link):</u> <u>\$10 (up to 4GB)</u> <u>\$25 (up to 8GB)</u> <u>\$35 (up to 16GB)</u> <u>\$45 (up to 32GB)</u> <u>\$55 (up to 64GB)</u> <u>Actual Costs (Over 64GB)</u>
<u>Police Videos (per Case #)</u> <u>Body Camera Video</u> <u>Dash Camera Video</u> <u>Other Video</u>	<u>CMC 3.05.040</u>	<u>Digital only (includes USB drive or digital link):</u> <u>\$10 (up to 4GB)</u> <u>\$25 (up to 8GB)</u> <u>\$35 (up to 16GB)</u> <u>\$45 (up to 32GB)</u> <u>\$55 (up to 64GB)</u> <u>Actual Costs (over 64GB)</u>
<u>Hourly Cost of Staff Time for Compiling, Searching, Formatting, Redacting, etc.</u>	<u>CMC 3.05.040</u>	<u>Per hour charge at the current hourly wage of the lowest paid employee who has the necessary skill and training to fulfill the request.</u>

		<u>(No charge for the first 15 minutes of Staff Time for compiling, searching, formatting, redacting, etc.)</u>
<u>USB Drive (when not included)</u>		<u>Actual Cost</u>
<u>Mailing Costs</u>		<u>Actual Cost</u>
<u>Other Government Records Fees</u>		<u>See, Government Records Fees (set forth in Chapter 11)</u>
DNA Specimen Collection Fee		\$25
Fingerprinting Fee (Resident) <u>1</u>		\$5 <u>\$10 (first 2 cards)</u> <u>\$5 (each additional card)</u>
Fingerprinting Fee (Non-Resident) <u>2</u>		\$15 <u>\$20 (first 2 cards)</u> <u>\$5 (each additional card)</u>
<u>Non-BCI Local Records Check (Residents Only) ¹</u>		<u>\$15</u>
Sex Offender Registration Fee	<u>UCA 53-29-304</u>	\$25 (per year)
Bicycle License	<u>UCA 11-21-1</u>	\$3
All-Night <u>Winter</u> Parking Permit	CMC 14.06.020	\$0 -
<u>Special</u> Truck <u>Routing</u> Route Permit	CMC 14.08.050	\$100
Parade, <u>Procession</u> , or Race Permit	CMC 14.07.170	\$25 <u>\$50</u>
<u>Contract Security Rate (per Officer)</u>	<u>By contract only</u>	<u>\$85 - \$110 (per hour)</u>

- As used herein, the term "Resident" shall be defined as:
 - Any person who is a legal resident of Centerville; ~~or~~
 - Any current employee of Centerville City and their immediate family members living in the same household; or
 - Any current employee of a business located in Centerville City.
- As used herein, the term "Non-resident" shall be defined as any person who does not meet the definition of "Resident" as set forth herein.

SECTION 3: REPEALER CLAUSE All resolutions, or parts thereof, in conflict with the provisions of this Ordinance are hereby repealed to the extent necessary to give this Ordinance full force and effect.

SECTION 4: SEVERABILITY CLAUSE If any section, part, or provision of this Resolution is held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Resolution, which shall remain in full force and effect.

SECTION 5: EFFECTIVE DATE This Resolution shall become effective immediately upon publication or posting or 30 days after passage by the City Council, whichever comes first.

SECTION 6: PUBLICATION The City Recorder shall cause this Resolution to be recorded in the Centerville book of resolutions and posted or published in accordance with Utah law.

PASSED AND ADOPTED BY THE CITY COUNCIL OF CENTERVILLE CITY, STATE OF UTAH, THIS 21st DAY OF APRIL, 2026.

ATTEST:

CENTERVILLE CITY


Jennifer Robison, City Recorder

By: 
Mayor Clark A. Wilkinson

CERTIFICATE OF PASSAGE AND EFFECTIVE DATE

According to the provisions of the Utah Code § 10-3-719, as amended, resolutions may become effective without publication or posting and may take effect on passage or at a later date as the governing body may determine; provided, resolutions may not become effective more than three months from the date of passage. I, the municipal recorder of Centerville City, hereby certify that foregoing resolution was duly passed by the City Council and became effective upon passage or a later date as the governing body directed as more particularly set forth below.


JENNIFER ROBISON, City Recorder

DATE: 4/29/2026

EFFECTIVE DATE: 21st day of April, 2026.

