

ORDINANCE NO. 6685

AN ORDINANCE TO AMEND CHAPTER 3.12 ALARM SYSTEMS, OF THE 2025 MUNICIPAL CODE OF COUNCIL BLUFFS, IOWA, BY AMENDING SECTION 3.12.040 "REGISTRATION APPLICATION FEE - TERMINATION AND RENEWAL".

**BE IT ORDAINED
BY THE CITY COUNCIL
OF THE
CITY OF COUNCIL BLUFFS, IOWA**

SECTION 1. That Chapter 3.12 Alarm Systems is hereby amended by amending Section 3.12.040 "Registration Application Fee-Termination and Renewal" to read as follows:

3.12.040 Registration Application Fee - Termination And Renewal

- A. The city, or its designee, shall register each alarm system installed on protected premises upon receipt from the registering principal of the following information on forms provided for that purpose:
1. The name, address and telephone number of the principal;
 2. The type of premises (e.g., home, office, variety store, etc.) and the name of any business operating in the protected premises by which the protected premises is known;
 3. The address of the protected premises. If the protected premises is in a residential, commercial or industrial complex (e.g., office building, apartment house, shopping center, etc.), the address shall include the name, if any, by which the complex is commonly known;
 4. The names, addresses and telephone numbers including home phone numbers, of at least three natural persons and, if applicable, an alarm business who have access to the protected premises and who may be notified in the event the alarm is activated; and
 5. Certification by the principal that the principal's immediate family, tenants or employees (as appropriate under the circumstances) who have access to the protected premises have been given training which include procedures and practices to avoid false alarms and steps to follow in the event the alarm system is accidentally activated.
- B. Along with a registration application, the alarm business or principal shall remit either (i) a registration fee in the amount of twenty-five dollars (\$25.00), payable to the city, or (ii) written confirmation that the protected premises has an outward-facing camera and the protected premises is enrolled in the Council Bluffs Police Department Camera Database Program.
- C. The city or designee shall register the alarm system by issuing to the principal a permit bearing the name of the principal, the address of the protected premises, and an identification number, and setting forth the expiration date of the registration. The registration of any alarm system shall not obligate the city or PCCC to respond or accord any priority to any emergency.

- D. The term of any registration shall expire on December 31st within twenty-four (24) months or less from issuance including only the remainder of calendar year of the initial registration and the entire subsequent calendar year, or on December 31st in any thereafter subsequent calendar year, or whenever there is a change of the principal.
- E. Registration shall be renewed by the principal at least ten (10) days prior to the expiration of each term by registering with the city or its designee in the same manner as provided in paragraph A of this section.
- F. A late registration charge shall apply for any renewal that is not made by the expiration of the term or in accordance with the timeframes set out for registration in CBMC 3.12.030. The late registration charge of twenty-five dollars (\$25.00) shall be paid to the city by the principal or the alarm business.

(Ord. 5760 § 2 (part), 2003)

Amended by Ord. 6668 on 1/26/2026

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any of the provisions of this ordinance are for any reason declared illegal or void, then the lawful provisions of this ordinance which are severable from said unlawful provisions shall be and remain in full force and effect, the same as if the ordinance contained no illegal or void provisions.

SECTION 4. EFFECTIVE DATE. This ordinance shall be in full force and effect from and after its publication, as provided for by law.

PASSED
AND
APPROVED

June 22, 2026.



JILL K. ALMONTE

Mayor

Attest:



JODI QUAKENBUSH

City Clerk

First Consideration: 6-8-26

Second Consideration: 6-22-26

Public Hearing: N/A

Third Consideration: Waived

Council Communication

Department: Legal

Case/Project No.:

Subject/Title

Ordinance 6685

Ordinance to amend Chapter 3.12 Alarm Systems of the 2025 Municipal Code of Council Bluffs, Iowa, by amending Section 3.12.040 "Registration Application Fee-Termination and Renewal".

Background/Discussion

During implementation of the recent modifications to the false alarm fee ordinance in CBMC 3.12.40, the Police Department identified that it would prefer that all alarm system registrations occur on a calendar year renewal basis (rather than on an annual basis from the date each entity or person first registered a system).

An additional change is being proposed to effectuate that request.

Staff Recommendation

Staff recommends approval.

Attachments

[ORD Chapter 3.12.040 Alarm Systems-RED LINE VERSION.pdf](#)
[6685.docx](#)

Prepared by: Whitney Jacque
Approved by: Matt Davis

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3.12.040 Registration Application Fee - Termination And Renewal

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 2. The type of premises (e.g., home, office, variety store, etc.) and the name of any business operating in the protected premises by which the protected premises is known;
 3. The address of the protected premises. If the protected premises is in a residential, commercial or industrial complex (e.g., office building, apartment house, shopping center, etc.), the address shall include the name, if any, by which the complex is commonly known;
 4. The names, addresses and telephone numbers including home phone numbers, of at least three natural persons and, if applicable, an alarm business who have access to the protected premises and who may be notified in the event the alarm is activated; and
 5. Certification by the principal that the principal's immediate family, tenants or employees (as appropriate under the circumstances) who have access to the protected premises have been given training which include procedures and practices to avoid false alarms and steps to follow in the event the alarm system is accidentally activated.
- B. Along with a registration application, the alarm business or principal shall remit either (i) a registration fee in the amount of twenty-five dollars (\$25.00), payable to the city, or (ii) written confirmation that the protected premises has an outward-facing camera and the protected premises is enrolled in the Council Bluffs Police Department Camera Database Program.
- C. The city or designee shall register the alarm system by issuing to the principal a permit bearing the name of the principal, the address of the protected premises, and an identification number, and setting forth the expiration date of the registration. The registration of any alarm system shall not obligate the city or PCCC to respond or accord any priority to any emergency.
- D. The term of any registration shall expire ~~upon the earlier of: (i) twelve (12) calendar months from the date of issuance, or (ii) whenever there is a change of the principal on December 31st within twenty-four (24) months or less from issuance including only the remainder of calendar year of the initial registration and the entire subsequent calendar year, or on December 31st in any thereafter subsequent calendar year, or whenever there is a change of the principal.~~
- E. Registration shall be renewed by the principal at least ten (10) days prior to the expiration of each term by registering with the city or its designee in the same manner as provided in paragraph A of this section.
- F. A late registration charge shall apply for any renewal that is not made by the expiration of the term or in accordance with the timeframes set out for registration in CBMC 3.12.030. The late registration charge of twenty-five dollars (\$25.00) shall be paid to the city by the principal or the alarm business.