

**CITY OF OAK HILL  
ORDINANCE 2026-X3**

**SECOND READING**

**NOW THEREFORE**, be it ordained by the Council of the City of Oak Hill, in the State of West Virginia, as follows:

**SECTION 1:** AMENDMENT "15.42.020 Procedures, Permits, And Insurance" of the Oak Hill Municipal Code is hereby *amended* as follows:

**AMENDMENT**

15.42.020 Procedures, Permits, And Insurance

- A. It shall be unlawful for any person to erect, alter, relocate, or maintain any sign without first obtaining a permit from the City Manager, except as provided in OHMC 15.42.030, Permit Exemptions. No person shall engage in the business of erecting signs without first obtaining a license from the City Clerk. The fee for such license shall be seventy-five dollars (\$75.00) for licenses, or renewal of licenses, shall be made on forms furnished by the City Clerk and shall be accompanied by the annual fee. Licenses granted by this section shall expire on the thirtieth day of June each year and shall not be prorated.
- B. Prior to submitting a sign permit application to the City Manager, the applicant shall obtain the Zoning Enforcement Officer's approval as to its conformance with this title. C. The application for a sign permit shall be made upon forms provided by the City Manager's Office. All applications for off-premise signs shall be accompanied by a registered survey certified by an engineer or surveyor showing the location of the proposed sign. All applications for on-premise signs shall be accompanied by accurate sketches and scaled drawings showing the location of the proposed sign. The Zoning Enforcement Officer may further require that the actual location of a proposed onpremise sign be based on a survey performed by a registered land surveyor or civil engineer, and provided by the applicant.
- D. The Zoning Enforcement Officer shall make a safety and maintenance inspection of signs at such times as may be necessary for all signs erected within the corporate limits of the City.
- E. The permit fee schedule for all types of signs are as follows:
- F. The sign permit fee schedule referenced above in item E of this section shall apply to all Digital/LED Signs and Electronic Message Boards (EMB). In addition to the standard sign permit fee, all Digital/LED Signs and EMBs shall be subject to a

mandatory electrical inspection and corresponding fee of \$85.00 per sign, payable prior to the issuance of the sign permit.

Size	Fee
0 - 200 square feet	\$15.00
201 - 350 square feet	25.00
351 - 450 square feet	30.00

**REPEALER CLAUSE** All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

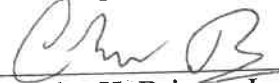
**SEVERABILITY CLAUSE** Should any part or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the Ordinance in whole or any part thereof other than the part so declared to be unconstitutional or invalid.

**EFFECTIVE DATE** This Ordinance shall be in full force and effect from \_\_\_\_\_ and after the required approval and publication according to law.

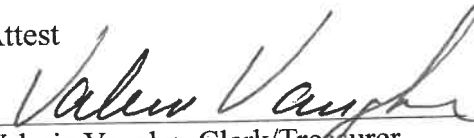
PASSED FIRST READING BY THE CITY OF OAK HILL COUNCIL 3/9/26.

	AYE	NAY	ABSENT	ABSTAIN
Bill Hannabass	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Diana Janney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roger Evans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Terry VanBuskirk	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tim Buskirk	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carlos (PJ) Elder Jr.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chris Gill	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Presiding Officer

  
 Charles H. Briscoe Jr., Mayor  
 City of Oak Hill

Attest

  
 Valerie Vaughn, Clerk/Treasurer  
 City of Oak Hill