

**CITY OF WEST ALLIS  
RESOLUTION R-2022-0232**

**RESOLUTION AMENDING FEE SCHEDULE - RETAIL FOOD ESTABLISHMENT FEES  
APRIL 2022**

**AMENDING FEE SCHEDULE**

**WHEREAS**, retail food establishment license fees were last revised in 2017; and

**WHEREAS**, the 10% state fee imposed on all retail food establishment licenses by the Department of Agriculture, Trade, and Consumer Protection will increase to 11% in 2023 and then 12% in 2024; and

**WHEREAS**, agent local health departments must include the state fees in the license fees established by the City and remit those fees to the state; and

**WHEREAS**, the proposed fees reflect the City's reasonable direct costs that are associated with retail food establishment licensing and are comparable to other local health department fees in southeast Wisconsin;

**NOW THEREFORE**, be it resolved by the Council of the City Of West Allis, in the State of Wisconsin, as follows:

**SECTION 1:**        **AMENDMENT** “Food” of the City Of West Allis Fee Schedule is hereby *amended* as follows:

A M E N D M E N T

Food

1. Licenses. The health commissioner may collect the following food establishment fees as applicable.

Type	Fee Amount	Authority
Food Establishment License Late Fee	\$100.00 (filed after June 30)	
Micromarket License	\$44.00 (single) \$66.00 (two or more) \$100.00 if filed after June 30	
Additional Kitchen Area	\$88.00	
DPI School - Re-Heat Only Kitchen Inspection	<del>\$375.00</del> <del>330.00</del>	
DPI School - Production Kitchen Inspection	<del>\$725.00</del> <del>718.00</del>	
Restaurant License (fixed or mobile location)	<del>\$230.00</del> <del>220.00</del> (pre-packaged) <del>\$375.00</del> <del>330.00</del> (low complexity) <del>\$525.00</del> <del>451.00</del> (moderate complexity) <del>\$725.00</del> <del>718.00</del> (high complexity)	
Retail Food License Without Processing	<del>\$150.00</del> <del>97.00</del>	
Retail Food License With Processing (no potentially hazardous foods)	<del>\$175.00</del> <del>159.00</del> (<\$25,000) \$295.00 (>\$25,000)	
Retail Food License With Processing & Potentially Hazardous Foods	<del>\$300.00</del> <del>220.00</del> (<\$25,000) <del>\$425.00</del> <del>396.00</del> (\$25,000-\$1,000,000) <del>\$1,030.00</del> <del>1,027.00</del> (>\$1,000,000)	
Special Organization Serving Meals License	\$204.00 (4-12 days)	
Temporary Food Establishment - For-Profit	\$198.00	
Temporary Food Establishment - Retail Non-Profit	\$0.00 (1-12 days annually) \$198.00 (13 days annually)	
Temporary Food Establishment - Meals Non-Profit	\$0.00 (1-3 days annually) \$198.00 (4 days annually)	

2. Inspections.

Service	Fee Amount	Authority
Restaurant License Inspection Pre-Packaged	\$200.00 Pre-Inspection \$98.00 1st Re-Inspection \$130.00 2nd Re-Inspections	
Restaurant License Inspection Low Complexity	\$250.00 Pre-Inspection \$240.00 1st Re-inspection \$320.00 2nd Re-Inspections	
Restaurant License Inspection Moderate Complexity	\$300.00 Pre-Inspection \$353.00 1st Re-inspection \$470.00 2nd Re-Inspections	
Restaurant License Inspection High Complexity	\$375.00 Pre-Inspection \$578.00 1st Re-inspection \$770.00 2nd Re-Inspections	
Retail Food License Inspection Without Processing	\$103.00 Pre-Inspection \$90.00 Re-inspections	
Retail Food License Inspection With Processing (no potentially hazardous foods) \$0-\$25,000	\$155.00 Pre-Inspection \$90.00 Re-Inspections	
Retail Food License Inspection With Processing (no potentially hazardous foods) Greater than \$25,000	\$206.00 Pre-Inspection \$190.00 Re-Inspections	
Retail Food License Inspection With Processing & Potentially Hazardous Foods \$0-\$25,000	\$155.00 Pre-Inspection \$100.00 Re-Inspections	
Retail Food License Inspection With Processing & Potentially Hazardous Foods \$25,001-\$1,000,000	\$412.00 Pre-Inspection \$190.00 Re-Inspections	
Retail Food License Inspection		

With Processing & Potentially Hazardous Foods Greater than \$1,000,000	\$375.00 Pre-Inspection \$450.00 Re-Inspections	
Sanitation Inspection Fee For Class B and C Liquor Licenses	\$50.00 Initial Inspection \$25.00 Re-Inspections	
Temporary Food Establishment License Inspection	\$50.00 1st Inspection \$100.00 2nd Re- Inspections	

3. Reserved.

PASSED AND ADOPTED BY THE CITY OF WEST ALLIS COUNCIL APRIL 07, 2022.

	<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Ald. Angelito Tenorio	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Ald. Vince Vitale	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Ald. Tracy Stefanski	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Ald. Marty Weigel	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Ald. Suzzette Grisham	<u>      </u>	<u>      </u>	<u>  X  </u>	<u>      </u>
Ald. Danna Kuehn	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Ald. Thomas Lajsic	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Ald. Dan Roadt	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Ald. Rosalie Reinke	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Ald. Kevin Haass	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

Attest

Presiding Officer

Rebecca Grill, City Clerk, City Of West Allis

Dan Devine, Mayor City Of West Allis

