

**CITY OF WEST ALLIS  
RESOLUTION R-2022-0364**

**RESOLUTION TO AMEND FEE SCHEDULE - RETAIL FOOD ESTABLISHMENT  
UPDATE JUNE 2022**

**WHEREAS**, the State of Wisconsin updated Wis. Adm. Code Ch. ATCP 75 with new terms and classifications; and

**WHEREAS**, the fee schedule must be updated to reflect the newest version of the state administrative code;

**NOW THEREFORE**, be it resolved by the Council of the City Of West Allis, in the State of Wisconsin, as follows:

**SECTION 1:**        **AMENDMENT** “Food” of the City Of West Allis Fee Schedule is hereby *amended* as follows:

AMENDMENT

Food

1. Licenses. The health commissioner may collect the following ~~food establishment~~ license fees, as applicable. "Retail Food Establishment" shall include any permanent retail food establishment, mobile retail food establishment, and mobile retail food establishment base.

<b>Type</b>	<b>Fee Amount</b>	<b>Authority</b>
<u>Additional Kitchen Area</u>	<u>\$88.00 each</u>	<u>WS 97.41(4)</u>
<u>Food Establishment License Late Fee</u>	<u>\$100.00 (filed after June 30)</u>	<u>WS 97.41(4)</u>
Micro Markets	\$44.00 (single location) \$66.00 (multiple locations)	
Retail Food Establishment - not serving meals (TCS food)	\$150.00 (prepackaged) \$300.00 (simple) \$425.00 (moderate) \$1,030.00 (complex)	
Retail Food Establishment - not serving meals (non-TCS food)	\$175.00 (simple) \$295.00 (moderate)	
Retail Food Establishment - serving meals	\$230.00 (prepackaged TCS) \$375.00 (simple) \$525.00 (moderate) \$725.00 (complex)	
<u>Retail Food Establishment - serving meals (Special Organization: 4-12 days at one location)</u>	<u>\$204.00</u>	
Transient Food Establishment (for profit)	\$198.00 annually	
Transient Food Establishment (not-for-profit)	\$0.00 (1-3 days annually) \$198.00 (4 days annually)	

<b>Type</b>	<b>Fee Amount</b>	<b>Authority</b>
Food Establishment License Late Fee	\$100.00 (filed after June 30)	
Micromarket License	\$44.00 (single) \$66.00 (two or more) \$100.00 if filed after June 30	
Additional Kitchen Area	\$88.00	
DPI School - Re-Heat Only Kitchen Inspection	\$375.00	
DPI School - Production Kitchen Inspection	\$725.00	
Restaurant License (fixed or mobile location)	\$230.00 (pre-packaged) \$375.00 (low complexity) \$525.00 (moderate complexity) \$725.00 (high complexity)	
Retail Food License Without Processing	\$150.00	
Retail Food License With Processing (no potentially hazardous foods)	\$175.00 (<\$25,000) \$295.00 (>\$25,000)	
Retail Food License With Processing & Potentially Hazardous Foods	\$300.00 (<\$25,000) \$425.00 (\$25,000-\$1,000,000) \$1,030.00 (>\$1,000,000)	
Special Organization Serving Meals License	\$204.00 (4-12 days)	
Temporary Food Establishment - For-Profit	\$198.00	
Temporary Food Establishment - Retail Non-Profit	\$0.00 (1-12 days annually) \$198.00 (13 days annually)	
Temporary Food Establishment - Meals Non-Profit	\$0.00 (1-3 days annually) \$198.00 (4 days annually)	

2. Inspections. The health commissioner may collect the following inspection fees, as applicable. "Retail Food Establishment" shall include any permanent retail food establishment, mobile retail food establishment, and mobile retail food establishment base.

<b>Service</b>	<b>Fee Amount</b>	<b>Authority</b>
<u>Retail Food Establishment - not serving meals (pre-packaged)</u>	<u>\$103.00 Pre-Inspection</u> <u>\$90.00 Re-inspections</u>	
<u>Retail Food Establishment - not serving meals (simple) (non-TCS foods)</u>	<u>\$155.00 Pre-Inspection</u> <u>\$90.00 Re-Inspections</u>	
<u>Retail Food Establishment - not serving meals (simple) (TCS foods)</u>	<u>\$155.00 Pre-Inspection</u> <u>\$100.00 Re-Inspections</u>	
<u>Retail Food Establishment - not serving meals (moderate) (non-TCS foods)</u>	<u>\$206.00 Pre-Inspection</u> <u>\$190.00 Re-Inspections</u>	
<u>Retail Food Establishment - not serving meals (moderate) (TCS foods)</u>	<u>\$412.00 Pre-Inspection</u> <u>\$190.00 Re-Inspections</u>	
<u>Retail Food Establishment - not serving meals (complex)</u>	<u>\$375.00 Pre-Inspection</u> <u>\$450.00 Re-Inspections</u>	
Retail Food Establishment - serving meals (pre-packaged)	<u>\$200.00 Pre-Inspection</u> <u>\$98.00 1st Re-Inspection</u> <u>\$130.00 2nd Re-Inspections</u>	
<u>Retail Food Establishment - serving meals (simple)</u>	<u>\$250.00 Pre-Inspection</u> <u>\$240.00 1st Re-inspection</u> <u>\$320.00 2nd Re-Inspections</u>	
<u>Retail Food Establishment - serving meals (moderate)</u>	<u>\$300.00 Pre-Inspection</u> <u>\$353.00 1st Re-inspection</u> <u>\$470.00 2nd Re-Inspections</u>	
<u>Retail Food Establishment - serving meals (complex)</u>	<u>\$375.00 Pre-Inspection</u> <u>\$578.00 1st Re-inspection</u> <u>\$770.00 2nd Re-Inspections</u>	
Sanitation Inspection Fee For Class B and C Liquor Licenses	\$50.00 Initial Inspection \$25.00 Re-Inspections	
Transient Food Establishment License Inspection	\$50.00 1st Inspection \$100.00 2nd Re-Inspections	

<b>Service</b>	<b>Fee Amount</b>	<b>Authority</b>
Restaurant License Inspection Pre-Packaged	\$200.00 Pre-Inspection \$98.00 1st Re-Inspection \$130.00 2nd Re-Inspections	
Restaurant License Inspection Low Complexity	\$250.00 Pre-Inspection \$240.00 1st Re-inspection \$320.00 2nd Re-Inspections	
Restaurant License Inspection Moderate Complexity	\$300.00 Pre-Inspection \$353.00 1st Re-inspection \$470.00 2nd Re-Inspections	
Restaurant License Inspection High Complexity	\$375.00 Pre-Inspection \$578.00 1st Re-inspection \$770.00 2nd Re-Inspections	
Retail Food License Inspection Without Processing	\$103.00 Pre-Inspection \$90.00 Re-inspections	
Retail Food License Inspection With Processing (no potentially hazardous foods) \$0-\$25,000	\$155.00 Pre-Inspection \$90.00 Re-Inspections	
Retail Food License Inspection With Processing (no potentially hazardous foods) Greater than \$25,000	\$206.00 Pre-Inspection \$190.00 Re-Inspections	
Retail Food License Inspection With Processing & Potentially Hazardous Foods \$0-\$25,000	\$155.00 Pre-Inspection \$100.00 Re-Inspections	
Retail Food License Inspection With Processing & Potentially Hazardous Foods \$25,001-\$1,000,000	\$412.00 Pre-Inspection \$190.00 Re-Inspections	
Retail Food License Inspection With Processing & Potentially Hazardous Foods Greater than \$1,000,000	\$375.00 Pre-Inspection \$450.00 Re-Inspections	

3. Certificates. The health commissioner may collect the following certificate fees, as applicable.

<b>Certificate</b>	<b>Fee Amount</b>	<b>Authority</b>
<u>DPI School</u>	<u>\$725.00 (production kitchen)</u> <u>\$375.00 (reheat only)</u>	<u>WS 97.33(1m)</u>

4. Operating Without License. The health commissioner may collect the following fees for operating without a license, as applicable. "Retail Food Establishment" shall include any permanent retail food establishment, mobile retail food establishment, and mobile retail food

establishment base.

Type	Fee Amount	Authority
Micro Markets	\$80.00 (single location) \$100.00 (multiple locations)	<a href="#">ATCP 75.08(3)(e)</a>
Retail Food Establishment - not serving meals (TCS food)	\$90.00 (prepackaged) \$100.00 (simple) \$100.00 (moderate) \$100.00 (complex)	ATCP 75.08(3)(e)
Retail Food Establishment - not serving meals (non-TCS food)	\$100.00 (simple) \$100.00 (moderate)	<a href="#">ATCP 75.08(3)(e)</a>
Retail Food Establishment - serving meals	\$749.00 (prepackaged TCS) \$749.00 (simple) \$749.00 (moderate) \$749.00 (complex)	<a href="#">ATCP 75.08(3)(e)</a>

5. Reserved.

PASSED AND ADOPTED BY THE CITY OF WEST ALLIS COUNCIL JUNE 07, 2022.

	<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Ald. Angelito Tenorio	<u>X</u>	_____	_____	_____
Ald. Vince Vitale	<u>X</u>	_____	_____	_____
Ald. Tracy Stefanski	<u>X</u>	_____	_____	_____
Ald. Marty Weigel	<u>X</u>	_____	_____	_____
Ald. Suzzette Grisham	<u>X</u>	_____	_____	_____
Ald. Danna Kuehn	_____	_____	<u>X</u>	_____
Ald. Thomas Lajsic	<u>X</u>	_____	_____	_____
Ald. Dan Roadt	<u>X</u>	_____	_____	_____
Ald. Rosalie Reinke	<u>X</u>	_____	_____	_____
Ald. Kevin Haass	<u>X</u>	_____	_____	_____

Attest

Presiding Officer

Rebecca Grill, City Clerk, City Of West Allis

Dan Devine, Mayor City Of West Allis

