



**SMALL PACKAGE DELIVERY
SERVICES 2016-2021**

Lead by the State of Utah

Master Agreement #: MA065

Contractor: **UNITED PARCEL SERVICE, INC. ("CONTRACTOR" OR "UPS")**

C.A.C.

Participating Entity: **STATE OF ALASKA ("PARTICIPATING STATE")**

MULTI

Participating Addendum #: **2017-PCKG-0001**

This Participating Addendum between Contractor and Participating State, effective as of January 7, 2017 ("Participating Addendum"), is issued pursuant to that certain Master Agreement #MA065, executed between the Contractor and the State of Utah, effective January 7, 2017 ("NASPO Master Agreement"), the terms and conditions of which are incorporated herein by reference.

Participating Addendum Terms and Conditions:

1. **Scope:** This Participating Addendum covers the *Small Package Delivery Services* led by the State of Utah for use by state agencies and other entities located in the State of Alaska authorized by that Participating State's statutes to utilize State contracts with the prior approval of the State's Chief Procurement Official.

Rate:

2. **Participation:** This Participating Addendum may be used by all state agencies, institutions of higher institution, political subdivisions and other entities authorized to use statewide contracts in the State of Alaska (each, a "Purchasing Entity"). Issues of interpretation and eligibility for participation are solely within the authority of the Participating State's Chief Procurement Official.

3. **Primary Contacts:** The primary contact individuals for this Participating Addendum are as follows (or their named successors):

Contractor

Name:	Cinda Chace
Address:	1701 NE 60 th Street
Telephone:	954 465 3513
Fax:	954 782 6834
Email:	cchace@ups.com



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Participating State

Name:	Matthew L. Pegues
Address:	PO Box 110210 Juneau, AK 99811-0210
Telephone:	907-465-5681
Fax:	907-465-2189
Email:	matthew.pegues@alaska.gov

4. PARTICIPATING STATE MODIFICATIONS OR ADDITIONS TO THE NASPO MASTER AGREEMENT

These modifications or additions apply only to actions and relationships within the Participating State.

Participating State must check one of the boxes below.

No changes to the terms and conditions of the NASPO Master Agreement are required.

The following changes are modifying or supplementing the NASPO Master Agreement terms and conditions.

Administrative Fee:

- I. Effective January 7, 2017, the Contractor shall submit a check, payable to the State of Alaska, remitted to the Department of Administration, Division of General Services for the calculated amount equal to 1.5% of the net sales for the quarterly period.
- II. Contractor must include the PA Number on the check. Those checks submitted to the State without the PA Number will be returned to Contractor for additional identifying information.
- III. Administrative fee checks shall be submitted to:

ATTN: Purchasing Section
State of Alaska
Department of Administration
Division of General Services
PO Box 110210
Juneau, AK 99811-0210



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- IV. Half of the administrative fee (.75%) may be included as an adjustment to Contractor's Master Agreement pricing.
- V. Payment of the administrative fee is due irrespective of payment status on any orders from a Purchasing Entity.
- VI. Administrative fee checks are due for each quarter as follows:

<u>Reporting Period</u>	<u>Due Date</u>
State Fiscal Quarter 1 (Jul 1 - Sept 30):	Oct 31
State Fiscal Quarter 2 (Oct 1 - Dec 31):	Jan 31
State Fiscal Quarter 3 (Jan 1 - Mar 31):	Apr 30
State Fiscal Quarter 4 (Apr 1 - Jun 30):	Jul 31

Any quarter with zero sales must be reported as zero sales. This may be done electronically via email to the State of Alaska contact listed in this Participating Addendum.

- 5. Subcontractors: All contactors, dealers, and resellers authorized in the State of Alaska, as shown on the dedicated Contractor (cooperative contract) website, are approved to provide sales and service support to participants in the Participating Addendum and NASPO Master Agreement. The contractor's dealer participation will be in accordance with the terms and conditions set forth in the aforementioned Participating Addendum and the NASPO Master Agreement.
- 6. Orders: Any order placed by a Participating State or Purchasing Entity for a product and/or service available from this Participating Addendum shall be deemed to be a sale under (and governed by the prices and other terms and conditions) of the Participating Addendum and NASPO Master Agreement unless the parties to the order agree in writing that another contract or agreement applies to such order.

NASPO ValuePoint
PARTICIPATING ADDENDUM



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IN WITNESS WHEREOF, the parties have executed this Participating Addendum as of the date of execution by both parties below.

Participating Entity: State of Alaska	Contractor: United Parcel Service, Inc.
Signature: 	Signature:
Name: Matthew L. Pegues	Name: Cindy Chace
Title: Statewide Contracting Officer	Title: Director of Sales
Date: 12/15/16	Date: 12.22.16

For questions on executing a participating addendum, please contact:

NASPO ValuePoint

Cooperative Development Coordinator:	Shannon Berry
Telephone:	(775) 720-3404
Email:	sberry@naspovaluepoint.org

***[Please email fully executed PDF copy of this document to
 PA@naspovaluepoint.org
 to support documentation of participation and posting in appropriate data bases.]***