

Contract Summary

Box Truck Rental Services

(Includes various ¾ and 1 ton heavy duty pick-up trucks and cargo vans larger than 2,500 lbs. payload)

Contract #: 16PSX0064

Contract Duration: December 19, 2017 – December 18, 2019

Contract Specialist: Peter Hunter 860-713-5257, Peter.Hunter@ct.gov
Lynn Peccerillo-Hills 860-713-5255, Lynn.Peccerillo@ct.gov

This contract provides for the rental of 15'-26' stake bed, parcel and box trucks, various ¾ and 1 ton heavy duty pick-up trucks; and cargo vans (Larger than 2,500 lbs. payload).

Liability for Rental Truck: Rates includes damage waiver (with \$0 customer retained responsibility) and supplemental liability insurance coverage with each truck rental transaction. Subject to the actions that invalidate damage waiver as set forth in section (q) of Exhibit A.

Locations: Pick Up and Return locations are included in Exhibit D - Branch Locations.

Online Booking: Participating States may book on-line at https://www.enterprisetrucks.com/truckrental/en_US.html

Operating Expense: The only operating expense Purchasing Entity will be responsible for is fuel. All other maintenance and operating expenses (including insurance) are the responsibility of the Contractor.

Nationwide Roadside Assistance: is included at no additional charge unless service calls are related to lost keys, or other roadside assistance needs resulting from improper use of the vehicle, as described in subparagraph (q)(1) below, or other fault of the Driver. Roadside charges will vary based upon location and necessary type of service or repair.

Rates: Rates exclude sales of fuel or other Goods and Services, taxes, assessments, fees, surcharges, government charges, facility charges, and concession recovery charges, and any other charges itemized on the invoice which Contractor is required by a third party to collect.

Daily rates are based on a 24 hour billing cycle.

Rates are not subject to blackout dates and do not require a minimum rental period.

Mileage: Rates for Pickup Truck and Cargo Van Classifications include the first 150 miles for daily rate, 1,050 miles for weekly rate, and 2,200 miles for monthly rate. Anything above the included mileage baselines described in this section will be charged the applicable per mile rate. Mileage is not included for all other Truck Classifications and are subject to the applicable per mile rate.

Convenience Options: Furniture pads and hand trucks are available at the rates listed in Exhibit B.

Long Term Rental Discounts: Each Participating Entities and Purchasing Entities can negotiate Discounts for specific vehicles kept "long term," which means for a period of one (1) year or more.

Purchasing Entity and/or Driver Responsibilities:

1. **Drivers:** must be a licensed employee of a Purchasing Entity, 21 years of age and older.
2. **Proper Use of Truck:** Driver may not operate or use trucks in any manner listed in page 4, Section (q) 1. Of Exhibit A.
3. **Refueling:** Driver will return the truck with the same amount of fuel as when it was picked it up.
4. **Inspection:** For rentals of two days or longer, the Participating Entities and Purchasing Entities shall communicate and require the following written instructions to Drivers:

Contract Summary

Box Truck Rental Services

(Includes various ¾ and 1 ton heavy duty pick-up trucks and cargo vans larger than 2,500 lbs. payload)

“Contractor requires Drivers to perform daily visual inspections of headlights, running lights, brake lights, hub oil, where applicable, turn signals, and to check engine oil, windshield washer and diesel exhaust fluids, coolant, power steering and brake fluid levels; tire pressure and any damages to the rental vehicles. If the Driver identifies that any of these items are not functioning, fluid levels are low, tire pressure is not at the manufacturer’s recommended pressure or any damages to the rental vehicle, the Driver will notify the applicable rental location, which shall provide instruction as to the handling of the applicable matter. If the vehicle’s ABS light is illuminated, Driver shall not drive the vehicle and must contact the applicable rental location for further instruction. If, at any time, it is determined that the hub oil in the vehicle is below the minimum level, as indicated on the hubcap window, or Driver notices what appears to be a leak, Driver may not drive the vehicle and must have it towed to a repair shop designated by Contractor at the Contractor’s expense. Participating Entities and Purchasing Entities are required to communicate these requirements to Drivers.

4. **Maintenance:** Upon three (3) days’ prior notification from the Contractor, Purchasing Entity agrees to make themselves and each truck available for the purposes of inspection and/or maintenance every thirty (30) days.

Contract Terms:

The contract documents are a result of the Lead State negotiations with the Contractor and is considered the Contract. The Lead State recommends each Participating State review the awarded Contract documents as changes have been negotiated from the original RFP solicitation documents. Some of the changes include but not limited to:

1. The debarment certification only applies at the time of Contract execution and does not include recurring certification at the time an Order is placed.
2. Page 26 of the Contract Section (f) Records Administration and Audit by Purchasing Entities outside Connecticut limitation to 4 Years.
3. **Protection of Personal Information:** In the event of a Personal Information Breach, Contractor shall follow the requirements set forth in the Participating Addendum and State Law.

The Contractor shall require Contractor Parties to safeguard Personal Information in accordance with this Agreement and any Participating Addendum.