

TEMPORARY EMPLOYMENT SERVICES
Led by the State of New Mexico

Master Agreement #: 50-000-15-00058 AB

Contractor: **ATA SERVICES, INC**

Participating Entity: **STATE OF SOUTH DAKOTA**
CONTRACT #17176

The following products or services are included in this contract portfolio:

- *All products and accessories listed on the Contractor page and the Contractor Master Agreement located on the NASPO ValuePoint website.*

Master Agreement Terms and Conditions:

1. **Scope:** This addendum covers the **Temporary Employment Services** led by the State of *New Mexico* for use by state agencies and other entities located in the Participating **State of South Dakota** authorized by that State's statutes to utilize State contracts with the prior approval of the State's Chief Procurement Official.
2. **Participation:** This NASPO ValuePoint Master Agreement may be used by all state agencies, institutions of higher institution, political subdivisions and other entities authorized to use statewide contracts in the **State of South Dakota**. Issues of interpretation and eligibility for participation are solely within the authority of the State Chief Procurement Official.

Eligible participants in this agreement include all agencies, institutions, officers, boards, commissions and public universities of the State of South Dakota, and all political subdivisions of the State, including counties, municipalities and public school corporations within the State of South Dakota.

Institutions under the control of the Board of Regents may make direct purchases from this agreement using their own procurement guidelines.

Political subdivisions of the State of South Dakota may purchase directly from the Contractor according to their own procurement procedures.

The Contractor may, at the Contractor's discretion, extend pricing from this agreement to Indian tribal governments and non-profit organizations in South Dakota. Any sales made to Indian tribes and non-profit organizations from this agreement shall be included in any required reports and shall be subject to the NASPO Valuepoint administrative fee.

3. **Primary Contacts:** The primary contact individuals for this Participating Addendum are as follows (or their named successors):



TEMPORARY EMPLOYMENT SERVICES
Led by the State of New Mexico

Contractor

Name:	ATA Services, Inc.
Address:	405 Urban Street, Suite 150 Lakewood, CO 80228
Telephone:	(303) 278-9900
Fax:	(303) 278-7500
Email:	philb@ataservices.net

Participating Entity

Name:	Lisa Hubbard
Address:	State of South Dakota PMB 01231 Bureau of Administration Office of Procurement Management 523 E Capitol Ave Pierre, SD 57501-3128
Telephone:	605 773-4580
Fax:	605 773-4840
Email:	lisa.hubbard@state.sd.us

4. PARTICIPATING ENTITY MODIFICATIONS OR ADDITIONS TO THE MASTER AGREEMENT

These modifications or additions apply only to actions and relationships within the Participating Entity. Participating Entity must check one of the boxes below.

[XX] No changes to the terms and conditions of the Master Agreement are required.

[] The following changes are modifying or supplementing the Master Agreement terms and conditions.



5. Lease Agreements: Any lease entered into by a State agency, institution, public university, officer, board or commission through this agreement may utilize the lease terms included in the Master Price Agreement at their own discretion.
6. Subcontractors: All contactors, dealers, and resellers authorized in the **State of South Dakota** as shown on the dedicated Contractor (cooperative contract) website, are approved to provide sales and service support to participants in the NASPO ValuePoint Master Agreement. The contractor's dealer participation will be in accordance with the terms and conditions set forth in the aforementioned Master Agreement.



TEMPORARY EMPLOYMENT SERVICES
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7. Orders: Any order placed by a Participating Entity or Purchasing Entity for a product and/or service available from this Master Agreement shall be deemed to be a sale under (and governed by the prices and other terms and conditions) of the Master Agreement unless the parties to the order agree in writing that another contract or agreement applies to such order.

IN WITNESS, WHEREOF, the parties have executed this Addendum as of the date of execution by both parties below.

Participating Entity: South Dakota	Contractor: ATA Services, Inc.
Signature: 	Signature: 
Name: Steven L. Berg	Name: BF Velasquez
Title: Procurement Director	Title: President and CEO
Date: 12/19/17	Date:

For questions on executing a participating addendum, please contact:

NASPO ValuePoint

Cooperative Development Coordinator:	Tim Hay
Telephone:	503-428-5705
Email:	thay@naspovaluepoint.org

[Please email fully executed PDF copy of this document to PA@naspovaluepoint.org To support documentation of participation and posting in appropriate data bases.]



Substitute **W-9**

DO NOT send to IRS

Taxpayer Identification Number (TIN) Verification

Print or Type
 Please see pages 2 and 3 for instructions.

➤ **Legal Name** (as shown on your income tax return)
 ATA Services, Inc

➤ **Business Name**, if different from above
 (use if doing business as DBA, or enter business name of Sole Proprietorship)

➤ **Order-From Address** (where orders should be mailed)
 PO Box or Number and Street, City, State, ZIP + 4
 405 Urban Street, Suite 150
 Lakewood, CO 80228

➤ **Remit-To Address** (where payments should be mailed, if different from
 Order address) PO Box or number and street, City, State, ZIP + 4

➤ **Exemptions** (see instructions, page 3)
 Exempt payee code (if any)
 Exemption from FATCA reporting code (if any)

➤ **Entity Designation** (check only one) Required

Individual / Sole Proprietor
 Partnership
 C Corporation
 S Corporation
 Limited Liability Company – Individual
 Limited Liability Company – Partnership
 Limited Liability Company – Corporation
 Governmental Entity
 Hospital Exempt from Tax or Government Owned
 Long-Term Care Facility Exempt from Tax or Government Owned
 Trust/Estate
 Other Entity (specify, e.g., 501(c)(3), etc):

➤ **Taxpayer Identification Number (TIN)**
 If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, using your EIN may result in unnecessary notices to the requester. Required

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➤ **Check Only One** Required

Social Security Number (SSN)
 Employer Identification Number (EIN)
 Individual Taxpayer Identification Number for U.S. Resident Aliens (ITIN)

➤ **Certification** (see instructions on page 2)
 Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), AND
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, AND
3. I am a U.S. citizen or other U.S. person, AND
4. The FATCA code(s) entered on this form (if any) indicating I am exempt from FATCA reporting is correct.

The Internal Revenue Service does not require your consent to any provision of this document other than the certifications required to avoid backup withholding.

Printed Name Bernard F. Velasquez	Printed Title President	Telephone Number (303) 278-9900
Signature of U.S. Person <i>B F Velasquez</i>	Date (mm/dd/yyyy) 12/20/2017	

➤ **Optional Direct Deposit Information** (all fields required to receive electronic payments)

Your Bank Account Number 30500097	<input checked="" type="checkbox"/> Checking <input type="checkbox"/> Savings	Name on Bank Account Colorado Business Bank	Bank Routing No. (9-digit ABA #) 102,003,206
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THIS IS A:
 new direct deposit change of existing additional direct deposit email change only

E-mail address (Please make this LEGIBLE)
 philb@ataservices.net

If you provide bank information and an email address, we will send a message notifying you when an electronic payment is issued. You will also receive a PIN for use when logging into the SD Vendor Self Service website at <http://Bfm.SD.gov/Vendor>. We will **NOT** share your email address with anyone or use it for any other purpose than communicating information about your electronic payments to you.