



NOTICE OF AWARD

State of Missouri
Office of Administration
Division of Purchasing
PO Box 809
Jefferson City, MO 65102-0809
<http://oa.mo.gov/purchasing>

SOLICITATION NUMBER CPPC30034901701501	CONTRACT TITLE Mailroom Equipment, Supplies, & Maintenance
CONTRACT NUMBER CC171501002	CONTRACT PERIOD October 12, 2017 through October 11, 2019
REQUISITION/ REQUEST NUMBER N/A	SAMII VENDOR NUMBER/MissouriBUYS SYSTEM ID 9423888820 5/MB00081792
CONTRACTOR NAME AND ADDRESS Neopost USA Inc. P.O. Box 123689 Dallas, TX 75312-3689	STATE AGENCY'S NAME AND ADDRESS Statewide Various State Agencies located throughout the State of Missouri
ACCEPTED BY THE STATE OF MISSOURI AS FOLLOWS: <p>Contract CC171501002 is hereby established pursuant to Chapter 34.046 of the Revised Statutes of the State of Missouri. The contract (CC171501002) consists of the attached documentation as specified on page 2 of the Cooperative Contract Procurement document dated 10/13/17, including the State of Arizona contract, #ADSP016-169901, the State of Missouri Terms and Conditions, and the referenced Participating Addendum Master Price Agreement. All transactions and invoicing conducted under the Missouri contract must reference the official Missouri contract number (CC171501002).</p> <p>The attached document shall constitute the established contract.</p>	
BUYER Melissa Sackett	BUYER CONTACT INFORMATION Email: melissa.sackett@oa.mo.gov Phone: (573) 526-2716 Fax: (573) 526-9816
SIGNATURE OF BUYER 	DATE 11/20/17
DIRECTOR OF PURCHASING AND MATERIALS MANAGEMENT 	



**MAILROOM EQUIPMENT, SUPPLIES &
MAINTENANCE**

Led by the State of Arizona

Master Agreement #: ADSPO16-169901

Contractor: **NEOPOST USA INC.**

Participating Entity: **STATE OF MISSOURI**

The following products or services are included in this contract portfolio:

- *All products and accessories listed on the Contractor page of the NASPO ValuePoint website.*

*Postage Meter Rental
Mailing Systems-Ultra Low, Low, Medium, High, Production Volume
Integrated Postal Scales
Letter Openers-Low, High Volume
Letter Folders-Low, High Volume
Folder-Inserters-Low, Medium, High, Production Volume
Envelope Addressing System-Low, Medium, High, Production Volume
Tabbers-Low, Medium, High Volume
Extractors
Mail Furniture
Software License & Subscription*

Master Agreement Terms and Conditions:

1. **Scope:** This addendum covers the NASPO ValuePoint mailroom equipment, supplies and maintenance contract led by the State of Arizona for use by state agencies and other governmental entities located in the Participating State authorized by that State's statutes to utilize State contracts with the prior approval of the State's Chief Procurement Official.
2. **Participation:** This NASPO ValuePoint Master Agreement may be used by all state agencies, institutions of higher education, political subdivisions and other entities authorized to use statewide contracts in the State of Missouri. Issues of interpretation and eligibility for participation are solely within the authority of the State Chief Procurement Official.
3. **Primary Contacts:** The primary contact individuals for this Participating Addendum are as follows (or their named successors):

Contractor

Name:	David Nagel, Government Account Manager
Address:	Neopost USA Inc. 478 Wheelers Farms Rd. Milford, CT 06461
Telephone:	(573) 489-8860
Fax:	(203) 301-2400
Email:	d.nagel@neopost.com



MAILROOM EQUIPMENT, SUPPLIES & MAINTENANCE

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Participating Entity

Name:	Melissa Sackett
Address:	State of Missouri, Office of Administration, Division of Purchasing, 301 West High Street, Room 630, Jefferson City, MO 65101
Telephone:	(573) 526-2716
Fax:	(573) 526-9816
Email:	melissa.sackett@oa.mo.gov

4. PARTICIPATING ENTITY MODIFICATIONS OR ADDITIONS TO THE MASTER AGREEMENT

These modifications or additions apply only to actions and relationships within the Participating Entity.

Participating Entity must check one of the boxes below.

No changes to the terms and conditions of the Master Agreement are required.

The following changes are modifying or supplementing the Master Agreement terms and conditions.

- For informational purposes, the contractor is requested to complete **Attachment 1** of this Participating Addendum regarding their economic impact to the State of Missouri.
 - The purchase of mailroom furniture shall be subject to the approval of Missouri Vocational Enterprises as mandated in Section 217.575 RSMo.
 - Software license terms and conditions shall be mutually agreed upon in writing by the purchasing entity's authorized individual and the contractor, on a case by case basis.
 - All purchasing entities requiring the use of postage meter will comply with all United State Postal Service regulations and meter terms and conditions applicable to the rental and use of postage meters supplied under this participating addendum as provided by the contractor.
5. Lead State amendments to extend the term date are automatically incorporated into this Participating Addendum unless terminated early in accordance with the terms and conditions of the Master Agreement or this Participating Addendum.



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6. Lease Agreements: Equipment Lease and Rental Agreements are authorized in accordance with the terms of NASPO ValuePoint Master Price Agreement number : ADSP016-169901.

The termination or expiration of this Agreement (PA) shall in no way relieve any individual entity from its obligations to any product leases or postage meter rental agreements that were entered prior to the date of any such termination.

7. All purchase orders issued by purchasing entities within the jurisdiction of this Addendum must include the following (1) Mandatory Language "PO is subject to NASPO Contract #ADSP016-169901". (2) Your Name, Address, Contact, Phone Number, Signature and Participating State contract number, CC171501002.
8. Subcontractors: All contactors, dealers, and resellers authorized in the State of Missouri, as shown on the dedicated Contractor (cooperative contract) website, are approved to provide sales and service support to participants in the NASPO ValuePoint Master Agreement. The contractor's dealer participation will be in accordance with the terms and conditions set forth in the aforementioned Master Agreement.
9. Orders: Any order placed by a Participating Entity or Purchasing Entity for a product and/or service available from this Master Agreement shall be deemed to be a sale under (and governed by the prices and other terms and conditions) of the Master Agreement unless the parties to the order agree in writing that another contract or agreement applies to such order.



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 MAINTENANCE**

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IN WITNESS, WHEREOF, the parties have executed this Addendum as of the date of execution by both parties below.

Participating Entity: <i>Missouri</i>	Contractor: Neopost USA Inc.
Signature: <i>Karen S. Boeger</i>	Signature: <i>[Signature]</i>
Name: Karen S. Boeger	Name: Kevin O'Connor
Title: Director of the Division of Purchasing	Title: VP Marketing
Date: <i>11-15-2017</i>	Date: 10/17/2017

[Additional signatures may be added if required by the Participating Entity]

For questions on executing a participating addendum, please contact:

NASPO ValuePoint

Cooperative Development Coordinator:	Ted Fosket
Telephone:	(907) 723-3360
Email:	tfosket@naspovaluepoint.org

***[Please email fully executed PDF copy of this document to
PA@naspovaluepoint.org
 to support documentation of participation and posting in appropriate data bases.]***