

## **This amendment can be acknowledged on Attachment C**



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**THIS IS NOT AN ORDER**

**DATE AMENDMENT ISSUED: 05/06/2019**

**RFP TITLE: Audio Video Equipment and Supplies 190000044**

### **AMENDMENT 2**

**IMPORTANT NOTE TO OFFERORS: Only the following items referenced in this amendment are to be changed. All other sections of the RFP remain the same.**

#### **Section 1.1 NASPO ValuePoint Solicitation – General Information**

**While the primary purpose of this solicitation is to select Offerors who can provide AV Equipment and Supplies for all Participating States, Offerors will also be permitted to submit proposals on a Statewide basis solely for the State of Alaska.**

#### **Section 1.4 and Section 2.3 Pre-Proposal Conference**

**Pre-Proposal conference for this RFP, which was scheduled for May 6, 2019 at 9:00 AM AKST is currently rescheduled for May 10, 2019 at 9:00AKST. This conference will be a teleconference, and not a webinar as originally stated in the RFP.**

#### **4.8.1 Offeror Profile**

**Minimum Experience: Offeror must have been in business for a minimum of three (3) years selling the amount of product equal to the complexity listed in the scope of work, including a nationwide web-based retail catalog or in the State of Alaska on a statewide web-based retail catalog.**

#### **4.8.2 Offeror Capabilities**

**Offeror shall indicate which category(s) the Offeror intends to propose on; how many manufacturers they are certified to resell in their chosen category(s); whether the Offeror intends to provide the Products nationally or Alaska statewide, and how they meet the requirements of Sections 4.4,4.5, and 4.6.**

#### **4.9.1 References (SUBMITTAL FORM C2 – 25 Points)**

**The Offeror must have these 3 forms completed and submit them in their technical proposal. They must have three (3) prior customers whose ordering volume (Nationwide or Alaska Statewide) is equal to the complexity listed in Attachment B (Scope of Work) and fill out and sign one each of Submittal Form C2.**

**Attachment B – Scope of Work – Area Grouping**

All Offerors submitting proposals will be evaluated in only one of the groups listed below. All Offerors will be required to list the Group number for which they are proposing:

**Group 1: Offerors submitting a Proposal for one or more Categories on a Nationwide basis.**

**Group 2: Offerors submitting a Proposal for one or more Categories on an Alaska Statewide basis.**

**Attachment B – Categories (first paragraph)**

There are six (6) categories that will each be awarded in both groups listed above. Potential Offerors may submit a proposal for any or all of the Categories listed in this Scope of Work for any of the groups but may not submit for less than one entire Category listed below.

**Attachment C - SUBMITTAL FORM F – Cost Schedule****Tab 1 – Instructions**

- 1. Read and review RFP 190000044 (Audio Video Equipment and Supplies) to identify the two (2) Area Groups and Six (6) Categories of equipment and supplies which will be included in this contract.**
- 7. All discounts offered must include all anticipated charges, including but not limited to, freight and delivery, warehousing, transaction fees, overhead, profits, and the NASPO Administrative Fee (0.25%). The proposed discount as awarded will be the minimum discount; higher discounts may be negotiated between the ordering Participating Entity and the Contractor, but the discount may not ever drop below the discount offered in this proposal.**