### Track Patient Engagement at the Facility Level

*This tool is for internal use to help keep track of your patient engagement activities.*

<table>
<thead>
<tr>
<th>Care Planning</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>Jun</th>
<th>Jul</th>
<th>Aug</th>
<th>Sep</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
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<tbody>
<tr>
<td>1. Develop unit-specific policies to ensure patients/representatives are involved in the individualized plan-of-care meetings.</td>
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<td>2. Number of patients who met with the IDT in care plan meetings.</td>
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### Patient Driven Meetings Held

1. Support groups.

2. Topic-focused patient education groups.

3. New patient adjustment groups.

### QAPI

1. Involve patients in QAPI planning and follow-up. Ask for patient input on issues for review in QAPI meetings.

2. Post monthly outcomes from QAPI for patient review.

3. Include a patient/representative in a QAPI meeting.

### Governing Body

1. Include a patient/representative in Governing Body or Regional Leadership meetings.