

OTRD Speakers Bureau Questionnaire

Thank you for your interest in Oklahoma Tourism. To help in assigning a speaker for your group, please complete the form below and return to otrd@ok.gov. If possible, we prefer to have 60 days notice before the date of your presentation. If you are requesting a speaker after 5 pm, or on a weekend, please understand we make every effort to accommodate this, but cannot guarantee that someone will be available. Due to budget and time constraints, we also request that you have a **minimum of 25 people** in your group, and submit only one speaker request per year from your organization.

Oklahoma Tourism and Recreation Department
P.O. Box 52002
Oklahoma City, OK 73152-2002
Tele: 405-230-8402
Fax: 405-230-8602

Date of presentation _____

City _____

Location (please include street address and directions, if necessary) _____

Name of group _____ Number of attendees _____

Time speaker should arrive _____ Will a meal be provided? Yes No

Start Time of Presentation _____ End Time of Presentation _____

Contact Name/Address _____

Contact Phone /Email _____

Do you have any of the following equipment available for the speaker's use? (please circle)

TV DVD Player Projector Screen Laptop

SUGGESTED SPEAKING TOPICS

To help us in selecting a speaker, please choose your preferred topic that best represents the interests of your group.

- ___ Day Trips / Weekend Getaways
- ___ Agritourism Travel Destinations
- ___ Outdoor Adventure / State Parks & Resorts
- ___ How the Film & Music Industry Can Help You
- ___ Oklahoma Today Magazine
- ___ OTRD Programs
- ___ Economic Development Through Tourism
- ___ Other: _____