

Evaluation of MC

MC Name: _____
Topic: _____ Date: _____
Evaluator Name: _____

Opening Remarks:

	poor				excellent
Did the MC make the class aware of the importance of the topic?.....	1	2	3	4	5
Was there a thoughtful "set up" for each presenter?.....	1	2	3	4	5
Was there a polite and informational introduction of each speaker?.....	1	2	3	4	5
Was timing appropriate?.....	1	2	3	4	5
Did the MC "take charge" of the room?.....	1	2	3	4	5

Managing the Session and Leading the Discussion:

Were the MC's remarks organized in a clear, orderly fashion?.....	1	2	3	4	5
Did the MC "take charge of the room" and actively manage the session with regard to timing and content?	1	2	3	4	5
Did the MC have a plan for leading the discussion and was the plan effective?.....	1	2	3	4	5
Was the MC responsive to audience questions?.....	1	2	3	4	5
Did the MC actively encourage the non-presenting students to participate in the discussion and have a chance to answer questions?.....	1	2	3	4	5
Did the MC manage his/her allotted time well?.....	1	2	3	4	5
Was the MC active, engaged, connected with the audience?	1	2	3	4	5
Overall impression:	1	2	3	4	5

Comments

Constructive critique: