

ATTACHMENT 14

Wood River Refinery Procedure S 11.30 Contractor Safety Plan

Rev. 11/22/17

Phillips 66 – WRR Substance Abuse Program Clarifications

Contractors must be in one of the following Substance Abuse Programs:

- American Allied Safety Council (AASC) Substance Abuse Policy
<http://www.teksolv.com/services/training-services/aasc.html> , policy under “downloads”
 - DISA Contractors Consortium DCCHA Substance Abuse Policy
 - MOST (National Boilermaker Union Program)
 - North American Substance Abuse Program (NASAP)
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- Hiring Company must ensure their WRR workers are on the hiring company’s roster within the hiring company’s chosen program
 - If hiring company can verify the worker is green /active in an acceptable program (listed above) via the AASC Database, Pre-employment testing not required by WRR.
 - Hiring company must be ready to produce a report showing the roster they maintain for the D&A Program(s) they use, and the status of their WRR workers.
 - Workers must be green /active in an acceptable program to work at WRR.
 - Companies could have workers from more than one program.
 - At WRR, Post Incident Drug and Alcohol (D&A) Testing is required in the following cases.
 - any injury that is first aid level or greater where drugs or alcohol may have contributed
 - any vehicular incident (the driver/operator is tested)
 - non-injury incident/near miss where worker performance cannot be ruled out as a cause
 - The worker cannot return to safety sensitive work until D&A test is complete and result is negative.
 - A Quick test can be used for initial results, but it must be arranged with your collection facility, as these are outside the specifications of the D&A programs.
 - A lab analysis per the D&A Program your company is using still must be completed to serve as the official documentation in that D&A Program.

Sample Collection:

- This can be done by any collection site approved by your program. Chain of Custody Paperwork must be in place between your company, and the program / collection site.
- To assist WRR contractors, the following options are available utilizing Midwest Occupational Medicine, an approved collector for the acceptable programs. To use these services, your company must make arrangements directly with Midwest Occ, including Chain of Custody paperwork.
 - On Hire & Annual Testing: Midwest Occ has staff / testing facilities at the American Allied Safety Council (AASC) Monday thru Fri 6am – 2:30pm. To schedule, call 618-391-4430 or email midwestcollinsville@midwestocmed.com.
 - Random Testing: Tuesdays and Thursdays 7-10am at **WRR D&A Testing Trailer** just outside Gate 22 (enter via southwest door of Trailer 1941). To reserve a time, Call Midwest Occ at 618-391-4430, or email midwestcollinsville@midwestocmed.com. Typically will increase coverage during Turnarounds.
 - For Cause or Post Incident Testing:
WRR Firehouse Staff can collect at WRR on behalf of Midwest 24/7, call duty cell 618-973-8989. They typically meet you at the WRR D&A Testing Trailer located southeast of Gate 22.

Non-Negative Results (One Strike Policy)

Anytime a worker becomes non-compliant(goes red) due to a non-negative test result, in preparation to work at or while working at WRR, hiring company must notify stephanie.genovese@p66.com .The worker is put on Persons Not Permitted on Company Property List (PNPOCP) for Wood River. They will not be able to work at Wood River Refinery going forward regardless of rehab status.