Announcement

Supports Coordination Organization Directory

ODP Communication Number: Announcement 016-13

The mission of the Office of Developmental Programs is to support Pennsylvanians with developmental disabilities to achieve greater independence, choice and opportunity in their lives.

AUDIENCE: Individuals and Families, Supports Coordination Organizations (SCOs), Supports Coordinators (SCs), Providers, Administrative Entities (AEs), and various stakeholders

PURPOSE: The purpose of this announcement is to notify all interested parties that a SCO Directory has been posted to the Department of Public Welfare (DPW) website, the Office of Developmental Programs Consulting Systems (OCS) website and The Pennsylvania Training Partnership for People with Disabilities and Families (The Partnership) website.

BACKGROUND:
The Office of Developmental Programs (ODP) assured the Centers for Medicare and Medicaid Services (CMS) that choice of willing and qualified providers, including SCOs, will be reviewed with all individuals upon enrollment into the Waiver(s), at the initial planning meeting and at least annually thereafter by sharing the Service and Supports Directory (SSD), located on the Home and Community Services Information System (HCSIS).

DISCUSSION:
At this time, SCOs are unable to update their information in the SSD. Therefore ODP created the SCO Directory. The SCO Directory lists all SCOs that are qualified and willing to provide waiver funded SC services in the state of Pennsylvania.
The SCO Directory includes the following information:

- Name of the SCO,
- Address,
- Phone number,
- Primary contact person,
- Primary contact email address,
- Counties where the SCO is currently willing to provide services.
- A website for the SCO, if available

The SCO Directory is organized alphabetically by the SCO name. There is also a “Region and County SCO Locator” index at the beginning of the Directory. When using the index, click on the page number (#) beside the County of interest to locate SCOs that provides services in that county. At the bottom of each page, there is a link “Back to Region and County Locator”, click on this to be taken back to the index.

SCOs will be responsible for sharing the SCO Directory to individuals and families upon enrollment, at the initial ISP meeting and at least annually to ensure that choice is being offered of willing and qualified SCOs (see DP 1032, “I have been informed of the right to select a qualified and willing provider (including Supports Coordination Organization at any time”). AEs are also responsible for sharing this information when requested as well as validating that choice of SCOs has been provided during the waiver enrollment process.

When information within the SCO Directory changes, (i.e. Contact information) it is the SCO’s responsibility to contact ODP. This should occur by email using the SCO qualification mailbox (RA-scqualifications@pa.gov) to identify the change and/or changes.

For SCOs who wish to offer services in another county, this request should be sent to their Regional SCO Monitoring lead who will arrange having the service offering and contract created in HCSIS. SCO Monitoring leads will communicate with ODP Central Office when the contract has been created so the SCOs willingness to offer services in the new county can be accurately reflected in the SCO Directory.

The SCO Directory will be updated monthly, as needed.

This SCO Directory is available at

**DPW website:**
http://www.dpw.state.pa.us/fordisabilityservices/intellectualdisabilityservices/index.htm

**The Partnership website:**
http://www.temple.edu/thetrainingpartnership/resources/provider/
OCS website:
http://documents.odpconsulting.net/alfresco/d/d/workspace/SpacesStore/a5d2f6f8-dcc4-4cc6-825c-43ec9aba9f24/SCO_Directory.pdf

The Directory is also available on the OCS website. It is available under Resources>Publications and Other Resources and as a Quick Link on the SCOIC and the AEIC.

Please contact the SCO Qualification mailbox at: (RA-scqualifications@pa.gov) with any questions.