AUDIENCE: Intellectual Disabilities Home and Community Habilitation Providers, Direct Vendors, Supports Coordination Organizations (SCOs) and, Administrative Entities (AEs).

PURPOSE: This Office of Developmental Programs (ODP) communication is intended to notify Providers that Behavioral Support and Supports Broker Services will have their own specialty codes under Provider Type 51, Home and Community Habilitation, within the Consolidated and P/FDS Waivers.

DISCUSSION:
Effective July 1, 2015, two new specialty codes will be added for providers to use for Fiscal Year (FY) 2015-2016. These two specialty codes are Behavioral Support - ODP (508) and Supports Broker Services - ODP (509). Below is the short description for both services. To view the long descriptions of both specialty codes, go to the ODP waivers which can be found on the http://www.dhs.state.pa.us/dhsorganization/officeofdevelopmentalprograms/index.htm

Behavioral Support – ODP (508) Description:
This service includes a functional assessment. A functional assessment is the development of strategies within a written plan that is based on best practices and empirically studied methodology that will effectively support the individual and is based upon the assessment results. Behavioral Support also includes the provision of training to individuals, staff, parents and caretakers on all aspects of the plan and needed best practice knowledge. Services performed are required to be clinically tailored to meet the current needs of the individual, as documented and authorized in the ISP. The service is performed by an individual with a Master’s Degree in Human Services (or a closely related field) or an individual who is under the supervision of an individual with a Master’s Degree in Human Services (or a closely related field).
**Supports Broker Services - ODP (509) Description:**
This is a direct (face-to-face) and indirect service to individuals with an intellectual disability in arranging for, developing and managing the services they are self-directing through either employer authority (hiring/managing workers) or budget authority (determining worker salaries, shifting funds between approved services and/or providers). Services are provided to assist individuals in identifying immediate and long-term needs, developing community-based options to meet those needs and accessing identified supports and services. Services also involve practical skills training and information for individuals and surrogates related to directing and managing services.

**Why was this change needed?**

**Behavioral Support - ODP (508) and Supports Broker Services ODP (509):**
At this time, Behavioral Support and Supports Broker Services are listed as eligible services under Home and Community Habilitation, specialty code 510. Because the qualification standards are different for the two services, ODP created the new specialty codes so that qualification standards could be enhanced and ODP can ensure that the required qualification documentation is submitted and reviewed.

**Actions Taken**

ODP Actions: Two actions will occur to assure that these services are not added under the 510 Home and Community Habilitation specialty code for the next Fiscal Year (2015-2016). The actions include the following:

1. Under the 510 specialty code for procedure codes W7095 and W7096, the following will occur:
   a. The current Service Definition procedure codes will be end dated in HCSIS effective June 30, 2015.
   b. Service offerings in the ISP will be end dated effective June 30, 2015.
   c. Contracts for consumers will be deleted for Fiscal Year 2015-2016.

2. Provisional Contracts will be created for the new service offerings under the new procedure codes W7095 (508 Specialty – Behavioral Support) and W7096 (509 Specialty – Supports Broker Services) using the real Service Contracts from the 510 Specialty.

3. The service offerings with the 508 and 509 specialty code will be created with a start date of July 1, 2105 for only the provider physical service locations where there is a current service offering and real service contract for the 510 specialty for FY 2014-2015.

**Provider Actions:** Providers who want to provide either procedure codes W7095 (Behavioral Support - ODP (508)) and/or W7096 (Supports Broker Services - ODP (509)) will need to Qualify
these specialties prior to providing services for FY 2015-2016. Qualification requirements for the Behavioral Support and Supports Broker services under specialty 510 will expire June 30, 2015. Providers will need to go into HCSIS – Provider Access to update their qualification requirements by adding either specialty 508, 509 or both **by June 1, 2015**. If the provider is qualified by June 1, 2015, a data script will run and services can be authorized by the AE prior to July 1, 2015. If the provider waits to be qualified, services cannot be added and authorized until after July 1, 2015. Even though your specialties will be automatically updated in both HCSIS and PROMIsé™ for the specific services, the AE will not authorize the service until your qualifications are updated.

**SCO Actions:** HCSIS will not allow SCOs to add procedures codes W7095 and W7096 under the 510 specialty for FY2015-2016.

**AE Actions:** AEs should not authorize Behavioral Support and Supports Broker services until they validate the provider is qualified for the new services under specialty code 508 and 509.

**INQUIRIES:** Questions regarding the 508 and 509 specialty codes for Provider Enrollment should be addressed to [RA-odpproviderenroll@pa.gov](mailto:RA-odpproviderenroll@pa.gov)