ODP Communication
Office of Developmental Programs (ODP)
Year 9 Cost Report Training Slide Deck for Waiver Residential Service Provider Staff

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The mission of the Office of Developmental Programs is to support Pennsylvanians with developmental disabilities to achieve greater independence, choice and opportunity in their lives.

AUDIENCE: Waiver Residential Service Provider staff who have a role in completing the Year 9 cost report for Residential eligible services (historical reporting period of Fiscal Year (FY) 2015/2016), Administrative Entity (AE) staff who will have a role in desk reviews of cost reports, and ODP Fiscal staff who will have a role in overseeing the desk review process.

PURPOSE: This communication is intended to announce that a training slide deck and sample completed cost report have been posted for the Year 9 cost report submission process.

Provider Information Center
- Year 9 Cost Report Training PowerPoint
- Year 9 Sample Completed Cost Report

As announced previously, ODP will not be holding a web-based training session for Year 9 given the majority of providers have been completing the cost report for several years and are familiar with the process. Therefore, ODP has posted a training deck to ODP Consulting. ODP recommends that all providers review the training PowerPoint prior to the final submission of their Year 9 cost report.

Topical Areas Covered on the Year 9 Cost Report Training Slide Deck
- Key changes to the cost report template and instructions for Year 9
- Structure of the cost report template
• Overview of the automated cost report submission process, including how to use the cost report website, user accounts, file naming conventions, and real-time edit messages

Additional Training Resources on ODP Consulting

• **Introductory Year 5 Cost Report Training Audio Replay and Introductory Year 5 Cost Report Training PowerPoint**
  
  o  **www.odpconsulting.net** > ODP Information Centers > Provider Information Center > Waiver Provider Cost Report Information > Previous Years Cost Report Instructions and Forms > Year 5 Provider Cost Report Information

Please note that ODP will be transitioning website platforms in the fall of 2016, which may impact the location where the Year 9 cost report materials are posted. Please continue monitoring **www.odpconsulting.net** for additional announcements and postings related to this matter.