# Risk Mitigation Conversation Guide for Teams

The following Guiding Questions will assist the team in evaluation of developing risk mitigation strategies and plans prior to implementation. The Guiding Questions in the left hand column are to provide structure for planning. The Probes in the center column are additional Probes for discussing information and planning for risk mitigation. The right hand column allows space for the team to use in planning activities. Due to the unique nature of individual risk experience, not all Guiding Questions or Probes will apply to every situation.

<table>
<thead>
<tr>
<th>Guiding Questions</th>
<th>Probes</th>
<th>Team Responses</th>
</tr>
</thead>
</table>
| What risks have the team identified? | ▪ Have prior assessments, data and documentation been analyzed to determine risks factors?  
▪ Have the risks been analyzed for severity and immediacy? |                |
| Does the person’s ISP contain mitigation actions for identified risks? | ▪ Are there corresponding mitigation actions in the ISP for each identified risk?  
▪ Where and how are the risk factors addressed and documented in the ISP? |                |
| Do the mitigation strategies include specific actions? | ▪ Are the mitigation strategies measurable? (How will the team know that actions are successful?)  
▪ Are timelines set for actions?  
▪ Do mitigation plans identify the responsible person(s) and actions they need to take? |                |
| Are the actions ‘doable’? | ▪ Are necessary resources available?  
▪ Does the person responsible have authority to implement planned actions?  
▪ Does the person responsible support the mitigation actions?  
▪ Does the individual support the mitigation actions? |                |
| If the mitigation strategies are implemented, what is the likelihood of incident/event recurrence? | ▪ Have past mitigation actions been effective in reducing risk and should past actions be considered for continuation?  
▪ Have all successful elements of previous risk mitigation strategies been implemented? |                |
| If linked to a health issue, is medical/clinical assessment or follow-up needed? | ▪ Was assessment or follow-up provided? Documented?  
▪ Were additional risks identified that need to be addressed? |                |
| If linked to a behavioral issue, is clinical/behavioral assessment or follow-up needed? | ▪ Was assessment or follow-up provided?  
▪ Was assessment or follow-up documented?  
▪ Were additional risks identified that need to be addressed? |                |