

Google Classroom Course Syllabus

COURSE DESCRIPTION

Technology is increasingly being integrated into classrooms to facilitate communication, collaboration, and classroom management, as well as to prepare students for the 21st century. Google Classroom is a classroom management tool that connects teachers and students, provides a way to manage learning materials and workflow in a classroom, and assists in setting up a blended learning environment. Think of Google Classroom as a way to organize, manage, collect, distribute, communicate, and collaborate with all stakeholders within your classroom

This course is for those who want to learn more about Google Classroom, educators whose schools have recently adopted Google Classroom, educators who have been using Google Classroom, but are looking to brush up on their skills, and/or educators who are looking to discover some tips and tricks for using Google Classroom effectively.

Note: A school or district must sign up for Google Classroom. It is not available on an individual basis.

COURSE OBJECTIVES

I can...	ISTE Teacher Standards
Explain the benefits of using Google Classroom and how using this classroom management tool would enhance learning in my district	Standards: 3a, 3b, 3c, 3d, 5b
Model and promote digital citizenship for my students as well as my school and professional community	Standards: 4a, 4b, 4c, 5c, 5d
Establish a Google Classroom account, login, create a class, and use the various features offered	Standards: 1a,
Communicate with parents and caregivers about the benefits of using Google Classroom and model how to access their student's account	Standards: 1a, 3b, 3c,
Design and develop 21st century learning experiences and assessments, incorporating Google Classroom to promote student learning and creativity	Standards: 2a, 2c, 2d, 3d
Create adaptive and individualized lessons for students	Standards: 1, 1a, 1b, 2a, 2c, 2d

COURSE CONTENT

Pre-Assessment

Answer a short series of questions to discover what you do and don't know about Google Classroom and to think about your goals for this course. At the end of the course, you will take a short, summative post-assessment quiz, which offers you the opportunity to measure your growth.

Section 1: Overview

What is Google Classroom and why should you care? Get the scoop on this classroom management tool, explore the many advantages it offers school districts, administrators, teachers, students, and parents. How do you gain the support of administrators and teachers for Google Classroom.

Section 2: Getting Started

Time to get started. Learn how to establish an account, login, and then take a quick tour of the user interface. Preview features of the system and get an idea of the skills you'll need to get working with Google Classroom.

Section 3: Announcements & Assignments

What exactly are announcements in Google Classroom, and how do you post them? Find out in this section. You will also learn how to assign work, differentiate instruction, and gain a basic understanding of how assignments flow between students and the teacher.

Section 4: Personalizing Your Class

You'll acquire a few tips on using the Google Apps in your classroom, as well as starting the process of thinking through which add-ons might enhance your teaching practice.

Section 5: Applying Google Classroom

Make Google Classroom work for you. Check out a list of first steps to take, handy Google Classroom apps, perks, and lots and lots of suggestions for how to use this amazing system.

Section 6: Informing Parents about Google Classroom

Parents can be your greatest allies when it comes to implementing any classroom program. Learn how to gain their support and involve them in the learning process. In addition, you'll examine apps that can aid communication with busy parents

Section 7: Google Mobile Apps

One of the greatest parts of using Google Classroom and Google Apps are their portability. You can use the Google apps anytime, anywhere, on your phone or tablet, online, or offline. This section shows you how to optimize the apps on your mobile device, and gets you started with tips for using a small screen to work on the go. Tips and tricks will help you get your work done and posted in Google Classroom even while you're not at your desk.

Post-Assessment

Answer a series of questions designed to give you a summative analysis of how much you learned about teaching with Google Classroom. It will also help you check to see if you met your goals for this course. In addition, please make sure that you have submitted your Assessments of Knowledge (AOKs).

CONTRIBUTORS' BIOS

Jennifer Gibson, MA with an emphasis in technology, curriculum expert and professional trainer for 19 years, has presented to thousands of educators on topics including educational technology, English language development, and literacy. In 2010, she won the Santa Barbara Crystal Apple Teacher of the Year and Technology Innovator of the Year awards.

Rich Dixon, MA-TESL, brings over 19 years of experience as a teacher, administrator, staff developer, Director of IT, and Curriculum Coordinator. Whether leading EdTech courses or launching new schools, he strives to improve the effectiveness of instruction through intentional application of educational technology.