

Homeschool Diploma Order Form



CHRISTIAN LIGHT
EDUCATION

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Account Code _____ **Person Ordering** _____ **Order Date** _____

Mailing Address: _____ **Shipping Address:** (if different from mailing) _____ **Proctor Information:** (Homeschool Plus Only) _____

Account Name _____ Name _____ Proctor Name _____

Mailing Address _____ Address _____ Proctor Address _____

City _____ ST _____ Zip _____ City _____ ST _____ Zip _____ City _____ ST _____ Zip _____

Phone _____ Phone _____ Proctor Phone _____

Christian Light Diplomas (for Homeschool Plus families)

1. Grade Eight Diploma Item # 847012 _____ × \$30.00
Includes an attractive maroon flat cover imprinted with "Christian Light Education"

2. High School Diploma Item # 847001 US/CAN _____ × \$ 70.00
Includes an attractive maroon padded cover with white lining. The front of the cover is imprinted with "Christian Light Education." The diploma will be printed with "Christian Light Education," Christian Light seal, and two Christian Light signatures.

Total: _____

Non-Christian Light Diplomas (for any homeschool)

3. Diploma Item # 847162 _____ × \$25.00
Specify type of diploma Grade Eight High School

4. Non-Christian Light Diploma Covers (Maroon exterior, white interior)

Padded (not imprinted) Item # 847190 _____ × \$18.00 _____

Flat (not imprinted) Item # 847195 _____ × \$ 8.70 _____

Total: _____

Information for Printing Diplomas

Use one form per student.

Student's Full Name: _____

Date of Graduation: _____ Check Christian Light diploma to be issued: 8th Vocational General Academic

For Non-Christian Light diplomas

Homeschool Name (as it should be listed on diploma): _____

Homeschool Location (City and State): _____

Check Non-Christian Light diploma to be issued: 8th High School

Payment Method

MasterCard Visa Discover

American Express Cash/Check

Charge Card Number

Exp. Date

Signature

**Free regular
shipping to US &
Canada**

Order Subtotal _____ A

FL, IN, KS, NJ, OH, PA, TN, VA
Sales Tax (based on A) _____ B

US / CAN Rush (15% of A) _____ C
minimum charge \$10.00

International Regular (15% of A) _____ D
minimum charge \$15.00

US or Int. Total / CAN Subtotal _____ E

Add current exchange (% of E) _____ F

Subtotal (E + F) _____ G

5% GST (based on G) _____ H

Canadian Total _____ I

Canadian

Office Use

Order # & Date _____ Pulled _____ Inv. # _____ Packed _____ Package # _____

3-23



Diploma-Qualifying Test Proctor Guidelines

When the achievement test is administered, accepted procedures and protocol for administering standardized achievement tests must be followed. For the benefit of all students, the following guidelines have been established.

1. The individual family is responsible for locating a qualified proctor and arranging payment. Christian Light does not provide any payment to the proctor.
2. The proctor must not be the parent, legal guardian, or from another Homeschool Plus family. Someone living in the same home, from the immediate family, close relatives, or other close relationships will not qualify unless the person is a certified public or private schoolteacher.
3. A proctor should be able to provide a proper testing environment away from the student's home.
4. Christian Light will provide a proctor agreement form confirming that the proctor met these requirements and followed proper testing procedures. This form must be signed and returned to Christian Light with all testing materials, after the test is administered.
5. The testing materials are to be stored in a secure facility prior to the test and are not to be shown to anyone either before or after the test. All testing materials must be returned promptly to Christian Light and not given to the student or family. The student's parents may not review testing materials before or after the test. Christian Light will notify the parents of the results.
6. The proctor may not attempt to score the test. Christian Light will score the test.

Christian Light Education cannot accept or record the results of this test unless the proctor adheres to these guidelines.