

Between and
(Mentor) (Mentee)

We have discussed and agreed on the issues below.

Goals for the Mentoring @ QAL Program

We have agreed on the following goals/objectives as the focus of this mentoring relationship.

1.
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2.
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3.
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4.
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Mentoring Activities / Tasks / Discussions

List the professional development activities/discussion topics/tasks/projects or other activities you plan to undertake during the mentoring relationship in order to achieve goals set for the Program.

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We have discussed and agreed on the following:

- Responsibilities and expectations
- Level of commitment from both Mentee and Mentor
- Confidentiality
- Abiding by the QAL Code of Conduct, Conflict of Interest Policy and all QAL Policies and Procedures.
- Preferred methods of contact (e.g. Phone, Teams)

Mentee's signature: Date:

Mentor's signature: Date:

To submit this form, please upload to the relevant step in your mentoring workflow.

<https://griffithmentoring.xinspire.com/programs/qal>

Please direct any queries to People and Culture.