

Brisbane Christian College Educational Agent Application form

1. Company profile
 - Details of principal's background and qualifications
 - Number of staff
 - Details of key staff members and/or school consultants
 - Number of years in existence
 - Services provided by the company
 - Location and details of offshore offices
 - Location and details of sub-contractors
 - Location and details of any off-shore partners

2. Company registration details

3. Details of past and present experience recruiting students
 - For Australian or New Zealand schools
 - For other education sectors
 - Number of students

4. Familiarity with Australian education industry [*please provide details*]
 - Knowledge of ESOS Act
 - Knowledge of National Code
 - Completion of the Education Agent Training Course (EATC)
 - Knowledge and understanding of Simplified Student Visa Framework (SSVF)
 - Knowledge and understanding of Australian international education system and AQF
 - Knowledge and understanding of the Australian International Education Agent Code of Ethics (ACE)

5. Experience in
 - Education industry generally
 - Any other major business areas

6. Details of markets from which recruit
 - Geographical area
 - Characteristics of potential market

7. Names of any professional organisations of which the agent is a member:

8. Outline of services to be provided:

9. Written references, dated and with contact details from three sources:
 - An Australian Government Officer or Agency:
 - An Australian or New Zealand school:
 - A referee of the agent's choice: