



## Students – Series 3000

### Excused and Unexcused Absences -- 3122

Students are expected to attend all assigned classes each day. Regular school attendance is necessary for mastery of the educational program provided to students of the District. School staff will keep a record of absences and tardiness.

The District will adhere to all state and federal requirements regarding attendance and truancy. Any absence from school is unexcused unless it meets one of the criteria provided in WAC 392-401. The school principal (or designee) has the authority to determine if an absence meets the criteria for an excused absence.

Upon enrollment each school year, the District shall inform students and their parents/guardians of this expectation, the benefits of regular school attendance, the consequences of truancy, the roles and responsibilities of the District in regards to truancy and resources available to assist in the correction of truancy. The District will make this information available and when requested in the language of the requester.

**Cross References:**

Board Policy 3230 Student Privacy  
Board Policy 3241 Classroom Management, Corrective Actions or Punishment

**Legal References:**

RCW 13.34.300 Relevance of failure to cause juvenile to attend school to neglect petition  
RCW 28A.225 Compulsory School Attendance and admission  
WAC 180-16-200 Total instructional hour requirement  
WAC 392-400-235 Discipline — Conditions and limitations

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