



STATE OF WASHINGTON

DEPARTMENT OF ECOLOGY

P.O. Box 47775 • Olympia, Washington 98504-7775 • (360) 407-6300



SUMMER JOB OPPORTUNITY FOR YOUTH

Dear School Counselor and Career Center Staff:

We are pleased to announce that this summer the Department of Ecology plans to hire an Ecology Youth Corps (EYC) road crew in your area. For unknown reasons, over the past couple of years our summer applications from youth have dwindled considerably. I am hoping that the new minimum wage increase to \$11 per hour will enhance student interest in these jobs, as well as the knowledge and experience gained by the student from working for EYC.

I am requesting your continued assistance in advertising these summer jobs for 14-17 year old students at your school – and perhaps an enthusiastic outreach effort if possible. If this is the first time you have heard about our program, let me explain some of the benefits for youth:

- Students gain experience in filling out an on-line application
- Students gain experience in requesting references from teachers, counsellors, coaches, prior employers etc.
- Students gain experience in interviewing (if they are chosen)
- For those students who get hired, they gain experience in:
 - Having a job
 - Learning safety procedures and following the direction of a supervisor
 - Work ethic and working even when they don't feel like it (and having a good attitude all the while!)
 - Working as a team
 - Sorting and recycling
 - Learning about the environment (issues and solutions) and how to become a good environmental steward
- Students hired who perform well will get a letter of recommendation that they can use for future jobs or entrance into college. As you know, this is very helpful for their future.
- Students hired are paid \$11 an hour and make well over \$1,000 per session. Many students use these funds to help buy clothes or what they need for school; some save up for a car or tuition for college; and often times they work to help their families.

I am thankful for any assistance you can give the youth in learning about these jobs, and in helping them to familiarize themselves with the application process. The information you need to know follows.

Students may apply for summer EYC jobs between February 1 - April 3, 2017.

How to Apply

The application is a two-part process:

Part 1: On February 1st, applicants will be able to access the on-line EYC Application form at:

<http://www.ecy.wa.gov/programs/swfa/eyc/swro.html>

Part 2: After Part 1 has been completed on-line, students will automatically be linked to the **Part 2, Teacher Reference Forms**. (Preferably the student will print out these forms on-line, however if they have difficulty with this, or forget, then they can always access the 'Teacher Reference Forms' link provided on the website.)

NOTE: Two complete references are required. **Applicants will be instructed to print out and give these reference forms to their teachers for completion.** Students are then responsible for mailing the completed references to our office by the deadline **Monday April 3, 2017**. The references must be received, not postmarked, by this deadline. (If you live in Clark County, make sure to have students mail the references at least four working days *ahead of the deadline*.)

Please remind students that they **MUST** send in their teacher references **in addition to** submitting an online Part 1 application. **Hundreds** of summer applications are disqualified every year because **NO** Teacher References were submitted, or else they are sent in late.

If a student does not have a computer and/or printer at home, we recommend these alternate locations for Internet/printer access:

- School
- Friend or relative who has a computer & printer
- Local Timberland Regional Library
- Any Employment Security / Work Source office.

How You Can Help

Students may be referred to school counselors and Career Center staff for help with the application process. Therefore, you may want to review and familiarize yourself with the information detailed on the EYC website. We encourage and prefer students to apply on-line. If the student has problems accessing a computer or is unable to submit an application via the on-line process, at that point you could refer them to the hard copy application link. This link is *solely* to be used in the rare circumstance that someone absolutely cannot apply on-line.

Ecology Youth Corps Website

<http://www.ecy.wa.gov/programs/swfa/eyc/swro.html>

Application Deadline

Students are responsible for submitting:

- Part 1 online application AND
- Part 2, two teacher references

to our office no later than 5:00 p.m. **Monday, April 3, 2017**. Again, references must be received by the deadline, not postmarked by the deadline.

We appreciate your outreach efforts in promoting this beneficial program to your students, and in assisting them to use the on-line application process. Thank you for all you do for our youth of today. They as you know, are our future – and hold the key to the earth's future.

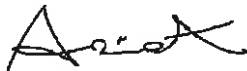
Please feel free to contact me at the number listed below if you have any questions.

Ariona, EYC Coordinator
(360) 407-6351
ario461@ecy.wa.gov

I have enclosed several posters, our website info, and several brochures for distribution. If you have the need for more supplies, please feel free to photocopy the originals.

Thank you in advance for your efforts!

Sincerely,



Ariona
EYC Coordinator/Regional Litter Administrator
Department of Ecology
Southwest Regional Office

Enclosures

Now Hiring for Summer!



By joining Ecology Youth Corps you will attain:

- Work Experience/Job Skills
- Teamwork/New Friends
- Safety Training
- Environmental Education
- Potential Letter of Recommendation
- And Potentially Over One-Thousand Dollars!

Fill out your on-line application NOW at:

www.ecy.wa.gov/programs/swfa/eyc/swro.html

NOTE: Application DEADLINE 5:00pm April 3, 2017

The Washington State Department of Ecology is an Equal Opportunity Employer and does not discriminate on the basis of race, creed, color, disability, age, religious national origin, sex, marital status, disabled-veteran status, Vietnam-Era veteran's status or sexual orientation. For special accommodation needs, please contact the Employee Services Offices at 360-407-6186.



Interested in a summer job with the Ecology Youth Corps?

Applications will be accepted between February 1 – April 3, 2017

Go to: www.ecy.wa.gov/programs/swfa/ecy/swro.html (and click on 'HOW TO APPLY FOR THE JOB')

Crews work 7.5 hours a day, 7:30 am to 3:00, Monday thru Friday

Session 1: June 26 – July 21 or Session 2: July 24 – August 16 (Those hired work one session only)



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