

Dear MLB member:

We hope that this letter finds you in good health. Again we wish to congratulate all of you for a great meeting full of challenges, information and the desire to work for what the constituency has trusted us to achieve.

Enclosed please find a list of the Consensus Workshop Participants names and addresses and the unapproved minutes of the September 9th and 10th meeting of the Multicultural Liaison Board. Please read them and write down your concerns since these minutes will be subject to approval on the next meeting of the Multicultural Liaison Board on October 21st and 22nd in San Diego.

We are also including draft copies of the letters which will be sent to all statewide contractors and to all Consensus Workshop participants. We would like to receive your input on these letters no later than two days after you have received them. Your prompt response on this matter will be greatly appreciated. In addition, we would like to remind you that the Executive Summary of the HIV Prevention Efforts in California Perspectives on Outreach to Communities of Color will be provided to all Consensus Workshop participants.

We look forward to another productive meeting when we meet in San Diego on October 21st and 22nd.

Respectfully Yours,

F. Junior Sanchez
MTRC AIDS Program Director

Dear Consensus Workshop Participant:

The Multicultural Training Resource Center would like to congratulate you and thank you for your participation and input into the success of the 1991 Consensus and Collaboration Workshop held in Berkeley on June 13th and 14th.

The two day workshop was designed to solicit the input of participants in the process towards consensus in identifying the barriers, successes and recommendations of AIDS Education/Prevention efforts to their specific cultural populations in People of Color communities. In addition, participants of the workshop elected representatives to serve on the newly formed Multicultural Liaison Board (MLB). The mission of this Board is as follows: **The Multicultural Liaison Board in partnership with the State Office of AIDS and in collaboration with community constituents will advise and monitor approaches to overcome organizational and programmatic barriers in providing effective HIV/AIDS Education and Prevention to persons of color.** In addition to undertaking this mission, the MLB will be working in partnership with the Office of AIDS and MTRC towards accomplishing the task that each cultural group handed them in the format of barriers and recommendations.

The first session of the two day meeting of the MLB, held in Sacramento on September 9th and 10th, focused on structure and definition of roles of MTRC, Office of AIDS and the MLB. On the second day the group focused on developing a mission statement and the logistics (which include representation in the group, communication between the MLB, the OA, MTRC and the constituency), frequency and location of next MLB meetings and the formulation of the MLB 91-92 Scope of Work.

The key points of focus in the Scope of Work are as follows: *To oversee, with the collaboration of the constituency, and give input on the mechanisms and funding process in FY 93-94 , to develop a position paper with the input of the constituency on the process and outcome of the MLB. The MLB will also give input into the process of the UCSF evaluation efforts, and will give input into MARC's Scope of Work for FY 91-92 and 92-93. The MLB will be forwarding further information to you on the progress of our efforts.*

Enclosed, please find, the Executive Summary of the HIV Prevention Efforts in California: Perspectives on Outreach to Communities of Color.

This report will outline the Multicultural AIDS Resource Center's efforts that led to the formulation of the Consensus Workshop and consequently to the establishment of the Multicultural Liaison Board (MLB). It also identifies the barriers, successes and recommendations that were expressed and compiled by members of the specific cultural groups.

Also included in this packet is a list of the Multicultural Liaison Board members. The minutes of the MLB meetings will be made available on a regular basis.

We at MARC hope that you will find this information useful in your AIDS Education/Prevention efforts.

Sincerely,

F. Junior Sanchez
MTRC AIDS Program Director

Dear Service Provider:

Since 1988, the Multicultural AIDS Resource Center (MARC) of the Multicultural Training Resource Center (MTRC) has contracted with the State Department of Health Services, Office of AIDS (OA), to provide multicultural AIDS prevention services to OA contractors who service People of Color. Support services have been inclusive of, but not limited to: *Training, Technical Assistance, Information Acquisition/Dissemination, Materials Development/Adaptation and Communities of Color Networking/Coalition Building.*

The overall goal for the MARC Project is to serve as a catalyst to OA and their Contractors in establishing a cooperative process towards enhancing the effectiveness of AIDS prevention efforts to People of Color populations throughout California. The specific Scope of Work, FY 90-91 addressed the establishment of a cooperative process in defining the future of AIDS related services to People of Color communities.

MTRC was privileged to get a close-up view of statewide educational efforts to People of Color populations across four classifications: *Urban Health Departments, Urban Community Based Organizations, Rural Health Departments, Rural Community Based Organizations.* Across the four classifications distinct findings, successes, needs and barriers were identified, reported and shared through the following: Four Community Forums, The HIV Prevention Efforts in California: Perspectives on Outreach to Communities of Color Report and the Consensus and Collaboration Workshop.

MARC held the first statewide Consensus and Collaboration Workshop on June 13th and 14th in Berkeley, California. The two day workshop was designed to solicit the input of participants in the process towards consensus in identifying the barriers, successes and recommendations of AIDS Education/Prevention efforts to their specific cultural populations in People of Color communities. In addition, participants of the workshop elected representatives to serve on the newly formed Multicultural Liaison Board.

The mission established by this Board is as follows: **The Multicultural Liaison Board in partnership with the State Office of AIDS and in collaboration with community constituents will advise and**

monitor approaches to overcome organizational and programmatic barriers in providing effective HIV/AIDS Education and Prevention to persons of color. In addition to undertaking this mission, the MLB will be working in partnership with the Office of AIDS and MTRC towards accomplishing the tasks that each cultural group has handed them in the format of barriers and recommendations.

The first session of the two day meeting of the MLB, held in Sacramento on September 9th and 10th, focused on structure and definition of roles of MTRC, Office of AIDS and the MLB. The roles were defined as follows: The Office of AIDS will provide information on current policies and procedures, and provide logistical support; MTRC will be the facilitators of the Board meetings; and the MLB will receive input from the constituency and advise and monitor approaches to overcome organizational and programatic barriers in providing effective HIV/AIDS Education/Prevention to People of Color. This is a collaborative effort between the constituency, the MLB which represents their constituency, the OA and MTRC.

On the second day the group focused on developing a mission statement and the logistics (which include representation in the group, communication between the MLB, the OA, MTRC and the constituency), frequency and location of next MLB meetings and the formulation of the MLB 91-92 Scope of Work.

The key points of focus in the Scope of Work are as follows: *To oversee, with the collaboration of the constituency, and give input on the mechanisims and funding process in FY 93-94 , to develop a position paper with the imput of the constituency on the process and outcome of the MLB. The MLB will also give input into the process of the UCSF evaluation efforts, and will give input into MARC's Scope of Work for FY 91-92 and 92-93.*

The MLB will add one representative per cultural group to accomodate the requirements of the criteria scale that was provided to the groups in the Consensus Workshop. If interested in discussing this process, contact your specific cultural representative. The MLB will be forwarding further information to you on the progress of our efforts.

Enclosed, please find for your information a list of the representavies to the MLB with the cultural group they represent and their telephone numbers.

We at MARC hope that you will find this information useful in your AIDS Education/Prevention efforts.

Sincerely,

F. Junior Sanchez
MTRC AIDS Program Director