October 21, Day I

The meeting began with a proposed agenda:

I. Review/preview
II. Review and approve changes of minutes
III. MTRC updates
IV. Establish agenda(priority)
  a. Mission statement
  b. Cultural representatives
  c. Process/timelines
    1. Turn around
    2. Accountability
V. Pat Frank of UCSF
VI. MLB role to evaluation group
VII. Letter to Dr. Coye

Pat Franks visiting member of the UCSF evaluation team was pushed up on the agenda to allow the board to conduct their business following her presentation.

Andre Cunningham asked to be given some history of the formation of the MLB. He stated that he had been receiving calls from several members of the African American community with questions he could not answer.

Michael Calbert responded with an update of the formation process beginning with the MARC scope of work for fiscal year 1990-1991.

Ernest Andrews discussed some additional history beginning with the People of Color Mobilization Conference held in 1987-1988, where the idea and conception of a People of Color Advisory Board was born.

Louie Campos added additional information and restated the Office of AIDS commitment to the MLB and its process. This group is to fill in the gap of minority groups being left out of the E/P efforts process.

There were additional concerns voiced by other MLB members on what this group will be able to accomplish.

Pat Frank thanked the group for bringing her up to date on the formation of the MLB.

Martha voiced concerns about the process that took place at the first meeting on September 9. She felt that the agenda had been pushed upon the group and that further organization was needed.

Several other members also responded with concerns about the process. Dorthy Wong expressed some concern about the UCSF evaluation process and the involvement of MLB at this late date.

This led into the introduction of Pat Frank, UCSF evaluation team member, who gave an overview of the evaluation process:

1. What the group has done so far.
2. This was the third evaluation done by UCSF.
3. How the liaison group could be involved.
4. Implementation of recommendations that are the outcome of the evaluation effort.

Ms. Frank offered the following suggestions to the MLB:

1. To attend the December 10th meeting of the evaluation team in L.A.

2. That they review the preliminary report given to the members by the O.A.

3. After the December 10th meeting, the MLB should decide on what the future input and process will be.

The MLB made no decision or commitment to Ms. Frank at this time; instead, they decided to discuss the matter further the next day. Ms. Frank thanked the MLB group for its time and expressed hope that they would attend the December 10 meeting.

Review and approval of Minutes:

The minutes were approved with additional imput and changes.

Martha expressed concerns about the minutes submitted for approval. She wanted to add additional information and agreed to submit the information to MARC for inclusion.

Andre addressed the issue of turn around time of minutes and others requested documentation needed by the MLB and what the process is. Michael addressed these concerns by stating the established one week turn around time was unrealistic. The OA apologized for the late turn around time, with information from the last meeting of the MLB.

Issues of accountability were raised by the board: Who is accountable-OA, MARC, or MLB. The MLB decided to put priorities and time frames on the agenda.

The outcome of the discussion was that:
1. Priority mail would have a three day turn around. Other priority mail would be 7-10 working days. Priority will be established by the MLB.
2. General mail will have a 2-3 week turn around.
General consensus was reached on the agenda for the following day with some time allotted for revisiting some areas.

Cultural Representatives

Native American:

Madeleine Lindley
1435 State Street #551
Santa Barbara, CA 93101

Randy Burns
135 Buena Vista E #2
San Francisco, CA 94117
(415) 626-7639

African American:

Pat Norman
California AIDS Intervention Center
507 Divisadero Street
San Francisco, CA 94110

Latino:

Fernando M. Sanudo
Project Coordinator
AIDS Education Project
Health Promotion Center
981 Yale Terrace
Vista, CA 92084
(415) 631-5000

Asian:

No name was given, but MLB members will submit their suggestion to OA/MARC as soon as possible.

Scope of Work

Group was to review scope of work:	Time Frame
1. Send out constituency HIV/ED report	End of October
2. Funding Process 1993-1994	January of 1992
3. Position paper	Remains
4. Input to MARC	Remains
5. Policy/Comm.	Remains
6. Networking/Lobbying Letter to Dr. Coye (Letter committee: Andre & Martha)	Middle of November

Scope of work will be amended as needed.

Further discussion revealed a sense that we need to be more visual and have a political voice.

Group discussion was on looking at the HIV report and the evaluation process. The group will not depend on the evaluation.

Office of AIDS does not have a mechanism to deal with legislature report which Pat Frank presented. MLB should take a position and direct their efforts to impacting the budget.

Budget Resources

Group requested clarification from OA representative on budget amounts. The OA response was that there is money to conduct business and a committment to make available funds for operation. A list of needed items can be submitted to Wayne Sauseda.

Michael Colbert asked the group to refer to minutes on page 12.

There were concerns over conference calls but it was decided that all calls can be billed, especially to form a conference call -just submit a bill for expenses.

A budget will not be needed. Instead, the group will submit expenses.

Next Meeting's Agenda

Arriving: December 14, 1991
Date: December 16, 1991
Time: 9:00
Place: San Diego

Agenda items:

1. Separate board meeting 9-11 AM.

2. Mission statement

3. Reports from Constituency

4. December 10 UCSF report