

**BLACK AND WHITE MEN TOGETHER AND MEN OF ALL COLORS TOGETHER
AIDS TASK FORCE**

P. O. Box 811
Oakland, CA 94604

MEMORANDUM

July 17, 1990

TO: Co-Chair, BWMT/MACT AIDS Task Force

FR: Lee Y. Woo

RE: 90-01 BUDGET

Please find attached budget for your program area. There are items that need to be purchased that will effect all budget as a joint purchase such as: stationary, business and etc. The purchases as expense will be program specific.

I need your purchase wish list for review and approval so the purchase can be coordinated with the MACT-GBA Treasurer to issue checks. Send the list to my attention by August 15, 1990.

FN; 421000

Encl:

cc: Chair - BWMT
Chair - MACT
Treasurer - BWMT
Treasurer - MACT
Board of Directors - BWMT/MACT AIDS Task Force

**BLACK AND WHITE MEN TOGETHER AND MEN OF ALL COLORS TOGETHER
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P. O. Box 811
Oakland, CA 94604

MEMORANDUM

July 17, 1990

TO: ~~Sec~~ Distribution

FR: Lee Y. Woo

RE: FUND 90-01 BUDGET

Please find attached a copy of the budget for Fund 90-01 for your review and information.

The money will be handled through MACT-GBA account until the Task Force establishes its own bank account and appoint a finance person.

Finance reports will be sent to Chairs of each Chapter and their respective Treasurers.

If you have any questions, please feel free to contact me.

FN; 421000

Encl:

cc: Co-Chairs - BWMT/MACT AIDS Task Force
Chair - BWMT
Chair - MACT
Treasurer - BWMT
Treasurer - MACT
Board of Directors - BWMT/MACT AIDS Task Force

NUMBER	LINE ITEM	BUDGETED	TOTAL	% OF BUDGET	ADMIN	SUPPORT SVCS	EDUCATION	SUPPORT STAFF
COSTCEN	ALLOCATIONCOST CENTER				1110	5220	5210	5230
1000000	REVENUE							
411020	FUND RAISING		0.00	"Error"				
532005	PUBLICITY		0.00	"Error"				
222010	DONATIONS		0.00	"Error"				
222020	IN-KIND		0.00	"Error"				
	EVENTS		0.00	"Error"				
435025	BAR		0.00	"Error"				
435020	DOOR CHG		0.00	"Error"				
222010	DONATIONS		0.00	"Error"				
	OTHER		0.00	"Error"				
435010	ORG SALE ITEMS		0.00	"Error"				
436000	GRANTS	2500	2500.00	100.00%				
436020	LOANS		0.00	"Error"				
441075	SALARIES		0.00	"Error"				
443035	INTEREST		0.00	"Error"				
411030	PFY CARRYOVER		0.00	"Error"				
411025	FUND TRF		0.00	"Error"				
331055	CONSULTANT		0.00	"Error"				
443070	SERVICES		0.00	"Error"				
324005	TRAINING							
	TOTAL REVENUE		2500.00	"Error"	0.00	0.00	0.00	0.00
2000000	EXPENSES							
532000	PUBLICITY		300.00			75.00	150.00	75.00
432025	SPACE RENT		350.00		50.00	200.00	50.00	50.00
	EVENTS		0.00					
435025	SUPPLIES		0.00					
432025	RENT		0.00					
532000	PUBLICITY		0.00					
434050	EQUIPMENT		0.00					
	ENTERTAINMENT		0.00					
433070	BAR		0.00					
331015	SALARIES		0.00					
222020	IN-KIND DONATION		0.00					
222010	DONATION		0.00					
435010	SALE ITEMS		0.00					
413015	BANK CHG		50.00		50.00			
122035	PRINTING		100.00		100.00			
434080	POSTAGE		225.00		100.00	25.00	50.00	50.00
434075	POST OFFICE		30.00		30.00			
436045	GRANT REPAYMENT		0.00					
331055	CONSULTANT		0.00					
331015	SALARIES		945.00		150.00	250.00	395.00	150.00
521045	WORKSHOP		0.00					
411025	FUND TRFS		0.00					
431050	FUND RESERVE		300.00		50.00	100.00	100.00	50.00
324005	TRAINING		200.00		50.00	50.00	50.00	50.00
	TOTAL EXPENSES	0.00	2500.00	0.00	580.00	700.00	795.00	425.00
	REVENUE OVER EXPENSES	0	0		-580	-700	-795	-425
FN: 421000	FUND #90-01			FUND SOURCE:	STEAM WORKS	START 07/90	END 12/90	AMT \$2500.00

BLACK AND WHITE MEN TOGETHER AND MEN OF ALL COLORS TOGETHER
AIDS Task Force
P. O. Box 811
Oakland, CA 94604

July 25, 1990

TO: See Distribution

FR: Lee Y. Woo, Co-Chair-Program Coordinator

RE: JOINT BOARD MEETING

On behalf of the Co-Chairs of BWMT/MACT AIDS Task Force, we are requesting a joint meeting of the BWMT/SFBA, MACT-GBA, and BWMT/MACT AIDS Task Force Boards of Director to be given a status report on the AIDS Task Force activities. We will also discuss the AIDS Task Force future and its five (5) year plan.

The meeting is scheduled for October 23, 1990, 7:00 - 9:00 PM at National Task Force on AIDS Prevention's office on 273 Church Street. If you are not able to make it, please send a representative.

An agenda will be sent at a later date outlining the meeting. If you have any questions, please feel free to call me at 255-8378.

Distribution:

Co-Chairs, BWMT/MACT AIDS Task Force
Board of Directors - BWMT/SFBA
Board of Directors - MACT-GBA
Members, Board of Directors, BWMT/MACT AIDS Task Force
Members, BWMT/MACT AIDS Task Force

FN: 113005

Men of All Colors Together - Greater Bay Area

P. O. Box 811
Oakland, CA 94604
415-261-7922

August 22, 1990

Mr. Louis Ashley
Board of Directors
West Oakland Health Center
c/o Glide AIDS Project
330 Ellis Street
San Francisco, CA 94102

Dear Louis,

This letter is to confirm Men of All Colors - Greater Bay Area's (MACT-GBA) commitment to assisting with the 1990 Toy Drive.

Please let me know when you plan to have a planning meeting and I will send a representative from the Chapter.

Sincerely,

L. Y. Woo
Chair

cc: Board of Directors, MACT-GBA

Bay Area HIV Support and Education Services
of
Black and White Men Together/Men of All Colors Together
P. O. Box 811
Oakland, CA 94604

September 24, 1990

Mr. Sam Hinds
Archer Travels
World Trade Center
1 Market Street Suite 211
San Francisco, CA 94111

Dear Sam;

Thank you for donating office furniture to our organization.

The items picked up this month were:

- 3 - 5' Tables
- 2 - Desk Chair place Mats

Your donation will allow us to use our limited funds for other services and program activities. We are a non-profit (501-3c) organization under the National Association of Black and White Men Together.

Again, thank you for your support of our program in the fight against AIDS.

Sincerely,



L. Y. Woo
Project Coordinator

531000

**Bay Area HIV Support and Education Services
of
Black and White Men Together/Men of All Colors Together**
P. O. Box 811
Oakland, CA 94604

September 24, 1990

Ms Pat Christen
Executive Director
AIDS Foundation
25 Van Ness Avenue - 6th Floor
San Francisco, CA 94102

Dear Ms. Christen:

Thank you for donating office furniture to our organization.

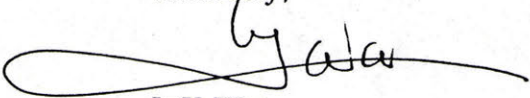
The items picked up this month were:

- 3 - Desks
- 4 - Chairs
- 1 - Office work table

Your donation will allow us to use our limited funds for other services and program activities. We are a non-profit (501-c3) organization under the National Association of Black and White Men Together.

Again, thank you for your support of our program in the fight against AIDS.

Sincerely,



L. Y. Woo
Project Coordinator

531000

cc: Co-Chairs - BAHSES-BWMT/MACT
Board of Directors

Bay Area HIV Support and Education Services
of
Black and White Men Together/Men of All Colors Together
P. O. Box 811
Oakland, CA 94604

September 24, 1990

Mr. Salvatore Accardi
President and General Manager
The Watergarden
1010 The Alameda
San Jose, CA 95126

Dear Mr. Accardi

Thank you for allow me the opportunity to present our workshop for your staff on September 21, 1990.

I enjoyed the tour of your facilities and hearing the pro active steps you have taken to prevent the spread of AIDS at the Watergarden. I am looking forward to my return visit on the 16th October with an workshop team when we will be playing before a full house.

I found your staff to be very supportive of our workshop and appreciate their input and ideas on other areas that we might consider for our presentation of the Hot, Horny and Healthy. Please extend my thanks and appreciation to them and to Rick Moreno for the tour and his time.

The donation of \$150.00 is greatly appreciated by the organization and will be put to good use in supporting our program and services. We are a non-profit (501 c3) organization through the National Association of Black and White Men Together.

I will call you to discuss workshops at the Watergardens, we can arrange a meeting or work on a schedule over the phone.

It was a pleasure meeting you and your staff and look forward to our close association in the fight against AIDS.

In brotherhood,



L. Y. Woo
Project Coordinator

114015

cc: Co-Chairs - BAHSES-BWMT/MACT
Board of Directors

BAY AREA SUPPORT AND EDUCATION SERVICES
of
BLACK AND WHITE MEN TOGETHER AND MEN OF ALL COLORS TOGETHER
P. O. BOX 811
Oakland, CA 94604

September 25, 1990

Mr. David I. Clayton
President
Great Works, Inc.
2110 Fifth Street
Berkeley, CA 94710

Dear Mr. Clayton:

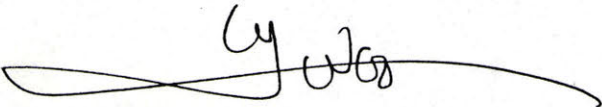
This letter is to acknowledge receipt of your final check in the amount of \$500.00 for a total donation of \$2500.00.

The donation will allow us to continue to be of service to the Lesbian and Gay communities of the Bay Area and allowing us to keep this dream alive is greatly appreciated by the volunteers of BAHSES-BWMT/MACT

For your record, we are a non-profit (501-c3) organization under the National Association of Black and White Men Together.

We looking forward to our continued association and many thanks for your support of our work.

Sincerely,

A handwritten signature in black ink, appearing to read 'L. Y. Woo', with a long horizontal flourish extending to the right.

L. Y. Woo
Co-Chair-Project Coordinator

cc:
Co-Chairs, BAHSES-BWMT/MACT

Chair, MACT-GBA
Chair, BWMT/SFBA
Board of Directors

114015

**Bay Area HIV Support and Education Services
of
Black and White Men Together/Men of All Colors Together
(BAHSES-BWMT/MACT)
1992 Fifteenth Street
San Francisco CA 94114**

November 12, 1990

Ms. Pat Norman, Project Director
California AIDS Intervention Training Center
507 Divisadero Street, Suite B
San Francisco, CA 94117

Dear Pat,

On behalf of BAHSES-BWMT/MACT, I am writing to strongly support your proposal to continue to provide Statewide Community Health Outreach Worker Training.

In our experience with providing HIV prevention and education services we have found that non-judgmental, consistent, and on-going outreach, particularly one-on-one contact over a period of time effectively results in behavior and healthier lifestyle change.

The model utilized by California AIDS Intervention Training Center has proven successful for outreach to needle users and their sex partners; substance abusers; homeless and runaway youth. We look forward to the more expanded and focused trainings to include people of colors, women, youth, as well as gay and bisexual male communities.

The BAHSES-BWMT/MACT will be happy to participate in the development of such training models as they apply to the multicultural communities we serve. For input or suggestions on your future training curricula, please contact me at 415-252-1902.

Sincerely,

L. Y. Woo
Project Coordinator

114005/113005

BAHSES-BWMT/MACT INTER OFFICE MEMORANDUM

May 9, 1991

TO: Joe Gonzales
Co Chair, GMOC

FR: Lee Y. Woo

RE: BAHSES GMOC INTERIM REPRESENTATIVE.

Effective with this memo, Shurland Aird will be BAHSES alternative representative to GMOC Management Team meetings until further notice.

cc: Shurland Aird
Personnel Record
GMOC
BAHSES Board of Directors

113005/324060

BAHSES-BWMT/MACT INTER OFFICE MEMORANDUM

July 31, 1991

TO: BAHSES Staff

FR: Lee Y. Woo, Executive Director

RE: POLICY AND PROCEDURE MANUAL

Please find located on the shelf of binders the new, updated Policy and Procedure Manual. This manual will require you to sign off on every policy and procedure in the manual. This should be completed by July 31, 1991. However a regular checking of new and changed policies is highly recommended. You will be held responsible for all policies on your performance evaluations.

cc: BAHSES Board of Directors
Reggie Williams, NTFAP

115005



Bay Area HIV Support and Education Services (BAHSES)

Board of Directors
9/10/91

Louis Ashley



- o President, BAHSES Board of Directors
- o West Oakland Health Center, Board Member
- o Alameda County AIDS Advisory Board of Supervisors, Board Member
- o City of Oakland, Mayor's Disability Commission, Board Member

Phyllis Jean Jackson o Vice President, BAHSES Board of Directors
Glide AIDS Project



*ro son
yes*

Luke Adams



- o Secretary, BAHSES Board of Directors
- o Co-founder, Student AIDS Mobilization
- o Representative, New Pacific Academy
- o Co-founder, Critical Literacy Institute

John Revicky



- o Treasurer, BAHSES Board of Directors
- o Monterey County Child Abuse Council
- o Monterey Peninsula Visitors Bureau

Calvin Lowery



- o BAHSES, Board Member
- o Co-Chair, Black and White Men Together, San Francisco Chapter

Peter Eggenberger



- o BAHSES, Board Member
- o San Francisco Conference Arts Council
- o Black and White Men Together, San Francisco Council

Im sorry

Lee Y. Woo
BAHSES



- o BAHSES, Board Member (Ex-Officio)
- o Board of Directors, The Center for AIDS Services
- o Member, Alameda County AIDS Advisory Board
- o Co-Chair, Gay Men of Color Consortium
- o Chair, Men of All Colors Together - Greater Bay Area
- o Member, Alameda County Care Council
- o Board of Directors, National Association of Black and White Men Together



625 O'Farrell Street
San Francisco, CA 94109
415.749-6714/FAX 415.749-6706



BAHSES
TO SERVE OUR COMMUNITIES

February 10, 1993

TO WHOM IT MAY CONCERN:

On behalf of the Board of Directors and agency staff, it is with regret we inform you that as of February 28, 1993, the Bay Area HIV Support and Education Services (BAHSES) will no longer provide HIV/AIDS services.

We want to thank the communities we have served, our clients, staff, volunteers and other AIDS service providers for their generous support during the years BAHSES has served the community.

Sincerely,

Phyllis Jean Jackson
President, Board of Directors

PJJ/ALL

#1/BAHSES/ALL

117035/511120

cc: Reggie Williams
AIDS Office



BAY AREA HIV SUPPORT AND EDUCATION SERVICES
A PROJECT OF BLACK AND WHITE MEN TOGETHER/MEN OF ALL COLORS TOGETHER

BAHSES BOARD MEMBER PLEDGE

To serve on the BAHSES Board of Directors, I understand the requirements are:

1. To be an advocate and supporter of BAHSES and its programs.
2. To actively participate on the board and serve on committees.
3. To commit to the financial viability of the organization and its programs.
4. To pledge a donation of \$250.00 per year.
5. To represent the organization at public events, work on activities that give the organization a good public image.
6. To recruit new board members for the board vacancies.
7. To be willing to be openly identified with BAHSES as a gay, lesbian and bisexual organization.
8. To actively participate in agency fund raising.

I understand and agree to these pledge items listed above.

Board Member Signature Date

Board President Date

NEVER WAS
SIGNED BY ANY
BOARD MEMBER
ACCORDING TO LEE WOO