



625 O'FARRELL STREET
SAN FRANCISCO, CA 94109
415-749-6714 FAX 749-6706
P.O. BOX 811, OAKLAND, CA 94604



Ms. Jane Garcia
La Clinica De La Raza
1515 Fruitvale Avenue
Oakland, CA 94601

March 1, 1991

Dear Ms. Garcia:

I want to thank you for sending two of your staff members to our support group facilitators training on February 22-24, 1991. I enjoyed meeting and talking with Laurie Lenrow and Jorge Cortinas during the weekend. I hope they are able to utilize the information provided in the development of your support group program.

I discussed with Laurie some possible areas that we could collaborate on with La Clinica De La Raza. If you are interested please give me a call. I would like to visit your program and meet you sometime in the near future.

Wishing you the best on your program.

Sincerely,

Lee Y. Woo
Regional Director

cc: Kevin Brooks
Laurie Lenrow
Jorge Cortinas

513000

625 O'Farrell Street, San Francisco, CA 94109 - 415-749-6714 FAX 415-749-6706



A PROJECT OF BLACK & WHITE MEN TOGETHER / MEN OF ALL COLORS TOGETHER

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May 23, 1991

William A. Robinson, M.D., M.P.H.
Deputy Assistant Secretary of Minority Health
Office of Minority Health
Public Health Service
Washington, D. C. 20201

Dear Dr. Robinson:

I am writing in support and commitment to the Gay Men of Color Consortium Coalition Demonstration Project for HIV risk reduction education. The ability to work together within the communities of color is needed and must be a reality in the fight against HIV. Being part of and having worked with this Consortium in the past with the Early Advocacy and Care for HIV (EACH) and Risk Reduction/Train the Trainers (R2T2) programs, I am committed to continuing the relationship in the future.

BAHSES' commitment to the provisions of financial/in-kind contributions are two-fold. First, BAHSES has space, equipment and supplies to facilitate such a program. Secondly, BAHSES has professional individuals at present volunteering their time on other BAHSES projects that have given their commitment to working on the Demonstration Project for HIV Risk Reduction Education. BAHSES' list of professional and non-professional individuals that have committed their time to our efforts is extensive especially in the risk reduction program. With our resources both in person power and educational materials will ensure that we are successful in completing this project.

Sincerely,

A handwritten signature in black ink, appearing to read "Lee Y. Woo", is written over a horizontal line.

Lee Y. Woo
Executive Director

222005/513000



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B A H S E S
TO SERVE OUR COMMUNITIES

January 13, 1992

Dear Support Group Facilitator:

My name is Larry Denson. I am the *Program Coordinator* for support services at B.A.H.S.E.S. I have scheduled a meeting to establish a working relationship with the emotional support facilitating staff. This meeting will be held on Thursday, January 23rd at 6:30 p.m. It is absolutely necessary that you attend. Please contact me as soon as possible to confirm reception of this notice.

Sincerely,

Lawrence L. Denson
Program Coordinator

513005/513095



A PROJECT OF BLACK & WHITE MEN TOGETHER / MEN OF ALL COLORS TOGETHER

January 15, 1992

Mr. Jon Dean Green, MPH
HIV Services Coordinator
25 Van Ness Ave, Suite 500
San Francisco, CA 94102-6033

RE: MONITORING REPORT SUMMARY-EMOTIONAL SUPPORT GROUPS

Dear Mr. Green:

This letter is in response to your Monitoring Report Summary regarding Emotional Support Groups.

The actions taken to correct problems are:

1. Client rights and responsibilities developed and posted. See attached.
2. New recruitment program will utilize all agency's program personnel to get the information out into the community. The BAHSES will be used to announce the availability of the services and sent to agencies that service African American clients.
3. Currently, the management team is reviewing why the numbers are low and see if the projected were too ambitious.
4. The Program Coordinator for Support Groups was hired December 15, 1991.

Sincerely,

Lee Y. Woo
Executive Director

cc: Kevin Brooks
Shurland Aird
Larry Denson
Teresa Brown Scott
Michael Sullivan
Reggie Williams

513040/513095

E. Introduce Tracy

II. Psychosocial and biological issues of HIV+ Afro-American youth
Tracey Abernathy 15 minutes

- A. Overview of adolescence
- B. Psychosocial and biological development
- C. Exercise (?)

III Speaker 1 Robert Daniels 10 minutes

- A. What was my sexual behavior during my teenage years (i.e. general such as active/inactive, safe/unsafe, etc.)
 - 1. What were the myths around HIV/AIDS at this time?
- B. Was this your high risk activity possibly the origin of seroconversion?
- C. When did I "Come out" or realize I was gay?
 - 1. Role models?
 - 2. Environment for "Coming out"
 - a) What was/wasn't there that could have helped you?
 - b) What is needed for Afro-American youth now?
 - 3. Address questions in "Coming out" and services

IV. Speaker 2 Tony Hosley 10 minutes

- A. What was my sexual behavior during my teenage years (i.e. general such as active/inactive, safe/unsafe, etc.)
 - 1. What were the myths around HIV/AIDS in young people?
- B. Was your high risk activity possibly the origin of seroconversion?
- C. When did I "Come out" or realize I was gay?
 - 1. Role models?
 - 2. Environment for "Coming out"

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January 20, 1992

Dear Participant:

I would like to take the time to thank you on behalf of the Bay Area HIV Support and Education Services (BAHSES) for your interest in our HIV positive Support Group Facilitators Training. The training is scheduled for friday evening (7:00pm - 9:30pm), saturday (9:30am - 5:30pm), and sunday (9:30am - 4:00pm) at the AIDS Health Project, 1855 Folsom St. in San Francisco.

As a panelist you will be taking part in a pseudo-support group. There will be a total of six participants including you. The panel discussion is scheduled from 9:30 to 10:25am on saturday the 1st of February. We would like you to arrive by 9:00am. When you arrive please wait in the area immediately outside the door to room 125 for a few minutes, and one of us will come out to meet you (at around 9:05 or 9:10am). We will start promptly at 9:30am.

If you have any questions please feel free to call either Larry Denson or Kevin Brooks at 749-6714. Once again thank you for your participation.

Sincerely,

Kevin G. Brooks
Program Director/Support Services

513030.02/513080.02/513095

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January 21, 1992

Ms. Kim Corsaro
S.F. BAY TIMES
288 7th Street
San Francisco, CA 94103

Dear Ms. Corsaro:

Recently, BAHSES received funding to provide services for AIDS/HIV impacted individuals. I'm submitting the following additions to be listed in the Resource Guide under each respective title.

PEOPLE OF COLOR

Bay Area HIV Support & Education Service provides assistance to HIV positive African-American Men for transportation in San Francisco and Oakland to medical appointments and to pick up medication. For information call 749-6714.

SUPPORT GROUPS

Bay Area HIV Support & Education Service offers emotional support groups for African-American Men and Men of All Colors. These groups are meeting in San Francisco and Oakland. For information call 749-6714 9AM-6PM M-F.

Thank you,

Lawrence L. Denson
Program Coordinator

513005/513090

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May 7, 1992

Gus Wong
P. O. Box 5681
Berkeley, CA 94705-0681

Dear Gus,

Sorry for the delay in receiving this information. The contact person for the agency's support group program is Mike Brunetti and he can be reached at the number listed.

When I receive your volunteer application, I will forward it to him so he can contact you.

Thank you for considering BAHSES to sharing your expertise and assistance.

Sincerely,

Lee Y. Woo
Executive Director

cc: Mike Brunetti

513095/511120

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June 29, 1992

Roger P. Levin
402 Broadway, #155
San Francisco, CA 94133

Dear Roger:

I'm sorry to inform you that you are no longer qualified for transportation services with this agency.

The incident which occurred last week is in violation of our agency's rights.

Should you wish to continue to utilize taxi scrips, please contact Paratransit Broker directly. They can provide you with the information you need.

Mike Brunetti
Support Services

cc: Client File
513100/513095

BAHSES MEMORANDUM

September 9, 1992

TO: All Staff

FR: Clarmundo S. Sullivan *Clarmundo Sullivan*

RE: BAHSES EAST SAFER SEX CARNIVAL EXTRAVAGANZA

This letter is to solicit staff participation, ideas, or donation sources for our upcoming "BAHSES East Safer Sex Carnival Extravaganza". I hope that this will give the participants an opportunity to meet BAHSES staff and have a better understanding of BAHSES as a "multi-cultural" organization. I have enclosed a copy of the proposal to give you an idea on what will happen and what is needed. Please return it to me as soon as possible with your response.

Enclosure

222005 OMH/512090/513095



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BAHSES
TO SERVE OUR COMMUNITIES

November 23, 1992

TO: All Support Group Facilitators

FR: Dakota Scott-Hoffman

RE: NEW ACTIVITIES REPORTS AND SCHEDULE

Please note the new addition to the Activities Report at the end of side two. If you will please record all members present in the "Attendance" column as to keep names in one place, I would greatly appreciate your effort.. You will also notice an "Absent Members" column, please mark any group members that are in your Closed Group that missed that weeks meeting on that side of the page. This process helps us in the office to keep tighter phone follow-up with absent members. The new report is already placed in the bottom file drawer under ACTIVITIES REPORT. Pretty Hip, Huh?

As an extra note let me THANK YOU for turning in your Activities Reports at the end of your group meetings. It is important to those group members who use the transportation services. Just so you know, I will not give out bus tokens or taxi scripts to any client if his or her facilitator has not turned in a report to me. **In my absence 11/25/92 to 12/4/92, please place all reports in Claire Dolan's letterbox.**

Thank You

cc: Mike Brunetti
Lee Woo

513000



BAY AREA HIV SUPPORT AND EDUCATION SERVICES
A PROJECT OF BLACK AND WHITE MEN TOGETHER/MEN OF ALL COLORS TOGETHER



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BAHSES
TO SERVE OUR COMMUNITIES

November 23, 1992

TO: Mike Brunetti & Lee Woo

FR: Dakota Scott-Hoffman

RE: FACILITATOR SCHEDULE FOR 11/25/92 TO 12/4/92

The following Persons will be responsible for support group facilitation in my absence:

Wed. 11/25/92 African American BAHSES* - Tim Downs

Wed. 11/25/92 African American Peter Claver - Sylvester Paige

Wed. 11/25/92 Day Multi-Cultural BAHSES - Ed Schottman &
Allain Kinnard

Thur. 11/26/92 OFFICE CLOSED NO GROUPS MEET

Fri. 11/27/92 Multi-Cultural BAHSES* - Jelousy Jiggetts &
Sean Wilson

Tues. 12/1/92 Drop-In BAHSES* - Mike Young & Grahame Perry

Wed. 12/2/92 African American BAHSES* - Tim Downs

Wed. 12/2/92 African American Peter Claver - Sylvester Paige

Wed. 12/2/92 Multi-Cultural BAHSES - Ed Schottman &
Allain Kinnard

Thur. 12/3/92 Transgender Drop-In BAHSES* - Sherri Webb &
Rica Turner

Fri. 12/4/92 Multi-Cultural BAHSES* - Jelousy Jiggetts &
Sean Wilson

Numbers for the following persons are in the Personnel File if any situation should arise that the staff may need to make contact with them.

*All evening BAHSES facilitators have been asked to be here by 6pm.

Thank You

cc: All Staff

513000



BAY AREA HIV SUPPORT AND EDUCATION SERVICES
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