



AMERICAN - COLLEGE
HEALTH-ASSOCIATION

April 29, 1986

Nancy S. Shaw, Ph. D.
Coordinator, Programs for Women
San Francisco AIDS Foundation
333 Valencia St., Fourth Floor
San Francisco, CA 94107

Dear Dr. Shaw,

I am tremendously pleased to inform you that the American College Health Association recognizes and appreciates the outstanding contribution that the Task Force on AIDS has made toward meeting a new public health college faced by people in higher education throughout the nation.

At the January Executive Board Meeting, the Awards Committee voted to extend a special award to Dr. Richard P. Keeling, Chairman, Task Force on AIDS. In addition, the Board wishes to extend recognition to the individual members of the Task Force.

During the Awards Ceremony, the members of the Task Force who are able to attend will be asked to stand and be recognized immediately after Dr. Keeling receives his special award. The certificate of appreciation will be given to those members who are present and mailed to the others after the Annual Meeting.

I look forward to greeting you personally and continuing to work together.

Sincerely,

Stephen D. Blom
Executive Director

SDB/ddh

Note: You are invited to the Association Luncheon compliments of ACHA. Please contact the office if you will be in attendance.

AIDS ON THE COLLEGE CAMPUS

7 – 11:30 AM

CONTINENTAL BREAKFAST

KEYNOTE SPEAKERS:

Barney Frank, *U.S. Representative, Massachusetts*
Paul Volberding, M.D., *Chief, AIDS Activities, San Francisco General Hospital*

"INSTITUTIONAL RESPONSES TO AIDS"

Richard P. Keeling, M.D., *Chairman, ACHA Task Force on AIDS*

"AIDS: A PERSONAL EXPERIENCE"

"FACING DIFFICULT ISSUES: MODELING INTERACTION AND PROBLEM SOLVING"

Moderator: **Richard P. Keeling, M.D.** Panel: **Members of the ACHA Task Force on AIDS** Areas of Focus: **Confidentiality of information, Dealing with homophobia and educational resistance, Discussing testing for HTLV-III antibody, Education for safer sex.**

LUNCH BREAK

11:30 AM – 1 PM

SIMULTANEOUS WORKING GROUP

1 – 2:15 PM SESSIONS – A

- I. EDUCATIONAL PRIORITIES, PROGRAM DEVELOPMENT AND MODALITIES
- II. RESIDENTIAL LIFE/HOUSING ISSUES
- III. CONFIDENTIALITY OF INFORMATION AND THE NEED TO KNOW: TESTING FOR HTLV-III ANTIBODY
- IV. ADMINISTRATIVE LIAISON: ATHLETICS, EMPLOYEES, FOOD SERVICES, AND PUBLIC RELATIONS

SIMULTANEOUS WORKING GROUP

2:30 – 3:45 PM SESSIONS – B

- I. LEGAL ISSUES FACING INSTITUTIONS
- II. CLINICAL ISSUES FOR HEALTH SERVICES
- III. EDUCATION FOR THOSE AT HIGH RISK
- IV. EDUCATION FOR ADMINISTRATORS, FACULTY, AND RESIDENCE LIFE STAFF

RISK MANAGEMENT AND MEDICAL LIABILITY ON CAMPUS

1 – 3:45 PM

"OVERVIEW OF PROFESSIONAL LIABILITY ISSUES"

Ms. Susan Schmidt, Attorney

"RISK MANAGEMENT AND INSURANCE IN COLLEGES AND UNIVERSITIES" – John Walker, Director of Risk Management and Insurance, U. of Alabama/Birmingham

OPENING GENERAL SESSION

5:30 – 6:30 PM

WELCOME

HEALTH EDUCATION (HE)

LOOKING AT THE YEAR 2000: HEALTH PROMOTION EDUCATION

SECTION BUSINESS MEETING

JUNIOR/COMMUNITY COLLEGES (J/CC)

COMBINED SESSION WITH NU

LEGAL ISSUES

MENTAL HEALTH (MH)

ALTERNATIVE TO AUTONOMY IN THE ETIOLOGY

PHASE-SPECIFIC SYMPTOMATIC RESPONSE IN LATE ADOLESCENCE

NURSING (NU)

COMBINED SESSION WITH J/CC

LEGAL ISSUES

STUDENTS/CONSUMERS (S/C)

ACTIVATING VOLUNTEERS: FROM COLD TO SEASONED HEALTH PROMOTER IN 11 WEEKS

SECTION BUSINESS MEETING

EXHIBIT BREAK

9:45 – 10:30 AM

SECTION PROGRAMS

10:30 AM – 12 NOON

ADMINISTRATION (AD)

COMBINED SESSION WITH S/C

PANEL DISCUSSION: THE NEW POLICY MAKERS: LOOK AT SHACS, SHABS, OR SHOTS

SECTION BUSINESS MEETING

ATHLETIC MEDICINE (AM)

LABORATORY ASPECTS OF A DRUG TESTING PROGRAM IN COLLEGE ATHLETICS

CURRENT NCAA POSITION ON DRUG TESTING

DRUG TESTING PANEL – Q&A SESSION

CLINICAL MEDICINE (CM)

GI PROBLEMS IN COLLEGE STUDENTS

MANAGEMENT OF THYROID DISORDERS

DENTAL HEALTH (DH)

DENTAL SERVICES AT THE UNIVERSITY OF ALABAMA
THE ROLE OF THE DENTAL ASSISTANT IN THE MANAGEMENT OF PATIENT ANXIETY

HEALTH EDUCATION (HE)

ROUND TABLE SESSIONS

SEXUALITY EDUCATION (4 PAPERS)

SPECIAL POPULATIONS (5 PAPERS)

NUTRITION (3 PAPERS)

DISCUSSION GROUP: 1990s OBJECTIVES FOR HEALTH EDUCATION

POSTER SESSIONS (10 PRESENTATIONS)

JUNIOR/COMMUNITY COLLEGES (J/CC)

COMBINED SESSION WITH NU

PANEL DISCUSSION: STANDARDS FOR COLLEGE HEALTH EDUCATION

Dear Tim,

I am a member of the American College Health Association Task Force on AIDS. The Association would like to have me participate in their meeting on May 27 - 31 in New Orleans where they will have a special AIDS Education Day. (See attached.) They have only very limited money and have asked me, like other task force members, to see if I can get my "institution" to pay for my attendance at the conference. I have used my Education Dept. funds (\$500) to attend the APHA conference last fall where I gave a paper on Women and AIDS. I would like to request additional transportation funds from some available source to attend this conference because--

- it is an opportunity to make the Foundation better known on college campuses

- it will give us extra status

- I can promote our materials

- all the other task force members will probably be able to get funding either from their universities, or because they are students, through ACHA solicited funds.

On the other hand, if you can't pay, I will ask them again. I have already asked once. I can pay for my own lodging and food.

Thanks,

Nancy S.

March 24, 1986

cc: Jackson Peyton

AMERICAN COLLEGE HEALTH ASSOCIATION

Sixty-Fourth Annual Meeting
May 27-31, 1986
New Orleans Marriott
New Orleans, LA

PUBLICITY INFORMATION FORM

Please complete this form and return, by April 21, 1986, to:

American College Health Association
15879 Crabbs Branch Way
Rockville, MD 20855

1. This is how your name will appear on the final program. Please make corrections in the margin. Avoid blocking out the present identification.

Nancy Shaw, Ph.D.
Department of Social and Behavioral Science
University of California
333 Valencia Street
San Francisco, CA 94103

San Francisco AIDS Foundation

2. Telephone number _____
3. Title of presentation _____
4. Address at ACHA meeting:
_____ Staying at the New Orleans Marriott
_____ Staying elsewhere (please indicate where you can be reached)

5. Please provide the following biographical information for introductions and press release. (A prepared resume may be substituted.)

(over)

a. Degrees earned and institution

Degree

Year

Institution

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

B. Professional experience:

Positions held

Year

_____	_____
_____	_____
_____	_____
_____	_____

c. Publications

d. Honors Received:

Honor

Year

_____	_____
_____	_____
_____	_____

Other pertinent information:

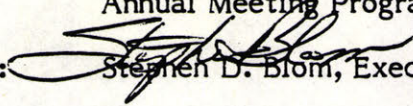


AMERICAN - COLLEGE
HEALTH - ASSOCIATION

March 18, 1986

MEMORANDUM

TO: Annual Meeting Program Participants

FROM:  Stephen D. Blom, Executive Director

The Sixty-Fourth Annual Meeting of the association will take place at the New Orleans Marriott, May 27-31, 1986. On behalf of the Program Planning Group, let me express our pleasure that you will be a part of that program. We are looking forward to your being with us.

Enclosed is a preliminary program, together with several forms which will assist us in making your participation more effective. Please carefully complete these forms and return them to us by April 21, 1986.

The preliminary program contains your registration forms and a form by which you may reserve your room at the hotel. You will find this at the bottom of the poster.

There are also enclosed:

1. Publicity information form — This material will be used in introducing you at your session and will be available to the press.
2. Equipment needs form — Please estimate your equipment needs well in advance of the meeting so that all may be in place when you arrive. When selecting equipment, please be aware of the cost. Audiovisual equipment is particularly expensive, and we urge that it not be used for only a limited number of slides, etc., when handouts could be more efficient and effective.
3. Abstract — We will need this in two forms: (1) typed single space on the camera-ready Reproduction Form provided and (2) typed double-space for publication in the Journal of American College Health. Style guidelines are included on these forms.
4. Objective — In order to meet requirements of the Accreditation Council for Continuing Medical Education and the American Nurses' Association, which accredit the ACHA as a provider of continuing education for physicians and nurses, we must prepare an evaluation instrument, stating in behavioral terms the objective of your presentation. Please assist us by composing a few sentences, following the guidelines accompanying this form.

5. Manuscript preparation information -- We urge that you make your presentation available in a suitable form for publication in the Journal of American College Health. Unless you advise us to the contrary, all manuscripts received will be sent through the editorial review process for the journal. The journal is a refereed publication. Information on format for submission is given on this information sheet.
6. Copyright clearance -- This form permits us to publish your abstract and to make copies of your paper for those attendees wishing a copy for personal use. If your paper is subsequently accepted for publication in the journal, you will be asked for copyright clearance by the publisher.

Your early attention to these forms and requests will be sincerely appreciated. That will permit us to do the most efficient job possible in managing this meeting.

I look forward to your participation in the annual meeting. If there are ways the staff can assist you in preparation or at the meeting, please let us know.

SBD/ dmf
Encls

AMERICAN COLLEGE HEALTH ASSOCIATION

Sixty-Fourth Annual Meeting
May 27-31, 1986
New Orleans Marriott
New Orleans, LA

PLEASE RETURN BY
APRIL 21, 1986

EQUIPMENT NEEDS INFORMATION FORM

If you are scheduled for more than one session, please reproduce this form and submit one for each session where equipment will be needed.

Return to: American College Health Association
15879 Crabbs Branch Way
Rockville, Maryland 20855

NAME _____

DAY AND TIME OF PRESENTATION:

Day _____

Time _____

I WILL NEED NO SPECIAL EQUIPMENT _____

I WILL NEED THE FOLLOWING FOR MY PRESENTATION:
(Screens will be provided in each room as appropriate)

_____ 2 x 2 slide projector	_____ blackboard
_____ 3 1/4 x 4 slide projector	_____ audio cassette player
_____ overhead projector for transparencies	_____ reel to reel tape recorder/player
_____ 16 mm. movie projector	_____ electronic pointer
_____ sound	
_____ silent	_____ Other (specify):
_____ video cassette player (indicate format and size)	
_____ VHS	_____ 1/2" _____ 3/4"
_____ Beta	_____ 1/2" _____ 3/4"

PLEASE NOTE: Slides containing typewritten material - unless magnified before projecting - cannot be read from the audience beyond the first few rows.

SUBMIT THIS FORM BY APRIL 21, 1986 TO: American College Health Association,
15879 Crabbs Branch Way, Rockville, MD 20855

Camera-Ready Abstract of Presentation

Rules

1. Type single space, black ink, with a good ribbon.
2. Do not indent title. Type title of presentation upper and lower case. Follow immediately with author's name (first name or initials, then last name, academic and professional degrees). Do not include voluntary or organizational titles. Next type author's institution or organization affiliation or city and state of residence if not at an institution or organization. Omit street address and zip code.
3. Begin body of abstract on a new line, indented 3 spaces. Do not skip lines between paragraphs. Indent paragraphs 3 spaces.
4. Organize as follows: Purpose of the study; methods; summary of results of research in sufficient detail to support the conclusions; statement of conclusion reached. (It is not satisfactory to state: "the results will be discussed" or "other data will be presented.")
5. Do not use subheadings. Use complete sentences with proper punctuation, grammar, and syntax. Do not use caps or underlines for emphasis.
6. Do not erase or squeeze letters or lines. Abstracts will be reproduced exactly as submitted.

NOTE DEADLINE FOR
INCLUSION IN ABSTRACT
BOOK PROVIDED TO ATTENDEES.

AMERICAN COLLEGE HEALTH ASSOCIATION

Abstract for Publication

(Copy your abstract in DOUBLE SPACE typing, using the style and organization rules given for Camera-Ready Reproduction Form. This document will be submitted to the Journal of American College Health for printing in the Proceedings of the 64th Annual Meeting.)

AMERICAN COLLEGE HEALTH ASSOCIATION

PREPARING PRESENTATION OBJECTIVES

The association is accredited as a provider of continuing education for physicians, nurses, and physicians assistants by the Accreditation Council for Continuing Medical Education of the American Medical Association, and the Eastern Regional Accrediting Committee of the American Nurses' Association. Both of these organizations require that each continuing education offering be evaluated by those in attendance. One of the aspects of this evaluation is whether or not the behavioral objective of the presentation was achieved as viewed by the learner. The statement of objective provided by each presenter will be included on an evaluation instrument which is distributed to those attending that session.

A behavioral objective differs from an abstract in that 1) it is very brief, and 2) it states the purpose of the presentation in terms of enabling the learner to do something which could be measured.

For example, a satisfactory objective begins with the phrase "The participant (or learner) will be able to", and then describes what tasks a learner could expect to perform after participating in this portion of the session.

Some terms used in writing objectives include:

to describe	to explain	to identify	to discuss	to compare
to contrast	to define	to recite	to solve	
to differentiate				

Words to avoid (either because they are subject to too many interpretations or cannot be measured in behavior) include:

to know	to understand	to be aware of	to appreciate
to grasp the significance	to enjoy	to believe	to explore

EXAMPLE: Presentation entitled "Wellness Promotion Strategies." Objective: "The participant will be able to describe various strategies for implementation of health promotion programs on the college campus."

Please state below a behavioral objective for each of your presentations or portion of the program. (Use other side if needed.)

AUTHOR'S NAME _____

Session No. _____

GUIDELINES FOR CONTRIBUTORS

Journal of American COLLEGE HEALTH

SCOPE

The *Journal of American College Health* provides a medium for the exchange of information relating to health in community colleges, colleges, and universities. The journal publishes articles encompassing numerous areas of this broad field, including clinical and preventive medicine, dentistry, environmental health, health promotion and education, management and administration, mental health, nursing, and sports medicine. The editors also welcome articles relating to consumer issues in these areas.

The *Journal of American College Health* is intended for college health professionals; physicians, psychologists, and other professionals interested in adolescent and young adult health issues; college and university administrators and student affairs personnel; and students, both as preprofessionals and as consumers.

The journal publishes material of the following types: 1) *scientific or research articles* presenting significant new data, insight, or analysis; 2) *state-of-the-art reviews* in areas of interest to college health professionals; 3) *clinical and program notes* which share clinical experiences or interesting cases, report innovations, seek collaboration in clinical studies or evaluations of services, or otherwise add life to the college and university health scene; 4) *viewpoints* on professional, ethical, organizational, social, economic, political, and other topics. The journal also publishes editorials, relevant abstracts from the professional literature, book reviews, and letters to the editor.

Types of Articles

Major Articles

Theoretical, scientific, and research manuscripts and state-of-the-art reviews will be eligible for consideration as major articles.

Clinical and Program Notes

The journal is fully refereed and applies high standards to its major articles, but it also encourages reasonably spontaneous and informal communication in the form of "clinical and program notes." It accepts reports of clinical experiences, explorations of new or especially interesting ideas, reports of new services, requests to collaborate in clinical studies, or the discussion of services. It is prepared to consider any material that may be of interest to our readers.

Viewpoint

"Viewpoint" is a forum for the expression of opinions and points of view. Controversy is permitted. Topics may be ethical, organizational, social, professional, economic, or other.

Submission Requirements

Manuscripts should be submitted to *Journal of American College Health*, Managing Editor, Heldref Publications, 4000 Albemarle Street, NW, Washington, D.C. 20016. Papers will be screened by a consulting editor and an executive editor. After about three months, the managing editor should inform the author in writing about whether the manuscript will be published.

Manuscripts are required to be clearly legible, to be submitted in triplicate (an original and two copies), typed on one side of a page only, double-spaced in all parts (including references, figures, and footnotes), and with one-inch margins. There should be a separate title page including the author's name, degree(s), affiliation(s), position(s) held, telephone number (including area code), and complete address.

Prior to publication, written authorization to publish all copyrighted material must be submitted to Heldref Publications.

All abstracts received from annual meeting presentations will be published, regardless of whether the paper is accepted for publication.

Manuscripts may be edited for clarity and coherence—changes that Heldref Publications believes to be editorial in nature and not to affect the sense of the manuscript. The author should

proofread carefully, double-checking all statistics, numbers, quotations, references, and tables. Authors do not have any opportunity for further proofreading after they submit their manuscripts.

Some requirements for "major articles," "clinical and program notes," and "viewpoint" publications differ.

Major Articles

References should be listed consecutively at the end of the article in the numerical order in which they are first cited. These references are cited in the text, using a superscript¹ each time the reference is cited. References to journals should be abbreviated in the style of *Index Medicus*, as in the following example:

1. Altman JH, Wittenborn JR. Depression-prone personality in women. *J Abnorm Psychol* 1980 June; 89(3): 303-8

Books are cited thus:

2. Berne E. *Principles of Group Treatment*. New York, Oxford University Press, 1966, p26

References to other sources should follow the same form, including complete information. All references should be carefully checked for accuracy.

All submissions should include a separate abstract of about 200 words clearly stating the manuscript's key ideas.

Tables should be typed on separate sheets of paper. Because of the cost of reproducing tables and figures, they should be used sparingly as a nonredundant enhancement of the text.

Photographs must be glossy black and white. Figures must be submitted as glossy photographic prints, original India ink drawings, or the equivalent in reproductive quality.

Clinical and Program Notes

Manuscripts should be four double-spaced, typed pages or have fewer than 1200 words. Abstracts are not required. Tables or references will rarely be needed, but when necessary they should conform to the format required for major articles.

Viewpoint

These submissions should follow the general guidelines above. Because of their nature, abstracts, tables, etc. are unnecessary. References, when needed, should follow the same format as major articles.

AMERICAN COLLEGE HEALTH ASSOCIATION

Sixty-Fourth Annual Meeting
May 27-31, 1986
New Orleans, LA

CLEARANCE FORM FOR (Title of Work): _____

Please check the appropriate items and sign below. In all cases, if there is more than one author, all authors must sign this form.

ABSTRACT REPRODUCTION AND PUBLISHING CLEARANCE:

☐

I (we) hereby grant permission to reproduce and publish the abstract of this work.

PHOTOCOPYING CLEARANCE:

☐

I (we) hereby grant permission to photocopy this work to distribute copies to those requesting it for personal use only.

Signed: _____

Signed: _____

Signed: _____

Signed: _____

Signed: _____

RETURN TO:
American College Health Association
15879 Crabbs Branch Way
Rockville, MD 20855